



Motion to Rename Robertson Activities Center to Honor Brooke Powers Wilson

Agenda Item: SB111915-1

Date: November 19, 2015

Proposed By: Jon Liberman, Paula Waxman, Marj Safinia and Doug Fitzsimmons

Full Proposal

Brooke Powers Wilson died on October 19, 2014. Brooke worked for the City of Los Angeles Department of Recreation and Parks for 15 years. Prior to her marriage in 2010 Brooke had been the Park Director at Robertson Activities Center for several years. After marriage she moved to San Diego with her husband and worked as a coach at Francis Parker School. Brooke was young but she was committed to making the world a better place.

During her time as Park Director she transformed the RAC by motivating all around her to be their "better self". This included staff, the patrons of all ages that used the center, and members of the community. She brought diverse programs to the center including gymnastics for all ages, yoga, teaching music appreciation and piano keyboarding and she ran a summer program at RAC for kids in middle school and high school.

We have known Brooke for a short time. During this time she stood for what was the best in our community. Prior to her joining our Rec Center as Park Director; I had the opportunity of talking to her Rec and Park bosses. They presented her as representing the best of their department. Her actions during her time here show that their assessment was correct.

Brooke died at 33 years of age. During this too brief a period she impacted numerous people. One testament to her impact was a Los Angeles City Council Adjourning Motion on October 22, 2014 in her memory.

We are now renovating this park and it is appropriate that she be remembered for her passion for life and for the children she has positively impacted. I have asked the General Manager of the Department whether the park or a significant building in the park could be named in honor of Brooke Powers Wilson. He advised that if the Neighborhood Council passed a motion recommending this renaming he would forward this to the Department Board with a positive recommendation.

Proposed Motion

The actual language the Board will be voting on. May have multiple items:

- I. Submit a Letter to Michael Shull, General Manager, Department of Recreation and Parks, requesting that the city honor the memory of Brooke Rose Powers Wilson by renaming the park in her name.

Doug Fitzsimmons
President

Kevin Gres
Vice-President

Terrence Gomes
Treasurer

Beth Hirsch
Secretary

**South Robertson
Neighborhoods Council**

PO Box 35836
Los Angeles, CA 90035

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soronc.org





Considerations

Committee review:
(highly recommended)

Votes For: 0

Against:

Amount previously allocated in Committee's working budget: \$-0-
(applies to funding motions only)

Arguments for:

Arguments against:

- | | |
|---|--------------|
| <ol style="list-style-type: none">1. Her time at Robertson Activities Center exemplified the highest level of service to the park and its' public.
2. She transformed the way the park was used inspiring kids of all ages and circumstances to achieve.
3. She created and motivated park employees in a way that they were engaged in the community and inspired to be of service.
4. She was actively engaged in all facets of the community. | <p>None.</p> |
|---|--------------|



Mr. Michael A. Shull, P.E.
General Manager
Department of Recreation and Parks
P.O. 86328
Los Angeles, CA 90086

19 November 2015

Re:

Dear Mr. Shull:

I am writing on behalf of the South Robertson Neighborhoods Council ("SORO NC") to comment on a Neighborhood Council motion that was approved last night by a vote of ___ Yes, ___ No with ___ Abstentions. A copy of that motion is enclosed.

We met at your office on November 12th. At that meeting I brought to your attention a former employee of your Department, Brooke Powers Wilson, who died last year after a battle with cancer.

She worked for you in a variety of assignments for a 15-year career. Her last assignment for your Department was that of Park Director at Robertson Activities Center. It was here that I met this remarkable young woman. During the time I knew her I came to recognize in Brooke someone who:

- Worked by example to inspire everyone to be the best person they could be.
- Improved the Rec Center by motivating staff and setting several of them on career paths.
- Improved programming with diverse activities such as gymnastics, yoga, music appreciation and keyboarding.
- Increased use age of the park by children, teenagers and adults.
- Ran a Daycare center.
- Ran a Summer and after school program for "at risk" young people (RAL Program)
- Was active in our community life and in the Neighborhood Council.

During her brief life Brooke exemplified all that is positive and good about our community and certainly reflected the true nature of your Department. One measure of the esteem in which she was held is the fact that on her passing she was given the tribute of having the Los Angeles City Council adjourned in her memory on October 22, 2014. A copy of that tribute is enclosed with this letter.

The Robertson Activities Center is undergoing vital renovation. This would be an appropriate time to highlight the parks new future by recognizing someone who had a strong influence on the park and the community. I asked you whether it would be possible to name the park in honor of Brooke. You indicated that this was a decision that was made by the council supervision your Department. You had indicated that should the Neighborhood Council want to request this renaming we should start by passing a motion and submitting it to your attention. You promised to forward it to the committee.

We understand that we are asking for something that is a big deal. However, we believe that the totality of her life demonstrates a commitment to bring out the best in

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herself and everyone who was around her. We only had 2-3 years with her. Your Department had almost 15 years to observe her qualities. Briefly stated we believe that she should be so honored.

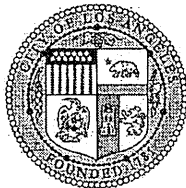
Please do not hesitate to contact me if you have any questions about this comment letter.

Sincerely,

M. Jon Liberman
South Robertson Neighborhoods Council

DRAFT

CITY OF LOS ANGELES



IN TRIBUTE

THE LOS ANGELES CITY COUNCIL EXTENDS ITS
DEEPEST SYMPATHY TO YOU IN THE PASSING OF
YOUR LOVED ONE

BROOKE POWERS WILSON

IN WHOSE MEMORY
ALL MEMBERS STOOD IN TRIBUTE AND REVERENCE
AS THE COUNCIL ADJOURNED ITS MEETING OF
OCTOBER 22, 2014.

Sincerely,

A handwritten signature in black ink, appearing to read "Holly Wolcott".

