Monthly Expenditure Report



Reporting Month: June 2022 Budget Fiscal Year: 2021-2022

NC Name: South Robertson Neighborhood Council

		Monthly Cash Re	conciliation		
Beginning Balance	Total Spent	Remaining Balance	Outstanding	Commitments	Net Available
\$25708.10	\$6063.68	\$19644.42	\$0.00	\$575.00	\$19069.42

		Monthly Cash Fl	ow Analysis		
Budget Category	Adopted Budget	Total Spent this Month	Unspent Budget Balance	Outstanding	Net Available
Office		\$1015.50		\$0.00	
Outreach	\$24700.00	\$199.00	\$16137.08	\$0.00	\$16137.08
Elections		\$0.00		\$0.00	
Community Improvement Project	\$4300.00	\$349.18	\$3950.82	\$0.00	\$3950.82
Neighborhood Purpose Grants	\$12620.03	\$4500.00	\$-443.48	\$0.00	\$-443.48
Funding Requests Unde	er Review: \$575.00	Encumbrar	nces: \$0.00	Previous Expend	itures: \$15911.93

			Expenditures			
#	Vendor	Date	Description	Budget Category	Sub-category	Total
1	PUBLIC STORAGE 21914	06/03/2022	NC storage.	General Operations Expenditure	Office	\$363.00
2	Amazon.com X09AL58Q3	06/06/2022	Bulletin Board for NC announcements at Robertson Rec Center	Community Improvement Project		\$349.18
3	THE WEB CORNER, INC	06/09/2022	Website maintenance	General Operations Expenditure	Outreach	\$199.00
4	City of Los Angeles Publishing Services	06/01/2022	SORO NC Business Cards	General Operations Expenditure	Office	\$652.50
5	Our Big Kitchen Los Angeles	06/10/2022	NPG for \$4500.00 to Our Big Kitchen for meals to be distributed to the community. There is no place to add the IRS determination letter. Will email.	Neighborhood Purpose Grants		\$4500.00
	Subtotal:		1			\$6063.68

			Outstanding Expenditures	S		
#	Vendor	Date	Description	Budget Category	Sub-category	Total
	Subtotal: Outstanding	g				\$0.00

Terrence Gomes

Public Storage < DoNotReply@Publicstorage.com> From:

Sent: 06/03/2022 9:11 AM

To: Terrencegomes@soronc.org Your AutoPay confirmation Subject:

Have questions? Ask our virtual assistant -







Thanks for your AutoPay payment!

Hi Terrence,

We're confirming that a payment in the amount of \$363.00 was made on 06/02/2022 from your Master Card CreditCard account ending in 7213 and entry type is manual.

Your confirmation number for this transaction is 099594.

Your Account Details

TERRENCE GOMES

ACCOUNT NUMBER: 13352721

(310) 387-1274 PHONE:

Terrencegomes@soronc.org EMAIL:

Payment Details

STORAGE LOCATION: 5917 Burchard Ave

Los Angeles, CA 90034

(323) 383-9913

SPACE NUMBER: 254

SPACE SIZE: 10x10

PAYMENT AMOUNT: \$363.00

	PAST DUE/DUE NOW	DUE NEXT 07/01/2022	
RENT	\$0.00	\$354.00	
INSURANCE	\$0.00	\$9.00	
TOTAL	\$0.00	\$363.00	

Glad to have you with us,

Your Public Storage Team

Public Storage. CONNECT: f y 🖸









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Final Details for Order #114-5066823-4234611

Print this page for your records.

Order Placed: June 1, 2022

Amazon.com order number: 114-5066823-4234611

Order Total: \$349.18

Supporting: Saint Monica Catholic High School

Shipped on June 6, 2022

Items Ordered Price

1 of: Ghent 36"x48" 2-Door Outdoor Enclosed Vinyl Bulletin Board, Shatter Resistant, \$352.99 with Lock, Satin Aluminum Frame - Caramel (PA23648VX-181), Made in the USA Sold by: Amazon.com Services LLC

Condition: New

Shipping Address:

Terrence Gomes C/O Carla CC Arrue 1641 PREUSS RD LOS ANGELES, CA 90035-4247 United States

Shipping Speed:

Standard Shipping

Payment information

Payment Method:Item(s) Subtotal: \$352.99MasterCard | Last digits: 7213Shipping & Handling: \$0.00Reference number: RobertsonYour Coupon Savings: -\$37.34

Grand Total: \$349.18

Billing address
Terrence Gomes C/O Carla CC Arrue
1641 PREUSS RD
Total before tax: \$315.65
Estimated tax to be collected: \$33.53

LOS ANGELES, CA 90035-4247

United States

Credit Card transactions

MasterCard ending in 7213: June 6, 2022: \$349.18

To view the status of your order, return to Order Summary.

