

Monthly Expenditure Report



Reporting Month: May 2020

Budget Fiscal Year: 2019-2020

NC Name: South Robertson
Neighborhood Council

Monthly Cash Reconciliation					
Beginning Balance	Total Spent	Remaining Balance	Outstanding	Commitments	Net Available
\$35605.69	\$313.36	\$35292.33	\$0.00	\$0.00	\$35292.33

Monthly Cash Flow Analysis					
Budget Category	Adopted Budget	Total Spent this Month	Unspent Budget Balance	Outstanding	Net Available
Office		\$313.36		\$0.00	
Outreach	\$31272.05	\$0.00	\$20277.60	\$0.00	\$20277.60
Elections		\$0.00		\$0.00	
Community Improvement Project	\$6700.00	\$0.00	\$6700.00	\$0.00	\$6700.00
Neighborhood Purpose Grants	\$14000.00	\$0.00	\$7349.73	\$0.00	\$7349.73
Funding Requests Under Review: \$0.00		Encumbrances: \$0.00		Previous Expenditures: \$17331.36	

Expenditures						
#	Vendor	Date	Description	Budget Category	Sub-category	Total
1	PUBLIC STORAGE 21914	05/03/2020	Public Storage	General Operations Expenditure	Office	\$270.00
2	VONAGE PRICE+TAXES	05/24/2020	monthly telephone and fax service	General Operations Expenditure	Office	\$43.36
Subtotal:						\$313.36

Outstanding Expenditures						
#	Vendor	Date	Description	Budget Category	Sub-category	Total
Subtotal: Outstanding						\$0.00



Jon Liberman <jonliberman@soronc.org>

Your AutoPay confirmation

1 message

Public Storage <DoNotReply@publicstorage.com>

Sun, May 3, 2020 at
9:55 AM

To: jonliberman@soronc.org



____ Thanks for your AutoPay payment!

Hi Terrence,

We're confirming that a payment in the amount of \$270.00 was made on 05/02/2020 from your Master Card CreditCard account ending in 5684 and entry type is manual.

Your confirmation number for this transaction is 097505.

Your Account Details [Log In](#)

TERRENCE GOMES

ACCOUNT

NUMBER: 13352721

PHONE: (310) 717-3456

EMAIL: jonliberman@soronc.org

Payment Details

STORAGE LOCATION: [5917 Burchard Ave](#)
[Los Angeles , CA 90034](#)
(323) 383-9913

SPACE NUMBER: 254






SPACE SIZE: 10x10

PAYMENT AMOUNT:
\$270.00

	PAST DUE/DUE NOW	DUE NEXT 06/01/2020
RENT	\$0.00	\$261.00
INSURANCE	\$0.00	\$9.00
TOTAL	\$0.00	\$270.00

Glad to have you with us,
Your Public Storage Team

Public Storage

CONNECT      **fffl** BLOG

Please do not reply to this email; it will not get through. If you'd like to reach us please contact your location manager or visit [PublicStorage.com](#). Thanks!

The information contained in this email message is confidential and intended only for the recipient to which it was addressed.



Jon Liberman <jonliberman@soronc.org>

Vonage Monthly Account Notice

1 message

Vonage Customer Care

<donotreply@vonage.com>

Reply-To: donotreply@vonage.com

To: jonliberman@soronc.org

Sat, May 23, 2020 at 9:55

PM

Para espanol, lea abajo

/ **VONAGE**

account
UPDATE.

SIGN IN

Account Number: 1003736616
Date Processed 05/24/2020
Amount: \$43.36

Dear Martin J Liberman,

Thank you for your payment. We have successfully charged your credit/debit card in the amount noted above for the monthly charges on your Vonage account.

Sign in to your [Online Account](#) at any time or [click here](#) to view or print your detailed billing statement or to update your payment method information.

Download the [Vonage Extensions App](#) now!

Link up to two mobile numbers and use the VONAGE Extensions App to make and receive calls on the go. **PLUS** use the App to block or unblock up to 25 callers from ringing your Vonage home phone and any smartphone linked by the app. For all the facts, see [Extensions® App for iPhone®](#) or [Android™](#).

Download App Now!



No iPhone® or Android™?

Link any mobile number to your Vonage service to make calls on the go. For all the facts, see [Link Any Mobile Number to Your Vonage Service](#).

Sincerely,

Vonage Customer Care

With the **New Vonage**, it's like having your home phone in your pocket! [Learn more](#) about **Home Phone. Anywhere™**.