HOLLY WOLCOTT, CITY CLERK

Presented by

A handwritten signature in black ink, appearing to read "Herb J. Wesson, Jr.".

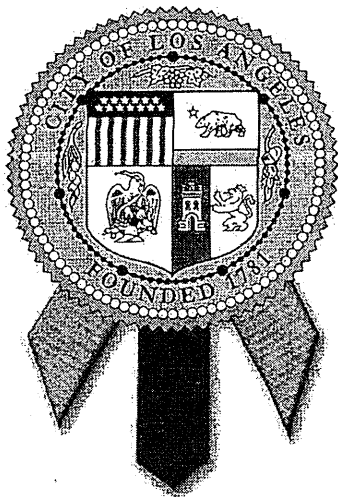
HERB J. WESSON, JR.
PRESIDENT, L.A. CITY COUNCIL

Seconded by ALL COUNCILMEMBERS:

Gilbert A. Cedillo
Paul Krekorian
Bob Blumenfield
Tom LaBonge

Paul Koretz
Nury Martinez
Felipe Fuentes
Bernard C. Parks
Curren D. Price, Jr.

Mike Bonin
Mitchell Englander
Mitch O'Farrell
José Huizar
Joe Buscaino





Motion to opt in to a memorandum of understanding with the LA Homeless Services Authority Homeless Count

Agenda Item: SB111915-2
Date: 11/19/15
Proposed By: Terrence Gomes

Background

This Opt-In Program Memorandum of Understanding (MOU) sets forth partnership roles and responsibilities between LAHSA and Neighborhood Councils in the City of Los Angeles during the 2016 Greater Los Angeles Homeless Count.

"Homeless Count" refers to the process of counting homeless persons residing in shelters or living on the street, in parks, cars or other places not meant for human habitation, as well as conducting the Housing Inventory Chart (HIC), an enumeration of the number of shelters, beds and units dedicated to housing homeless persons. Since 2005, LAHSA has coordinated six biennial Greater Los Angeles Homeless Counts. Beginning in 2016, the Point-In-Time Count ("Count") will occur annually. The Count consists of four components: 1) the street count; 2) the shelter count; 3) the youth count; and, 4) the demographic survey.

The 2015 Homeless Count was the largest census in the country, benefitting from the support of more than 5,500 volunteers. In 2015 the Count discovered that on any given point-in-time approximately 41,174 residents are homeless in the LA Continuum of Care, and 44,359 people experience homelessness in Los Angeles County. The data gathered from the Homeless Count is extremely valuable to the City's mission of ending homelessness. It supplies government agencies, service providers and housing providers with a reliable estimate of the homeless population in the City and County of Los Angeles.

The MOU includes obligations from the NC, including providing 32 volunteers, ensure a security guard or police officer is at the deployment site, and provide a light meal to all volunteers. See attachments for more details.

Proposed Motion

- I. The South Robertson Neighborhoods Council moves to enter into a single-year memorandum of understanding with the Los Angeles Homeless Services Authority for the 2016 Greater Los Angeles Homeless Count in the South Robertson area only and to assume the responsibilities for the Count listed in the agreement.

Doug Fitzsimmons
President

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point-in-time count

The Opt-In Program



2016 Greater Los Angeles Homeless Count

For more information:
www.TheyCountWillYou.org

SAVE THE DATES

TUES. JANUARY 26th
8:00PM

SPA 3 — SAN GABRIEL VALLEY
SPA 7 — EAST LOS ANGELES COUNTY

WEDS. JANUARY 27th
8:00PM

SPA 2 — SAN FERNANDO &
SANTA CLARITA VALLEYS
SPA 5 — WEST LOS ANGELES
SPA 8 — SOUTH BAY / HARBOR

THURS. JANUARY 28th
6:00AM

SPA 1 — ANTELOPE VALLEY
8:00PM
SPA 4 — METRO LOS ANGELES
SPA 6 — SOUTH LOS ANGELES

OPT-IN TODAY!

OPT-IN@LAHSA.ORG

FOR MORE INFORMATION

WHAT IS THE COUNT?

The Homeless Point-in-time Count, led by the Los Angeles Homeless Services Authority (LAHSA), is how we determine how many homeless individuals and families we have in Los Angeles County on any given night. Over the course of three days and nights, staff and trained volunteers fan across the Los Angeles Continuum of Care (CoC) – all of Los Angeles County except for Long Beach, Pasadena and Glendale, who do their own Counts – and count the number of homeless persons, identify their demographic characteristics and the locations where they reside. All CoCs are currently obligated by the U.S. Department of Housing and Urban Development to perform an enumeration of homeless persons on the street every two years while a count of sheltered homeless persons is required to take place every year.

The 2015 Greater Los Angeles Homeless Count was the largest homeless census in the country. It engaged more than 5,500 volunteers who counted 89 percent of Los Angeles County's census tracts – a powerful showing of hands-on community engagement. And now we're going annual – to help capture ever-more timely data to support the delivery of services – and readying for another strong effort in 2016.

THE OPT-IN PROGRAM

The Opt-In Program gives cities, neighborhoods and communities the opportunity to obtain locally specific data at a high confidence level by completing a full count of every census tract assigned to their area. Participation allows jurisdictions to obtain a Point-In-Time Count enumeration of the sheltered and unsheltered homeless population residing within each census tract. Opting-in allows cities, neighborhoods and communities to:

Understand the Situation In order to make a difference in the lives of homeless men, women and children, we need to know who they are and where they live. Beyond a simple count, we will also identify basic demographic information of our homeless residents.

Bring Resources to Your Community The data gathered from the Point-In-Time Count is the most powerful tool local leadership and nonprofit agencies have to make a case for additional and specialized resources. Only Opt-In areas get this specialized data. Areas that do not conduct a full enumeration will only receive regional data as part of a much larger extrapolation, which does not allow them to specify local need or track progress over time.