Conditions of Use | Privacy Notice @ 1996-2022, Amazon.com, Inc. or its affiliates

City of Los Angeles Department of Recreation & Parks

ROBERTSON RECREATION CENTER

PHONE (310) 278-5383





1641 Preuss Rd., Los Angeles, CA 90035

July 20, 2022

To whom it may concern,

My name is Carla CC Arrue and I am the Recreation Facility Director at the newly reopened Robertson Recreation Center located near Pico-Robertson. It is a City of Los Angeles facility operated by Recreation and Parks. We are happy to have just officially opened the doors after a long reconstruction and covid hiatus.

The South Robertson Neighborhood Council reached out to me on April 23, 2022 regarding adequate signage at our park. One of its board members, Terrence Gomes, had visited the park and noticed that flyers had been posted randomly throughout the facility by previous staff due to lack of better posting options. This was not helping maintain the clean, modern esthetics of the park.

Mr. Gomes brought up the idea to purchase (if approved by the SORO Board) a 36in. X 48 in. enclosed bulletin board that could be displayed at a prominent location in the park in order to keep the public informed of Park Programs and SORO announcements. I relayed the information to my management and received a resounding positive response.

The SORO NC proceeded to make and pass the motion in May's meeting and purchased the bulletin shortly after. By June 6th it was in delivery transit, and once we received it, we requested to get it installed at the entrance of our main lobby. The bulletin board was installed on June 15 by our City of Los Angeles construction staff and has been displaying information ever since.

We are so grateful for the wonderful relationship we have with our city family entities like the SORO Neighborhood Council and its very dedicated board members. In a short amount of time we've been able to share ideas and collaborate to get things done for our community. We wholeheartedly appreciate their support and look forward to working closely with them on many more endeavors for our neighborhood and Park!

If you have any questions regarding the Robertson Information Board, or any other items related to Robertson Recreation Center, please reach out via email.

Thank you for your time.

Best,

Carla CC Arrue

Recreation Facility Director

15300 Ventura Blvd. Suite 400 Sherman Oaks, CA 91403 818-345-7443

Sherman Oaks, CA 91403 818-345-7443	بالكامة.	Date	Invoice #	Terms
		3/1/2022	24006	
Bill To	0800	Ship To		
South Robertson Neighborhoods Council Terrence Gomes	•			

QTY	Description		Price Each	Amount
	June 2022 Monthly Mainte includes up to 1.5 hours for requests, & adjustments Cloud DNS Management Free SSL Certificate & Mai Hosting	or; phone support, website	199.00	199.00
		Total		\$199.00
		Payments/Credits		-\$199.00
		Balance Due		\$0.00



City of Los Angeles - Publishing Services

DEPT. 40, FUND 706, APPR 40000A REVENUE SOURCE 4591 555 Ramirez St. Space 200 Los Angeles, CA 90012

Phone: (213) 473-8400 Fax: (213) 473-8416

South Robertson Neighborhood Council Ken Blaker 1135 S. Shenandoah St. Unit 201 Los Angeles, CA 90035

INVOICE

Invoice #	2203723
Invoice Date	5/31/22
Date Shipped	
Ship Via	Our Driver
Fund Number	DIRECT PAY
Terms	Net 30 Days
P.O. Number	22SORO01
Job Number	22SORO01

Quantity	Description	Unit Price	UM	Amount
3,000	2 COLOR BUSINESS CARDS WITH COLOR LOGO - SOUTH ROBERTSON NC 2 COLOR ENGRAVED BUSINESS CARDS WITH COLOR NC LOGO 15 NAMES 1 LOT EA C/O KEN BLAKER - 424-335-9770 \$637.50 (PLUS DELIVERY)	\$637.50		\$637.50
1	DELIVERY	\$15.00	EA	\$15.00
Thank you for y	our Business!!	Subtotal		\$652.50
		Sales Tax		\$0.00
		Total Due		\$652.50