Our [Online Support](#) site can answer many questions about your Vonage telephone service and features. You can also visit your [Online Account](#) 24 hours a day.

This email was sent from a mailbox that does not accept replies.

[Your Account Online Support Terms of Service Vonage .com](#)



V **VONAGE**

Actualice su cuenta.

INGRESAR

Numero de cuenta: 1003736616
Fecha de proceso: 05/24/2020
Saldo: \$43.36

Estimado/a Martin JLiberman,

Gracias por tu pago. Hemos cargado con éxito tu tarjeta de crédito / débito en la cantidad indicada anteriormente por los cargos mensuales de tu cuenta de Vonage.

Inicie sesión en su [cuenta en línea](#) en cualquier momento o [haga clic aquí](#) para ver o imprimir su estado de cuenta detallado o actualizar tu información de pago.

Descargar la App Vonage Extensions ahora!

Vincular hasta dos números de móvil y utilice la App Vonage Extensions para hacer y recibir llamadas en cualquier lugar. **PLUS** utilizar la aplicación para bloquear o desbloquear hasta 25 personas que llaman a su teléfono residencial de Vonage y cualquier smartphone unidos por la aplicación. Para todos los hechos, mira [Extensions® App para iPhone®](#) o [Android™](#)

¡Descarga la aplicación ahora!



¿No tienes un iPhone® o Android™?

Vincular cualquier número de teléfono móvil a tu servicio de Vonage -para hacer llamadas sobre la marcha. Para todos los hechos, mira [Vincular cualquier número de móvil para su servicio de Vonage](#)

Atentamente,

Atención al cliente de Vonage

Con el **Nuevo Vonage**, es como tener tu teléfono de casa en tu bolsillo! [Aprenda más](#) acerca **Telefono de la casa. En cualquier lugar.**

Nuestro sitio [de Soporte por Internet](#) responde a muchas preguntas sobre tu servicio de teléfono de Vonage y de sus funciones. También puedes visitar tu [cuenta por Internet](#) 24 horas al día.

Este correo electrónico fue enviado desde un buzón que no acepta respuestas.

Su Cuenta Asistencia en línea [Terminos de Servicio Vonage.com](#)





Martin Epstein
President

Ken Blaker
Vice-President

Jon Liberman
Treasurer

(vacant)
Secretary

Charlie Stein
Corresponding Secretary

South Robertson
Neighborhoods Council

PO Box 35836
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F: (310) 295-9906
E: info@soronc.org

soronc.org

Motion to prepay Public Storage expenses for FY 2020-2021 with \$3240.00 of surplus funds from FY 2019-2020

Agenda Item: SB061120-2

Date: June 11, 2020

Proposed By: Executive

Include motion in Consent Agenda? No

Background

The neighborhood council has surplus funds for the current year due to a partial shutdown in the last months of this fiscal year. Only \$10,000 can be rolled over to the next fiscal year. The only other alternatives to permit use of surplus funds is to either actually pay down future expenses or create an encumbrance for these expenses. I have a strong preference for avoiding encumbrances as it ties you down and if the encumbered funds are not used the NC has these funds removed. Here I have fixed recurring expenses of \$270/month to Public Storage that I will prepay for the next fiscal year.

Proposed Motion

The neighborhood council will prepay 12 months of storage space with \$3240.00 taken from the current fiscal years (19-20) funds.

Considerations

Committee review: Votes For: 4 Against 0:
(highly recommended)

Amount previously allocated in Committee's working budget: \$ n/a
(applies to funding motions only)

Arguments for:

Arguments against:

1. Preserves more money available in the next fiscal year.



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Motion to prepay Vonage expenses for FY 2020-2021 with \$516.00 of surplus funds from FY 2019-2020

Agenda Item: SB061120-3

Date: June 11, 2020

Proposed By: Executive

Include motion in Consent Agenda? No

Background

The neighborhood council has surplus funds for the current year due to a partial shutdown in the last months of this fiscal year. Only \$10,000 can be rolled over to the next fiscal year. The only other alternatives to permit use of surplus funds is to either actually pay down future expenses or create an encumbrance for these expenses. I have a strong preference for avoiding encumbrances as it ties you down and if the encumbered funds are not used the NC has these funds removed. Here I have fixed recurring expenses of \$43/month to Vonage that I will prepay for the next fiscal year.