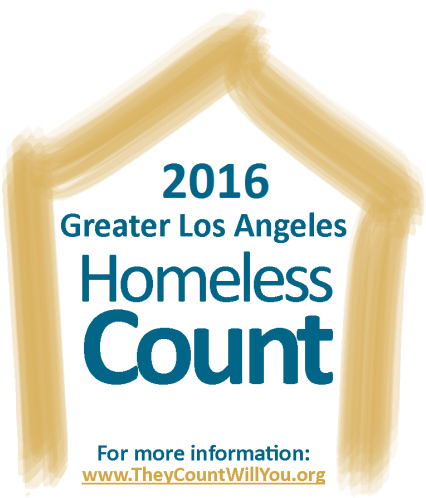
Drive Engagement Connect with leaders, citizens and other stakeholders within the city, neighborhood or community and create a vehicle to drive further civic engagement.

Los Angeles Homeless Services Authority



point-in-time count

The Opt-In Program



2016 Greater Los Angeles Homeless Count

For more information:
www.TheyCountWillYou.org

REGIONAL COORDINATORS

ANTELOPE VALLEY REGION
NICOLE MOSER

NMOSE@LAHSA.ORG

**SAN FERNANDO VALLEY &
SANTA CLARITA VALLEY REGION**
SHANNAN VERGOW

SVERGOW@LAHSA.ORG

SAN GABRIEL VALLEY REGION
DAVID DANG

DDANG@LAHSA.ORG

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PLANGE@LAHSA.ORG

SOUTH LOS ANGELES REGION
KENON JOSEPH

KJOSEPH@LAHSA.ORG

EAST LOS ANGELES COUNTY REGION
KIM BARNETTE

KBARNETTE@LAHSA.ORG

SOUTH BAY / HARBOR REGION
LYNDI BELL

LBELL@LAHSA.ORG

WHAT ARE THE RESPONSIBILITIES OF AN OPT-IN PARTNER?

Participation in the Opt-In Program involves your city/community handling a number of tasks:

- Appointing a lead coordinator to oversee the count in your area
- Securing deployment sites
- Designating deployment site coordinators
- Recruiting volunteers
- Providing security at your deployment sites
- Ensuring that your jurisdiction covers all identified census tracts

As an Opt-In partner, you will be required to sign a Memorandum of Understanding (MOU) which outlines mutual responsibilities and contains a list of census tracts and maps for your jurisdiction, preliminary estimates of the minimum number of volunteers and other in-kind resources required and other materials to assist you in organizing and completing a successful Homeless Count.

You will have the guidance and support of the LAHSA Homeless Count team, including a designated Homeless Count Regional Coordinator for your Service Planning Area (SPA) who will act as a liaison between you and LAHSA, provide training for site coordinators, assist with volunteer recruitment and strategies, and provide promotional/outreach materials and other technical assistance as needed.

WHERE CAN I GET MORE HOMELESS COUNT INFORMATION?

- The 2016 Homeless Count website is now live at www.theycountwillyou.org, which is the central clearinghouse for volunteer recruitment, information and updates.
- The site includes a number of downloadable promotional materials and informational resources to support your volunteer recruitment efforts, including: save the date card, flyer, and fact sheet – available at www.theycountwillyou.org.
- We also encourage you to follow the campaign's social media channels: Follow us on Twitter @LAHomelessCount and Like us on Facebook – GreaterLAHomelessCount.

FOR MORE OPT-IN INFORMATION, PLEASE CONTACT YOUR REGIONAL COORDINATOR

Los Angeles Homeless Services Authority





NEIGHBORHOOD COUNCIL
MEMORANDUM OF UNDERSTANDING
OPT-IN PROGRAM
FOR THE
2016 GREATER LOS ANGELES HOMELESS COUNT
January 26, 27, and 28, 2016

This Opt-In Program Memorandum of Understanding (MOU) sets forth partnership roles and responsibilities between LAHSA and Neighborhood Councils in the City of Los Angeles during the 2016 Greater Los Angeles Homeless Count. This MOU shall be executed by LAHSA and the Department of Neighborhood Empowerment on behalf of the Neighborhood Councils that desire to participate in the 2016 Homeless Count.

BACKGROUND

The Los Angeles Homeless Services Authority (LAHSA) is a joint powers authority formed by the City and County of Los Angeles in 1993, to address the problems of homelessness in Los Angeles. LAHSA is the lead agency of the Los Angeles Continuum of Care (LA CoC). The LA CoC includes 85 cities and the unincorporated areas of Los Angeles County, excluding only the cities of Glendale, Long Beach and Pasadena, as each of those three cities operate their own independent Continuums.

"Homeless Count" refers to the process of counting homeless persons residing in shelters or living on the street, in parks, cars or other places not meant for human habitation, as well as conducting the Housing Inventory Chart (HIC), an enumeration of the number of shelters, beds and units dedicated to housing homeless persons. Since 2005, LAHSA has coordinated six biennial Greater Los Angeles Homeless Counts. Beginning in 2016, the Point-In-Time Count ("Count") will occur annually. The Count consists of four components: 1) the street count; 2) the shelter count; 3) the youth count; and, 4) the demographic survey.

The 2015 Homeless Count was the largest census in the country, benefitting from the support of more than 5,500 volunteers. In 2015 the Count discovered that on any given point-in-time approximately 41,174 residents are homeless in the LA CoC, and 44,359 people experience homelessness in Los Angeles County. The data gathered from the Homeless Count is extremely valuable to our mission of ending homelessness. It supplies government agencies, service providers and housing providers with a reliable estimate of the homeless population in the City and County of Los Angeles, including sub-regions such as Service Planning Areas (SPAs), Supervisorial Districts (SDs) and Council Districts (CDs) within the City of Los Angeles. It also provides an array of demographic information.