Customer Code: NC-SORO

Invoice Number: 2203723

Invoice Date : 5/31/22

Invoice Amount: \$652.50

Amount Paid:

Remit To:

City of Los Angeles - Publishing Services DEPT. 40, FUND 706, APPR 40000A REVENUE SOURCE 4591 555 Ramirez St. Space 200 Los Angeles, CA 90012

Remitter:

South Robertson Neighborhood Council Ken Blaker 1135 S. Shenandoah St. Unit 201 Los Angeles, CA 90035 Office of the City Clerk

Date: 05/19/2022

Administrative Services Division

Neighborhood Council (NC) Funding Program

Board Action Certification (BAC) Form





	Meeting Date: 05/19/2022						
Budget Fiscal Year: 2021-2022			Agenda Item N	o: 10H			
Board Motion and/or Public Benefit Statement (CIP and NPG):	lotion to appro	ve \$1000	for busine	ess card fro	om GSD F	Printing	
Method of Payment: (Select One)	Check		☐ Credit Card		☐ Board	d Member Reimbi	ursement
Recused Board Members mu	ıst leave the room prio		Count ion and may no	t return to the ro	om until after t	he vote is comple	ete.
Board Member's First and Last Name	Board Position	Yes	No	Abstain	Absent	Ineligible	Recused
Joel Weinberger At	t-large 1 2025	Х					
Sophia French At	-Large 2 2023	Х					
Kyle Berman At	-Large 3 2025					Х	
David Notowitz At	t-large 4 2023	Х					
Melinda Chuarn At	-Large 5 2025	Х					
Shevy Dorfman-Lieder But	siness Rep 1 2023	Х					
Barry Levine Bu	siness Rep 2 2025	X					
Terrence Gomes But	siness Rep 3 2023	Х					
Shirley Traum But	siness Rep 4 2025				Х		
Ellen Lanet Bu	siness Rep 5 2023					х	
Baila Romm Org	ganization Rep 1 2023				Х		
Ken Blaker Org	ganization Rep 2 2025	Х					
Armeen Neshat Org	ganization Rep 3 2025	Х					
Jacob Shofet Re	esident 1 Rep 2025				Х	x	
Richard Bloom Re	esident 2 Rep 2025	Х					
Sandy Block Re	esident 3 Rep 2023	X					
Bill Gross At Large Re	esident 4 Rep 2023	Х					
Laurie Levine Re	esident 5 Rep 2025	Х					
Michael Lynn Re	esident 6 Rep 2023	X					
Vacant Re	esident 7 Rep 2025						
Fabiola Prieto Re	esident 8 Rep 2023	Х					
Vacant Re	esident 9 Rep 2025					х	
Joseph Mollaie Re	sident 10 Rep 2023	X					
Jon Liberman Sc	chool Rep 1 2025	Х					
Ethan Frankel Sc	chool Rep 2 2025				Х	х	
Poord Outpurp 40	Total	47			4		0
Board Quorum: 13 We, the authorized signers of the above name	Total:	17	t the information	n presented on t	his form is assu	2	0
meeting was held in accordance with all laws, meeting where a quorum of the Board was pres	, policies, and procedu					-	
Authorized Signature <u>Terrence Gomes</u> Terence Gomes (May 20, 2022 11:16 PDT)			Authorized Sign	lature: Sophia Fro	ench 25, 2022 16:11 PDTI		
Print/Type Name: Terrence Gomes	S		Print/Type Nam	e:Sophia	French		

Date: 05/19/2022

SORONC_GMB_05192022_10H_Business_Car ds

Final Audit Report 2022-05-25

Created: 2022-05-20

By: Terrence Gomes (info@btsasa.com)

Status: Signed

Transaction ID: CBJCHBCAABAASaO50J7NQnUM5GloNcsYvYlbL2B_-hsy

"SORONC_GMB_05192022_10H_Business_Cards" History

- Document created by Terrence Gomes (info@btsasa.com) 2022-05-20 6:07:29 PM GMT- IP address: 208.72.12.4
- Document emailed to Terrence Gomes (terrencegomes@soronc.org) for signature 2022-05-20 6:08:15 PM GMT
- Email viewed by Terrence Gomes (terrencegomes@soronc.org)
 2022-05-20 6:12:25 PM GMT- IP address: 208.72.12.4
- Document e-signed by Terrence Gomes (terrencegomes@soronc.org)