Proposed Motion

The neighborhood council will prepay 12 months of storage space with \$516.00 taken from the current fiscal years (19-20) funds.

Considerations

Committee review:
(highly recommended)

Votes For: 4

Against 0:

Amount previously allocated in Committee's working budget: \$ n/a
(applies to funding motions only)

Arguments for:

Arguments against:

1. Preserves more money available in the next fiscal year.



Motion to prepay USPO Box Rental for FY 2020-2021 with up to \$200.00 of surplus funds from FY 2019-2020

Agenda Item: SB061120-4

Date: June 11, 2020

Proposed By: Executive

Include motion in Consent Agenda? No

Background

The neighborhood council has surplus funds for the current year due to a partial shutdown in the last months of this fiscal year. Only \$10,000 can be rolled over to the next fiscal year. The only other alternatives to permit use of surplus funds is to either actually pay down future expenses or create an encumbrance for these expenses. I have a strong preference for avoiding encumbrances as it ties you down and if the encumbered funds are not used the NC has these funds removed. Here I have fixed recurring expenses of \$200 per year to the Post Office that I will prepay for the next fiscal year.

Proposed Motion

The neighborhood council will prepay 12 months of rental for a post office box space with \$200.00 taken from the current fiscal years (19-20) funds.

Considerations

Committee review: *(highly recommended)* Votes For: 4 Against 0:

Amount previously allocated in Committee's working budget: \$ n/a
(applies to funding motions only)

Arguments for:

Arguments against:

1. Preserves more money available in the next fiscal year.

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Motion to prepay JotForm annual renewal fee for FY 2020-2021 with up to \$450.00 of surplus funds from FY 2019-2020

Agenda Item: SB061120-5

Date: June 11, 2020

Proposed By: Executive

Include motion in Consent Agenda? No

Background

The neighborhood council has surplus funds for the current year due to a partial shutdown in the last months of this fiscal year. Only \$10,000 can be rolled over to the next fiscal year. The only other alternatives to permit use of surplus funds is to either actually pay down future expenses or create an encumbrance for these expenses. I have a strong preference for avoiding encumbrances as it ties you down and if the encumbered funds are not used the NC has these funds removed. Here I have fixed recurring expenses of \$450.00 per year to JotForm that I will prepay for the next fiscal year.

Proposed Motion

The neighborhood council will prepay 12 months renewal of a JotForm license with \$450.00 taken from the current fiscal years (19-20) funds.

Considerations

Committee review: Votes For: 4 Against 0:
(highly recommended)

Amount previously allocated in Committee's working budget: \$ n/a
(applies to funding motions only)

Arguments for:

Arguments against:

1. Preserves more money available in the next fiscal year.

soro

southrobertson
neighborhoods council



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Motion to encumber up to \$1000 in office supplies to be purchased in FY 2020-2021 with surplus funds from FY 2019-2020

Agenda Item: SB061120-9

Date: June 11, 2020

Proposed By: Executive

Include motion in Consent Agenda? No

Background

The neighborhood council has surplus funds for the current year due to a partial shutdown in the last months of this fiscal year. Only \$10,000 can be rolled over to the next fiscal year. The only other alternatives to permit use of surplus funds is to either actually pay down future expenses or create an encumbrance for these expenses. I have a strong preference for avoiding encumbrances as it ties you down and if the encumbered funds are not used the NC has these funds removed. However, we will have office supply expenses in the next fiscal year so that we could safely "encumber" this purchase or purchases in an aggregate amount of \$1000.00.

Proposed Motion

The neighborhood council will prepare and submit to the City Clerk an Encumbrance Request Form encumbering \$1000 with the funding to be taken from the current fiscal years (19-20) funds.

Considerations

Committee review: *(highly recommended)* Votes For: 4 Against 0:

Amount previously allocated in Committee's working budget: \$ n/a
(applies to funding motions only)

Arguments for:

Arguments against:

1. Preserves more money available in the next fiscal year.



City of Los Angeles - Office of the City Clerk
 Neighborhood Council Funding Program
 Encumbrance Request Form - Fiscal Year 2019-2020



Neighborhood Council: South Robertson NC

To encumber NC funds, please provide the following information and follow the instructions below:

Vendor Name	Purpose of the encumbered funds	Amount
1. Office Depot or Amazon	Purchase office supplies such as paper, toner or ink	\$ 1,000.00
2.		
3.		
4.		
5.		
6.		
7.		
8.		
9.		
10.		
	Total	\$ 1,000.00

BOARD AFFIRMATION:

THE NC BOARD AFFIRMS THAT SERVICES/PROJECTS RELATED TO THE ENCUMBRANCES LISTED ABOVE ARE INTENDED TO BE IN PLACE THIS CURRENT FISCAL YEAR OR HAVE BEEN AGREED UPON WITH THE VENDOR TO BEGIN WITHIN A REASONABLE TIME PERIOD DEPENDING ON COVID-19 PUBLIC HEALTH CIRCUMSTANCES.