In 2009, the study methodology was enhanced to enable Opt-In City/Community Areas to coordinate a homeless count within their borders, using locally recruited volunteers from public and private agencies. In 2015, 248 cities and communities enumerated all of their census tracts. Using the results from the LAHSA shelter and youth counts, cities are able to estimate a Point-in-Time number of the homeless families and individuals who are sheltered and unsheltered in their jurisdictions.

The Opt-In Program gives cities, communities and other jurisdictions the opportunity to obtain locally-specific data at a high confidence level. Full enumeration of every agreed-upon census tract within each City/Community Area will



provide more granular data and can substantially aid efforts to evaluate existing homeless services and plan for future measures to address local homelessness in your community.

I. NEIGHBORHOOD COUNCIL RESPONSIBILITIES

Neighborhood Councils serve as advisory bodies to the City of Los Angeles. (Los Angeles City Charter Art. IX § 900.) Any Neighborhood Council that desires to participate in this program shall agendaize and discuss at a public meeting that they agree to the terms in this MOU and to participate in the 2016 Homeless Count. Any Neighborhood Council that desires to participate in this program shall then forward its minutes or a resolution to the Department of Neighborhood Empowerment requesting that the Department enter this MOU on behalf of the Neighborhood Council. During the 2016 Homeless Count, Neighborhood Council participating in the program will obtain volunteers to conduct a full enumeration (complete counting) of all unsheltered homeless persons in the agreed-upon census tracts within the Neighborhood Council's boundary. (Exhibit A.) In addition, the Neighborhood Council will:

- A. Obtain volunteers in order to achieve continuous, reliable counts of unsheltered homeless persons.
- B. Provide the name, address, telephone number, capacity and picture of each Deployment Site. A Deployment Site is a location within your area from which volunteers will be deployed to perform the 2016 Homeless Count that meets the following requirements (Deployment Site Worksheet - Exhibit B):
 - Is **NOT** currently a site where services are provided to homeless people at night;
 - Has capacity and sufficient space to hold, and contains tables and chairs for, the specified number of volunteers for your area;
 - Is able to maintain sufficient cellular phone service coverage and/or has Wi-Fi access points, landline telephone lines, or another comparable means of communication in the absence of sufficient mobile service signal;
 - Contains accessible restroom facilities;
 - Includes, or is adjacent to, ample free parking;
 - Is located within the Neighborhood Council's boundaries approved by LAHSA;
 - Has a confirmed Deployment Site Coordinator, who sets-up the site and directs operations during the 2016 Homeless Count (further duties are listed in paragraph C, below); and
 - Has a confirmed Deployment Site Access Provider to assist with logistics and coordinating access during the 2016 Homeless Count, either by providing all necessary keys or being present to grant access during the Count. A Deployment Site Access Provider is the contact person or persons who will be responsible for providing access to each of the designated Deployment Sites in your area on the day/evening of the training and date of the Count. (Exhibit B)
- C. Designate and provide the name, office number, cellular number and email address of the Deployment Site coordinator, who has the following responsibilities/duties:
 - Direct the operations at a volunteer Deployment Site for the date of the count, including but not limited to the set-up of the site and ensuring volunteers receive a light meal;
 - Ensure that volunteers are deployed in teams to the proper locations;
 - Track all volunteer teams to ensure that they return in a timely manner;
 - Assist volunteers by answering any questions;
 - Review all incoming tally sheets for accuracy;
 - Communicate and coordinate with the Homeless Count Regional Coordinator, SPA Leadership and LAHSA headquarters on the status of the Count at their site;
 - Coordinate the pick-up and drop-off of all 2016 Homeless Count materials with LAHSA; and



- Participate in training.
- D. Provide the name, office number, cellular number and email address for each Deployment Site Access Provider.
- E. Provide a volunteer that will coordinate with the Homeless Count Regional Coordinator and provide regular communication of the status of progress, issues and volunteer recruitment including providing volunteer lists from the volunteer management system. Depending upon deployment needs on the date of the Count, your volunteers may be deployed to conduct 2016 Homeless Count activities outside of or adjacent to your City/Community Area.
- F. Provide confirmation of geographic boundaries for your Neighborhood Council from which the actual number of census tracts to be counted will be determined by LAHSA. (EXHIBIT A)
- G. Ensure there is an unarmed security guard or police officer at each Deployment Site on the date of the Count. LAHSA will provide support for this requirement on a case by case basis.
- H.) Provide a volunteer that ensures that each adult participating in the count signs a release and waiver (EXHIBIT D), and a parent or legal guardian of each minor volunteer (under 18 years of age) completes and signs a release and waiver (EXHIBIT E), indemnifying LAHSA and your Neighborhood Council/City of Los Angeles from any liability during their participation on the date of the Count. Minors must be at least 14 years of age.
- I. Ensure Site Coordinators and other appropriate volunteer staff attend trainings to support the successful implementation of the Count.
- J. Provide a light meal to volunteers on the date of the Count. Remember, volunteers arrive around meal time.
- K. Any and all data regarding the 2016 Homeless Count MUST give recognition to LAHSA.