 Signature Date: 2022-05-20 6:16:36 PM GMT Time Source: server- IP address: 208.72.12.4
- Document emailed to Sophia French (sophiafrench@soronc.org) for signature 2022-05-20 6:16:38 PM GMT
- Email viewed by Sophia French (sophiafrench@soronc.org) 2022-05-25 11:09:59 PM GMT- IP address: 66.249.84.65
- Document e-signed by Sophia French (sophiafrench@soronc.org)
 Signature Date: 2022-05-25 11:11:43 PM GMT Time Source: server- IP address: 75.82.172.3
- Agreement completed. 2022-05-25 - 11:11:43 PM GMT



City of Los Angeles Office of the City Clerk Neighborhood Council Funding Program



Neighborhood Purposes Grants

Neighborhood Purposes Grants (NPGs) provide NCs opportunities to develop partnerships with local 501(c)(3) nonprofits and public schools to build community and enhance neighborhoods in the City of Los Angeles. Projects and activities supported by NPGs vary widely and can include, but are not limited to:

- The Arts
- Beautification
- Community Support
- Education
- Community Improvements

NPG-funded projects and activities must be for a *public benefit* and purpose, **open**, *accessible*, and *free of charge* to stakeholders.

Grants approved by NCs exceeding \$5,000 involve further review and possible City contract by the Office of the City Clerk.

Visit the NC Funding Program website page on NPGs (<u>click here</u>) to find out more details about how 501(c)(3) nonprofits and public schools serving NC areas can apply. There are two NPG Information Packets; One for prospective applicants to help guide them in the application process, and one for NC board members outlining considerations and factors to keep in mind while evaluating NPG requests.

A "Project Completion Report" template is also provided to help ensure accountability in the use of Grant funds and help demonstrate how NCs and their partners are supporting L.A. communities and stakeholders. NCs and NPG recipients are strongly encouraged to work together to complete and submit the Report at the conclusion of the project.

Any questions you may have with the NPG process, please contact us at the NC Funding Program:

- Clerk.NCFunding@lacity.org
- (213) 978-1058

Neighborhood Council Funding Program

APPLICATION for Neighborhood Purposes Grant (NPG)





This form is to be completed by the applicant seeking the Neighborhood Purposes Grant and submitted to the Neighborhood Council from whom the grant is being sought. All applications for grants must be reviewed and approved in a public meeting. Upon approval of the application the Neighborhood Council (NC) shall submit the application along with all required documentation to the Office of the City Clerk, NC Funding Program.

ame	of NC from which you are seeking this grant	:			
SEC	TION I- APPLICANT INFORMATION				
1a)	Organization Name	Fed	leral I.D. # (EIN#)	State of Incorporation	Date of 501(c)(3)
1b)					Status (if applicable)
,	Organization Mailing Address	City	/	State	Zip Code
1c)					
	Business Address (If different)	City	/	State	Zip Code
1d)	PRIMARY CONTACT INFORMATION:				
	Name	PI	hone	Email	
2)	Type of Organization- Please select one: ☐ Public School (not to include private schools) Attach Signed letter on School Letterhead	or		n-Profit (other than religious i Determination Letter	institutions)
3)	Name / Address of Affiliated Organization (if appl	icable)	City	State	Zip Code

SECTION II - PROJECT DESCRIPTION

4) Please describe the purpose and intent of the grant.

5) How will this grant be used to primarily support or serve a public purpose and benefit the public at-large. (Grants cannot be used as rewards or prizes for individuals)

PAGE 1 NCFP 107

	a separate sheet if necessary			-
Personnel Related Expenses		Requested	of NC	Total Projected Co
		\$		\$
		\$		\$
		\$		\$
Non-Personnel Related Expenses		Requested	of NC	Total Projected Cos
		\$		\$
		\$		\$
		\$		\$
the implementation of this specific p	ase list names of NCs: rogram or purpose described	d in Question 4		ent on any other fact
urces or funding? (Including NPG ap	plications to other NCs) 🖵 N		If Yes	s, please describe:
Source of Funding		Amount		Total Projected Cos
		\$ ¢		\$ ¢
		φ \$		\$ \$
		ĮΨ		Į ∀
	ormer relationship with a Bo ase describe below:			
Name of NC Board Member		Rela	tionship	to Applicant
f ves did you request that the hoard	member consult the Office of	of the City Atto	rney bef	ore filing this applica
i yes, ala you request that the board				
☐ Yes ☐ No <u>*(Please note that</u>	if a Board Member of the N			erest and completes
☐ Yes ☐ No <u>*(Please note that</u> or participates in the discussion ar				erest and completes
☐ Yes ☐ No *(Please note that or participates in the discussion argrant in its entirety.)	nd voting of this NPG, the			erest and completes
☐ Yes ☐ No *(Please note that or participates in the discussion ar grant in its entirety.) TION V - DECLARATION AND SIGNAT	nd voting of this NPG, the	NC Funding I	Program	erest and completes will deny the paym
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* If a current Board Member holds the position of Executive Director or Secretary, please contact the NC Funding Program at (213) 978-1058 or clerk.ncfunding@lacity.org for instructions on completing this form