Jon Liberman
 NC President or Treasurer Name

 Signature

6/11/2020
 Date

Instructions:

No later than Tuesday, June 30, 2020, please submit the following via email to Clerk.NCFunding@lacity.org:

1. Encumbrance Request Form, completed and signed
2. Payment request document from vendors listed, i.e., invoice, estimate, completed NPG application, etc.
3. The Board Action Certification (BAC) Form approving the Encumbrance Request Form



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City of Los Angeles Certified
Neighborhood Council

Motion to send letter requesting investigation into police response to protests against police brutality

Agenda Item: SB081120-11
Date: June 11, 2020
Proposed By: Jessica Barclay-Strobel
Include motion in Consent Agenda? No

Background

This motion urges the two Councilmembers who represent SORO neighborhoods to join their fellow public servants in calling for an investigation into the treatment by police of members of the public during recent protests against police brutality. An investigation is necessary in light of multiple videos and other reports of violence by police officers, such as:

- Police officers firing at individuals, including a man in a wheelchair who was shot in the face,¹ and holding at gunpoint an unarmed arrestee²
- Police officers striking protestors with batons,³ ripping their masks off, and holding them under arrest for hours without charges at Third and Fairfax⁴
- A hit-and-run by an LAPD vehicle that barreled into a crowd at Pershing Square, hurled multiple protestors to the ground, and then drove away without aiding those who were injured⁵

We are only aware of these incidents because they were recorded by journalists or members of the public and because business owners have spoken out about officers repeatedly opting to arrest nonviolent protestors instead of looters at various scenes across the city.⁶ An investigation is needed both to learn more about incidents that have been reported and uncover those that have not.

Proposed Motion

By June 14, 2020, SORO NC shall submit the attached letter to Councilmember Herb Wesson, Councilmember Paul Koretz, City Council President Nury Martinez, and Eric Garcetti.

¹ <https://www.buzzfeednews.com/article/salvadorhernandez/lapd-homeless-man-wheelchair-shot-rubber-bullet>

² <https://www.latimes.com/california/story/2020-06-04/videos-capture-police-violence-aggression-amid-l-a-protests>

³ https://www.youtube.com/watch?v=vjKlXAnrPUQ&fbclid=IwAR3g9cYm0VRPX-YW3XENRyNT1aZYeGX3_LVa|Vhe8AqxpXbKijLHOi-QqY

⁴ <https://www.thewrap.com/lapd-instigated-riot-saturday-arrest-black-lives-matter-protest/>

⁵ <https://www.foxla.com/news/video-shows-lapd-vehicle-driving-through-crowd-and-striking-protesters-before-speeding-away>; <https://losangeles.cbslocal.com/video/4572374-watch-lapd-patrol-vehicle-hits-protester-in-downtown-las-pershing-square/>

⁶ <https://www.latimes.com/california/story/2020-06-01/lapd-tactics-during-protests-critiqued>



Considerations

Arguments for:

We need to understand the problem in order to solve it.

Arguments against:

This could open a Pandora's box.

June 11, 2020

Herb Wesson
Councilmember, 10th District
email: councilmember.wesson@lacity.org

Paul Koretz
Councilmember, 5th District
email: paul.koretz@lacity.org

Los Angeles City Hall
200 N. Spring Street
Los Angeles, CA 90012

Re: Investigation into police treatment of protestors and other members of the public during recent protests against police brutality

Dear Councilmembers Wesson and Koretz,

We urge you to join your fellow Councilmember Michael Bonin¹ and Congressman Ted Lieu² in calling for an investigation into the treatment by police of members of the public during recent protests against police brutality. An investigation is necessary in light of multiple videos and other reports of violence by police officers, such as:

- Police officers firing at individuals, including a man in a wheelchair who was shot in the face,³ and holding at gunpoint an unarmed arrestee⁴
- Police officers striking protestors with batons,⁵ ripping their masks off, and holding them under arrest for hours without charges at Third and Fairfax⁶
- A hit-and-run by an LAPD vehicle that barreled into a crowd at Pershing Square, hurled multiple protestors to the ground, and then drove away without aiding those who were injured⁷

¹ <https://twitter.com/mikebonin/status/1269316844403347458>

² <https://lieu.house.gov/media-center/press-releases/rep-lieu-calls-investigation-lapd-use-force-against-protestors>

³ <https://www.buzzfeednews.com/article/salvadorhernandez/lapd-homeless-man-wheelchair-shot-rubber-bullet>

⁴ <https://www.latimes.com/california/story/2020-06-04/videos-capture-police-violence-aggression-amid-l-a-protests>

⁵ [https://www.youtube.com/watch?v=vjKlXAnrPUQ&fbclid=IwAR3g9cYm0VrPX-](https://www.youtube.com/watch?v=vjKlXAnrPUQ&fbclid=IwAR3g9cYm0VrPX-YW3XENRynT1iaZYeGX3_LVajVhe8AqxpXbKijLH0i-QqY)

[YW3XENRynT1iaZYeGX3_LVajVhe8AqxpXbKijLH0i-QqY](https://www.youtube.com/watch?v=vjKlXAnrPUQ&fbclid=IwAR3g9cYm0VrPX-YW3XENRynT1iaZYeGX3_LVajVhe8AqxpXbKijLH0i-QqY)

⁶ <https://www.thewrap.com/lapd-instigated-riot-saturday-arrest-black-lives-matter-protest/>

⁷ <https://www.foxla.com/news/video-shows-lapd-vehicle-driving-through-crowd-and-striking-protesters-before-speeding-away>; <https://losangeles.cbslocal.com/video/4572374-watch-lapd-patrol-vehicle-hits-protester-in-downtown-las-pershing-square/>

We are only aware of these incidents because they were recorded by journalists or members of the public and because business owners have spoken out about officers repeatedly opting to arrest nonviolent protesters instead of looters at various scenes across the city.⁸ The statements offered by the police have not done justice to the violence we've seen on video. For example, as to the hit-and-run described above, the LAPD simply noted that a "traffic report was taken." Similarly, in New York, police first claimed that a 75-year old man "tripped and fell," whereas video showed two officers shoved him to the ground and left him immobile with blood pooling around his head.⁹ After outcry from that video resulted in the officers being charged with assault, their union defended them as "simply following orders."¹⁰

An investigation is needed both to learn more about incidents that have been reported and uncover those that have not. As part of that investigation, we need to learn two critical pieces of information.

First, the investigation should reveal the names and badge numbers of officers deployed at or near the protests that have occurred in the past few weeks, as well as when and where those officers were deployed. This is critical so that the public, and particularly the victims, can know whether any officers deployed in their communities are the same ones who perpetrated the violence in those videos.

Second, the investigation should reveal the total costs created by a police presence at these protests, including not simply police salaries, overtime, and bonuses but also judgments, settlements, and attorneys' fees paid or sought in lawsuits against police. This information is important given that the Mayor and the City Council have argued that a fiscal crisis brought on by the coronavirus pandemic warrants enormous cuts in critical services. LAPD litigation costs accounted for 42% of the \$880 million the City paid in settlements from July 2005 to 2018.¹¹ That approximately \$340 million in LAPD litigation costs far exceeds payouts from any other city department. Imagine what we could have done with that money. To begin with, that \$340 million could have let us avoid the \$230 million in cuts and the furloughs of 16,000 city workers proposed in the Mayor's Budget (which City Council allowed to pass on June 1) and we would still have \$110 million left over.]

We therefore urge you to call for an investigation into treatment by police of members of the public during the recent protests against police brutality.

⁸ <https://www.latimes.com/california/story/2020-06-01/lapd-tactics-during-protests-critiqued>

⁹ <https://www.usatoday.com/story/news/nation/2020/06/05/buffalo-new-york-police-officers-suspended-shoving-man-ground/3153626001/>

¹⁰ <https://www.usatoday.com/story/news/nation/2020/06/05/buffalo-new-york-police-officers-suspended-shoving-man-ground/3153626001/>

¹¹ <https://www.latimes.com/local/lanow/la-me-ln-city-payouts-20180627-story.html>



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Motion to Reimburse Board Member Michael Lynn, \$29.98 for NC Expenses

Agenda Item: SB081120-10
Date: June 11, 2020
Proposed By: Executive
Include motion in Consent Agenda? No

Background

During the months of April and May, the SORO NC Public Safety Committee Meetings, as per Governor Gavin Newsom's order lifting of certain elements of the Brown Act.