II. LAHSA RESPONSIBILITIES

In order to ensure a successful enumeration of homeless persons across the LA CoC, LAHSA will be responsible for providing the following:

- A. Hire a Regional Homeless Count Manager who shall be responsible for interfacing with LAHSA, managing the Homeless Count Regional Coordinators (RCs), and overseeing their execution of 2016 Homeless Count activities within each Service Planning Area (SPA).. The RC will be the designated lead within the SPA who is responsible for managing, directing and overseeing the planning, logistics, coordination and execution of 2016 Homeless Count activities;
- B. Hire a consultant to analyze the data and provide the Point-In-Time Count results for the LA CoC, including homeless subpopulation and totals by geography, as well as the production of a 2016 Homeless Count report.
- C. Train the Deployment Site Coordinators and 2016 Homeless Count and volunteers. Deployment Site Coordinators will receive training on Count preparation, data collection, safety procedures and other relevant training, as needed. Volunteers will receive training on standard enumeration and safety procedures;
- D. Provide materials necessary for a successful Count, including, but not limited to, scanned copies (PDFs) of all the documentation needed to conduct the unsheltered and sheltered Count, as well as the demographic surveys;
- E. Provide a determination of the specific census tracts that need to be counted in order to achieve a full enumeration of unsheltered homeless persons in your area. LAHSA and the Neighborhood Council must be in agreement regarding the census tracts to be counted (EXHIBIT A) prior to the execution of this MOU.
- F. Based upon the number of census tracts to be enumerated in your area, LAHSA will provide Neighborhood Councils with an estimate of the minimum number of volunteers needed to successfully complete your Count (EXHIBIT A);



- G. Based upon the number of census tracts to be counted and the geographic characteristics of your area, LAHSA will provide Neighborhood Councils with a determination of the specific number of Deployment Sites that will be needed for a successful Count (see EXHIBIT A);
- H. Provide Neighborhood Councils with a Summary Report produced by the 2016 Homeless Count, based on the successful enumeration of 100% of all census tracts.

III. HOMELESS COUNT REGIONAL COORDINATOR RESPONSIBILITIES

In order to ensure a successful enumeration of homeless persons within each participating City/Community Area, your designated Homeless Count Regional Coordinator is responsible for assisting with the following:

- A. Maintain general oversight and management support in conducting the Count, youth count, shelter count and demographic survey.
- B. Outreach and recruiting of Opt-In Participants.
- C. Collaborate with SPA stakeholders to leverage resources and coordinate logistical support prior to and during the 2016 Homeless Count, including, but not limited to, identifying potential Deployment Sites, obtaining security personnel and other relevant Count duties.
- D. Provide support with volunteer outreach, recruitment and tracking.
- E. Provide support by obtaining SPA level sponsorships.
- F. Supply materials necessary for a successful Count.
- G. Provide ongoing guidance, tools, and assistance to Site Coordinators and other relevant volunteers.

IV. OPT-IN COMMITMENT

The execution of this MOU by the Department of Neighborhood Empowerment on behalf of those Neighborhood Councils agreeing to participate in the 2016 Homeless Count signifies a commitment to fulfill all of the responsibilities in this MOU. Attached as Exhibit "C" is a list of Neighborhood Councils participating in the 2016 Greater Los Angeles Homeless Count.

V. RIGHT TO WITHHOLD DATA

In the event that a Neighborhood Council opts out fails to fulfill its responsibilities under this MOU, LAHSA reserves the right to withhold any and all data from your Community/City Area produced by the 2016 Homeless Count.

IN WITNESS WHEREOF, the Opt-In Participant and the Los Angeles Homeless Services Authority have caused this MOU to be executed by their duly authorized representatives.



For: DEPARTMENT OF NEIGHBORHOOD EMPOWERMENT

By: _____
Grayce Liu, General Manager

Date: _____

For: LOS ANGELES HOMELESS SERVICES AUTHORITY (LAHSA)

By: _____
Peter Lynn, Executive Director

Date: _____



LIST OF EXHIBITS

- EXHIBIT A.....Approved Census Tracts and Maps of City/Community Area
EXHIBIT B.....Deployment Site Worksheet
EXHIBIT C....List of Neighborhood Councils Participating in the 2016 Greater Los Angeles Homeless Count
EXHIBIT D.....Release, Indemnity and Waiver of Liability Agreement for Adult Volunteers
EXHIBIT E.....Release, Indemnity and Waiver of Liability Agreement for Youth Volunteers