PAGE 2 NCFP 107

Office of the City Clerk

Administrative Services Division

Neighborhood Council (NC) Funding Program





Board Action Certification (BAC) Form						City	O NOFO ITS	
NC Name: SORONC	Meeting Date: 05/31/2022							
				Agenda Item No: 4B				
Board Motion and/or Public Benefit Statement (CIP and NPG):	Motion to approve \$4500.00 for an NPG for Our Big Kitchen							
Method of Payment: (Select One)	■ Check		☐ Credit Card		☐ Board	Member Reimbu	ursement	
Recused Board Member	s must leave the room prior		te Count ssion and may no	t return to the ro	om until after t	ne vote is comple	ete.	
Board Member's First and Last Name	Board Position	Yes	No	Abstain	Absent	Ineligible	Recused	
Joel Weinberger	At-large 1 2025	Х						
Sophia French	At-Large 2 2023				Х			
Kyle Berman	At-Large 3 2025				X			
David Notowitz	At-large 4 2023	Х						
Melinda Chuarn	At-Large 5 2025				Х			
Shevy Dorfman-Lieder	Business Rep 1 2023						Х	
Barry Levine	Business Rep 2 2025	Х						
Terrence Gomes	Business Rep 3 2023		Х					
Shirley Traum	Business Rep 4 2025				Х			
Ellen Lanet	Business Rep 5 2023				Х			
Baila Romm	Organization Rep 1 2023	Х						
Ken Blaker	Organization Rep 2 2025	Х						
Armeen Neshat	Organization Rep 3 2025	Х						
Jacob Shofet	Resident 1 Rep 2025				Х			
Richard Bloom	Resident 2 Rep 2025				Х			
Sandy Block	Resident 3 Rep 2023		Х					
Bill Gross At Large	Resident 4 Rep 2023	Х						
Laurie Levine	Resident 5 Rep 2025	Х						
Michael Lynn	Resident 6 Rep 2023		Х					
Vacant	Resident 7 Rep 2025							
Fabiola Prieto	Resident 8 Rep 2023	Х						
Vacant	Resident 9 Rep 2025							
Joseph Mollaie	Resident 10 Rep 2023	Х						
Jon Liberman	School Rep 1 2025	Х						
Ethan Frankel	School Rep 2 2025				Х			
Board Quorum: 13	Total:	11	3	0	8	0	1	
We, the authorized signers of the above in meeting was held in accordance with all meeting where a quorum of the Board was	laws, policies, and procedur			•			•	
Authorized Signature <u>Terrence Gomes</u>	Authorized Signature: Sophia French							
Print/Type Name: Terrence Gones (Jun 1), 2022 05:26 PD1	Print/Type Name: Sophia French Print/Type Name: Sophia French							
Date: 05/31/2022	Date: 05/31/2022							

SORONC_SBM_05312022_4B

Final Audit Report 2022-06-01

Created: 2022-06-01

By: Terrence Gomes (info@btsasa.com)

Status: Signed

Transaction ID: CBJCHBCAABAAIF3h0FRsfOXt8lqD1LN8ECF_cBRmyYoJ

"SORONC_SBM_05312022_4B" History

Document created by Terrence Gomes (info@btsasa.com) 2022-06-01 - 3:11:18 AM GMT- IP address: 104.173.214.254

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- Email viewed by Terrence Gomes (terrencegomes@soronc.org) 2022-06-01 12:25:38 PM GMT- IP address: 66.249.84.69
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 Signature Date: 2022-06-01 12:26:02 PM GMT Time Source: server- IP address: 104.173.214.254
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