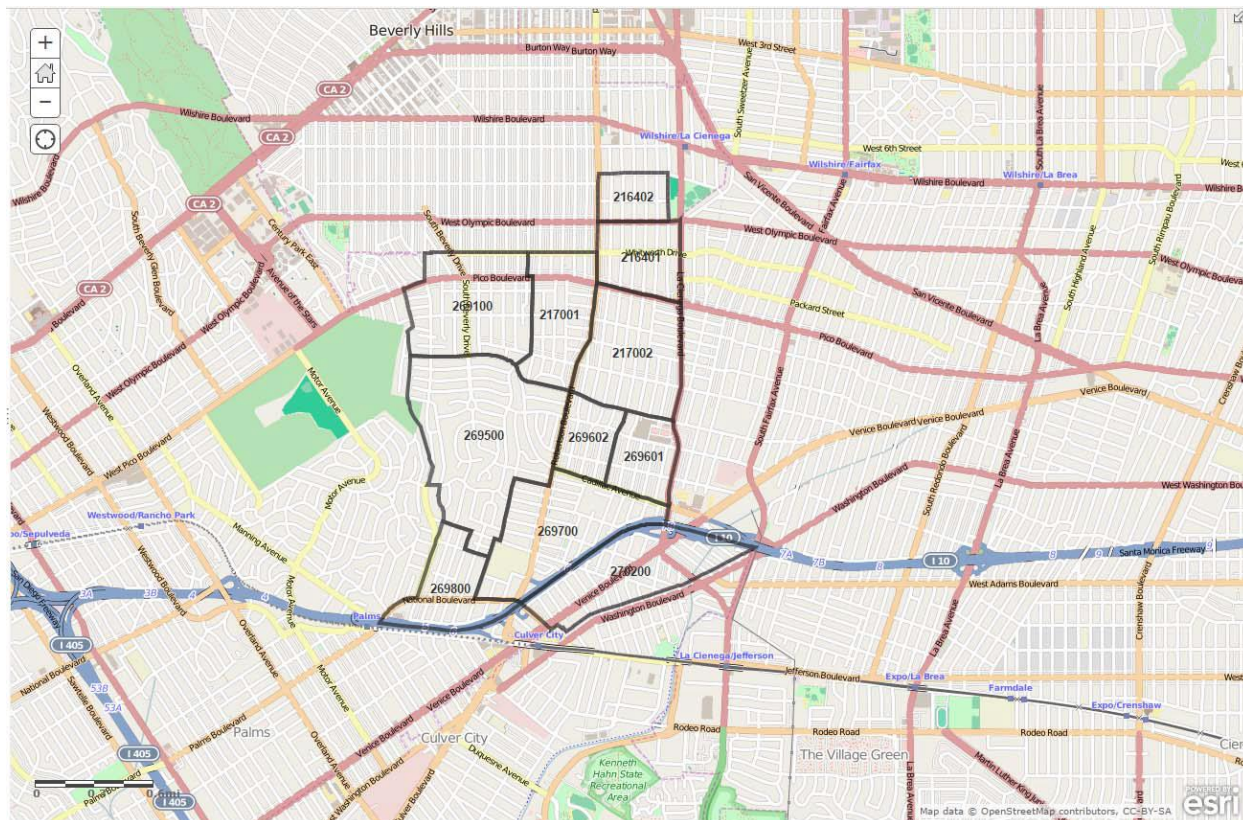


EXHIBIT A

**APPROVED CENSUS TRACTS
AND
MINIMUM REQUIREMENTS**

The below table lists the census tracts that have been approved for enumeration as part of the Opt-In Program:

2016 City / Community Area	2016 Census Tract	2016 Volunteers Required (Est.)	2016 Walking/Driving	2016 Road Miles	2016 Area Sq Miles
South Robertson NC	216401	4	Walking	8.06	0.16
South Robertson NC	216402	4	Walking	6.03	0.09
South Robertson NC	217001	2	Driving	11.68	0.21
South Robertson NC	217002	2	Driving	15.01	0.30
South Robertson NC	269100	2	Driving	13.92	0.32
South Robertson NC	269500	4	Driving	19.82	0.54
South Robertson NC	269601	4	Walking	7.37	0.13
South Robertson NC	269602	4	Walking	6.47	0.11
South Robertson NC	269700	2	Driving	14.92	0.35
South Robertson NC	269800	2	Driving	10.53	0.18
South Robertson NC	270200	2	Driving	11.63	0.29
Ladera Heights	703002	8	Driving	35.49	1.25
2016 Total Tracts and Volunteers	12	40	Total	160.93	3.93





Los Angeles Homeless Services Authority 2016 Greater Los Angeles Homeless Count

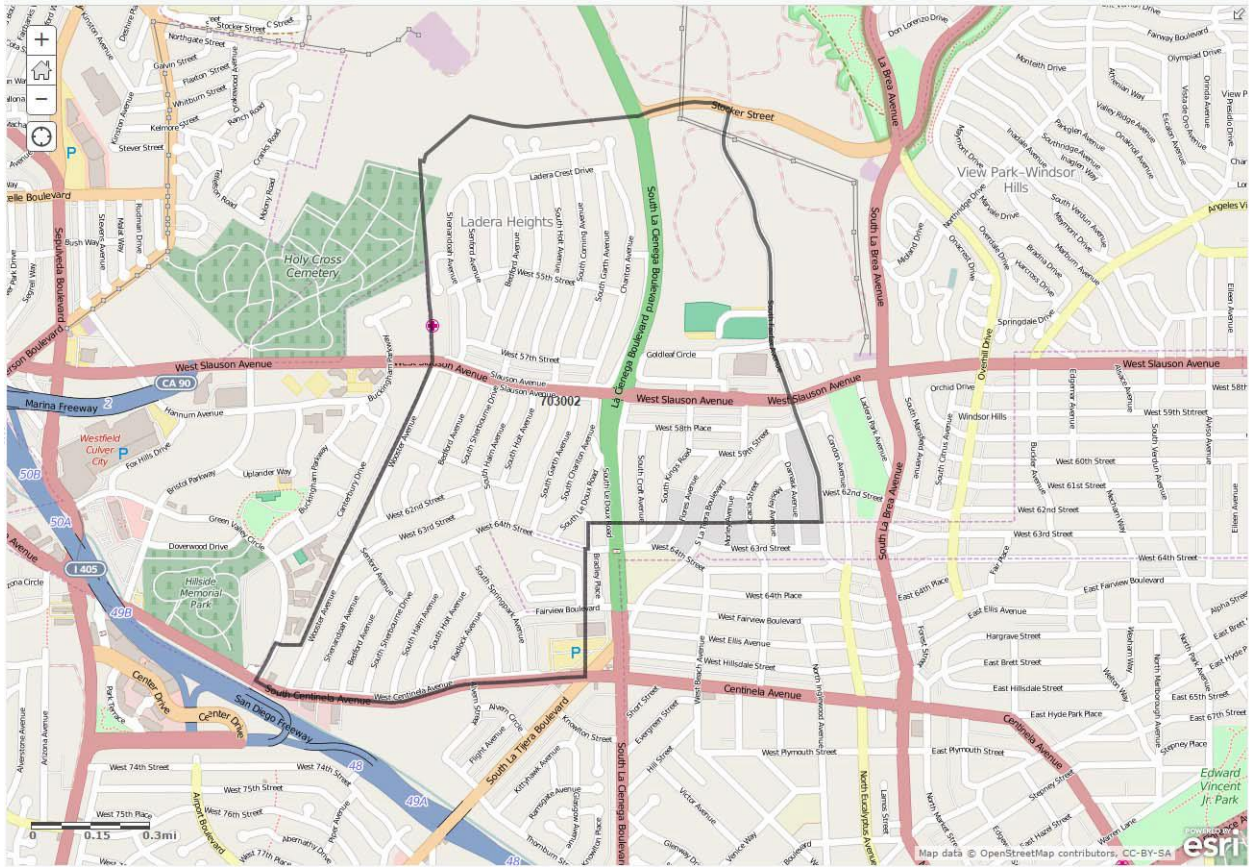




EXHIBIT B

DEPLOYMENT SITE WORKSHEET

Please complete one worksheet and **provide a picture** for each 2016 Homeless Count Deployment Site.

City/Community Area		Count Date		
Deployment Site	Location	Site Name		
		Address		
		SPA	Site Picture Provided via Hard copy Email	
	Capacities	Volunteer Capacity	# Volunteers	
		On-Site Parking	Off-Site Parking	
		# Tables	# Chairs	
		# Tracts	Internet or Wifi Available? _____ Y _____ N	
Designated Contacts	Deployment Site Coordinator	Email		
		Work	Mobile	
	Assistant Deployment Site Coordinator	Name		
		Email		
		Work	Mobile	
	Deployment Site Access Provider	Name		
		Email		
		Work	Mobile	
	Other Deployment Site Volunteer Staff	Name		
		Email		
Work		Mobile		



EXHIBIT C

**LIST OF NEIGHBORHOOD COUNCILS PARTICIPATING
IN THE
2016 GREATER LOS ANGELES HOMELESS COUNT**

Neighborhood Council	Contact Name	Address	Cell Number	Email

**The Department of Neighborhood Empowerment
will complete and submit Exhibit C to LAHSA.**



EXHIBIT D

RELEASE, INDEMNITY AND WAIVER OF LIABILITY AGREEMENT FOR ADULT VOLUNTEERS

I. TERMS OF PARTICIPATION IN 2016 GREATER LOS ANGELES HOMELESS COUNT

- I. I understand and agree that the Los Angeles Homeless Services Authority (LAHSA) will be conducting the 2016 Greater Los Angeles Homeless Count (2016 Homeless Count), and that I may volunteer to assist in this important community effort as set forth in this Agreement. As a 2016 Homeless Count volunteer, I also understand that my behavior and actions will be expected to be morally responsible and ethical.
- II. I understand and agree that my services are temporary, and therefore I will only be participating on the date(s) of January 26, 27, and/or 28, 2016 from 8:00 p.m., (unless another time has been specified) until my Street Count shift is finished (approximately between 12:00 a.m. and 2:00 a.m., unless another time is specified). I further understand that I am eligible to participate on all three consecutive dates.
- III. I understand that my involvement in the 2016 Homeless Count may be terminated at any time due to inappropriate behavior, reckless endangerment, or lack of sufficient work productivity, and that I may withdraw from the 2016 Homeless Count at any time without any cause or justification.
- IV. I understand and agree that I must complete a 30-minute training session either prior to or on the date of the Street Count as a requirement to participate in the 2016 Homeless Count.
- V. I understand and agree that I will not receive any monetary compensation for attending the 30-minute training session, nor will I receive monetary compensation for any date that I volunteer for the 2016 Homeless Count, unless I am a registered Homeless Stipend Volunteer.
- VI. I understand and agree that I am responsible for transportation to and from the training session and deployment sites on the specified dates and times of such events.



II. ASSUMPTION OF RISK

I understand and agree that my participation in the 2016 homeless count as a volunteer holds inherent risks that cannot be eliminated regardless of the care taken to avoid injuries. I understand that these risks vary from minor to severe, and i hereby agree to accept all risks of injury, of any nature whatsoever.

III. RELEASE, INDEMNITY, AND WAIVER OF LIABILITY

- A. I understand that my participation is voluntary, and as such, I hereby agree to waive, discharge, and release LAHSA and any of its employees, agents, officers, stakeholders and Opt-In Participants from and against all lawsuits and causes of action, or liability for any loss or claim for damages of any nature whatsoever, including injury to person or property.
- B. I further agree to indemnify and hold LAHSA and any of its employees, agents, officers, stakeholders and Opt-In Participants harmless from liability for any loss or claim for damages of any nature whatsoever, including injury to person or property, arising from or in any way related to my participation in the 2016 Homeless Count.

I have carefully read and fully understand the meaning and effect of the foregoing statements, and without reservations I would like to participate in the 2015 Greater Los Angeles Homeless Count.

Volunteer Name: _____
Print Name

Volunteer Signature: _____
Signature

Date of Signature: _____ / _____ / _____
Month Day Year



EXHIBIT E

RELEASE, INDEMNITY AND WAIVER OF LIABILITY AGREEMENT FOR YOUTH VOLUNTEERS

I. TERMS OF PARTICIPATION IN 2015 GREATER LOS ANGELES HOMELESS COUNT

- A. I understand and agree that the Los Angeles Homeless Services Authority (LAHSA) will be conducting the 2016 Greater Los Angeles Homeless Count (2016 Homeless Count), and that my son, daughter or other minor dependent age 14 and up, may volunteer to assist in this important community effort as set forth in this Agreement. As a 2016 Homeless Count volunteer, I also understand and agree that my son's, daughter's or other dependent's behavior and actions will be expected to be morally responsible and ethical.
- B. I understand and agree that my son's, daughter's or other minor dependent's volunteer service will be limited to assisting with various activities within a specified Deployment site, under the supervision of the Deployment Site Coordinator, and that he or she will not participate in Street Count activities outside of the Deployment site.
- C. I understand that my son's, daughter's or other minor dependent's services are temporary, and therefore he or she will only be participating on one or more the date(s) of January 26, 27, and/or 28, 2016 from 8:00 p.m. (unless another time has been specified) until such time that may be considered "curfew" by applicable city ordinance(s).
- D. I understand and agree that my son's, daughter's or other minor dependent's involvement in the 2016 Homeless Count may be terminated at any time due to inappropriate behavior, reckless endangerment, or lack of sufficient work productivity, and that my son, daughter or other minor dependent may withdraw from the 2016 Homeless Count at any time without any cause or justification.
- E. I understand and agree that my son, daughter or other minor dependent will not receive any monetary compensation for attending the 30-minute training session, nor will he or she receive monetary compensation for any date that he or she volunteers for the 2016 Homeless Count.



- F. I understand and agree that I am responsible for the transportation of my son, daughter or other minor dependent to and from the training session and deployment sites on the specified dates and times of such events.

II. ASSUMPTION OF RISK

I understand and agree that my son’s, daughter’s or other minor dependent’s participation in the 2016 homeless count as a volunteer in the deployment site holds certain inherent risks that cannot be eliminated regardless of the care taken to avoid injuries. I understand that these risks vary from minor to severe, and I hereby agree to accept all risks of injury, of any nature whatsoever.

III. RELEASE, INDEMNITY, AND WAIVER OF LIABILITY

- A. I understand that my son’s, daughter’s or other minor dependent’s participation is voluntary, and as such I hereby agree to waive, discharge, and release LAHSA and any of its employees, agents, officers, stakeholders and Opt-In Participants from and against all lawsuits and causes of action, or liability for any loss or claim for damages of any nature whatsoever, including injury to person or property.
- B. I further agree to indemnify and hold LAHSA and any of its employees, agents, officers, stakeholders and Opt-In Participants harmless from liability for any loss or claims for damages of any nature whatsoever, including injury to person or property, arising from or in any way related to my participation in the 2016 Homeless Count.

I, the undersigned, hereby represent that I am the parent/legal guardian of the below-named youth volunteer, a person under the age of 18 years, and that I have the legal authority to execute this Release. I have carefully read and fully understand the meaning and effect of the foregoing statements, and without reservations I give permission to my son, daughter or other minor dependent to participate in the 2016 Homeless Count.

Youth Volunteer Name: _____
Print Name

Parent/Guardian Name: _____
Print Name

Parent/Guardian Signature: _____
Signature

Date of Signature: _____ / _____ / _____



Motion to support a Variance for Large Format Graphic at Mr C's Hotel 1224 Beverwill Dr. LA, CA 90035 Case No. ZA-2015-1236(ZV)

Agenda Item: SB111915-3
Date: 11/19/15
Proposed By: Terrence Gomes

Background

Mr C Beverly Hills Hotel is a 137-room property features 12 Signature Suites and Classic Suites and C Suites, alongside spacious accommodations, all ranging from 365-800 square feet, each with a private balcony, and many with panoramic views of Beverly Hills and Los Angeles. It is one of the largest employers in the SORO community and is looking to expand their business by promoting events and services at the hotel through large format graphics on the west side of the building facing Beverwill Drive. This will require a variance for placement on the side of the hotel. The following calculations were used for the sign area.

Street frontage: $110.00' + 82.78' + 36.35' + 240.20' + 111.43' = 580.76$ linear feet.

Building frontage: 271 linear feet. 10% of 271 = 27.1

Street Frontage $(580.76 \times 2) = 271 + 325.2 = 1757.72$ sq. ft. total allowable sign area.

This project has appeared before the LUED committee twice to address the issues of the community and committee and the motion addresses these issues. The motion allows a mechanism for the SORONC to monitor and review the placement and usage of the signs.

Proposed Motion

- I. The South Robertson Neighborhoods Council moves to recommend approval of the Applicant's request for a Zone Variance that would allow placement of these two wall signs, as shown in plans submitted as part of the Application, subject to the following conditions:
 1. The two signs will be located on the westerly side of the hotel building, facing Beverwil Drive;
 2. The maximum area of the two signs will be limited to 1,757.72 square feet, with one sign being approximately 22' x 50' and the other being approximately 13' x 50';
 3. No off-site signs will be permitted. The signs will be used to advertise or promote only matters that are occurring in or directly related to the hotel; and
 4. The Applicant, its heirs and assigns, will appear before SORONC, beginning 5 years after the date the approval of ZA-2015-1236-ZV first becomes effective and every 5 years thereafter, for a review by SORO of the Applicant's compliance with these conditions.
 5. The South Robertson Neighborhoods Council will submit a letter of support to the ZA assigned to the case. (see attached)

Doug Fitzsimmons
President

Kevin Gres
Vice-President

Terrence Gomes
Treasurer

Beth Hirsch
Secretary

**South Robertson
Neighborhoods Council**

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November 18, 2015
Mr. David Weintraub, Associate Zoning Administrator
Office of Zoning Administration
Los Angeles City Hall, Room 763
200 North Spring Street
Los Angeles, CA 90012

Re: ZA-2015-1236-ZV Mr. C Hotel, 1224 Beverwil Dr., Los Angeles, CA 90035

Dear Mr. Weintraub,

The South of Robertson Neighborhoods Council (SORONC) has reviewed the above referenced application for a Zone Variance to permit two on-site wall signs which will have a maximum combined total area of 1,757.72 square feet. One sign is approximately 654 square feet in area and the other is approximately 1,104 square feet in area.

After careful review of the submission by the Applicant, SORO recommends approval of the Applicant's request for a Zone Variance that would allow placement of these two wall signs, as shown in plans submitted as part of the Application, subject to the following conditions:

1. The two signs will be located on the westerly side of the hotel building, facing Beverwil Drive;
2. The maximum area of the two signs will be limited to 1,757.72 square feet, with one sign being approximately 22' x 50' and the other being approximately 13' x 50';
3. No off-site signs will be permitted. The signs will be used to advertise or promote only matters that are occurring in or directly related to the hotel; and
4. The Applicant, its heirs and assigns, will appear before SORONC, beginning 5 years after the date the approval of ZA-2015-1236-ZV first becomes effective and every 5 years thereafter, for a review by SORONC of the Applicant's compliance with these conditions.

Thank you for your consideration in this matter. If you have any questions or need any additional information, please contact me.

Doug Fitzsimmons
President

Kevin Gres
Vice-President

Terrence Gomes
Treasurer

Beth Hirsch
Secretary

**South Robertson
Neighborhoods Council**

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