Michael Lynn purchased 2 monthly subscriptions of Zoom Pro @ \$14.99 per month to hold the committee meetings, while DONE was setting up a ZOOM account for NC use.

Proposed Motion

The SORO NC reimburse SORO NC Board Member Michael Lynn in the amount of \$29.98 for Video Teleconferencing Services purchased to conduct Public Safety Committee meetings.

Considerations

Committee review:
(highly recommended)

Votes For:

Against:

Amount previously allocated in Committee's working budget: \$ N/A
(applies to funding motions only)

Arguments for:

Arguments against:



INVOICE

Zoom Video Communications Inc.
 55 Almaden Blvd, 6th Floor
 San Jose, CA 95113
 billing@zoom.us

Invoice Date: 05/10/2020
 Invoice #: INV19949486
 Payment Terms: Due Upon Receipt
 Due Date: 05/10/2020
 Account Number: 55340210
 Currency: USD
 Account Information: South Robertson Neighborhoods Council
 9854 National Blvd. #421,
 Los Angeles, California 90034
 United States

Purchase Order #:

TaxExemptCertificateID:

michaelynn@soronc.org

[Zoom W-9](#)

CHARGE DETAILS				
Charge Description	Service Period	Subtotal	Tax	TOTAL
Charge Name: Standard Pro Monthly Quantity: 1 Unit Price: \$14.99	05/10/2020-06/09/2020	\$14.99	\$0.00	\$14.99

INVOICE TOTALS	
Subtotal:	\$14.99
Total (Including Tax):	\$14.99
Invoice Balance:	\$0.00

TAX DETAILS				
Charge Name	Tax Name	Jurisdiction	Charge Amount	Tax Amount
			Total Tax	\$0.00

TRANSACTIONS				
Invoice Total				\$14.99
Transaction Date	Transaction Number	Transaction Type	Description	Applied Amount
05/12/2020	P-21059211	Payment		(\$14.99)
Invoice Balance				\$0.00



INVOICE

Zoom Video Communications Inc.
55 Almaden Blvd, 6th Floor
San Jose, CA 95113
billing@zoom.us

Invoice Date: 04/10/2020
Invoice #: INV15142194
Payment Terms: Due Upon Receipt
Due Date: 04/10/2020
Account Number: 55340210
Currency: USD
Account Information: South Robertson Neighborhoods Council
9654 National Blvd. #421,
Los Angeles, California 90034
United States

michaelynn@soronc.org

Purchase Order #:

TaxExemptCertificateID:

[Zoom W-9](#)

CHARGE DETAILS				
Charge Description	Service Period	Subtotal	Tax	TOTAL
Charge Name: Standard Pro Monthly Quantity: 1 Unit Price: \$14.99	04/10/2020-05/09/2020	\$14.00	\$0.00	\$14.00

INVOICE TOTALS	
Subtotal:	\$14.99
Total (Including Tax):	\$14.99
Invoice Balance:	\$0.00

TAX DETAILS				
Charge Name	Tax Name	Jurisdiction	Charge Amount	Tax Amount
			Total Tax	\$0.00

TRANSACTIONS				
Invoice Total				\$14.99
Transaction Date	Transaction Number	Transaction Type	Description	Applied Amount
04/10/2020	P-15310874	Payment		(\$14.99)
Invoice Balance				\$0.00



Martin Epstein
President

Ken Blaker
Vice-President

Jon Liberman
Treasurer

(vacant)
Secretary

Charlie Stein
Corresponding Secretary

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Motion to approve a Neighborhood Purpose Grant of up to \$5000 to Shenandoah Street Elementary School to provide 25 Chromebook Computers

Agenda Item: SB061120-6

Date: June 11, 2020

Proposed By: Executive

Include motion in No
Consent Agenda?

Background

The school has need for 25 additional computers to train students in how to become computer literate and to integrate into a 21st century environment. Shenandoah is a Title One school with limited funding and without access to a parent association that has resources to provide educational enrichment equipment or resources. The school does not have funding to purchase these computers. They have requested that SORO NC, through a Neighborhood Purpose Grant, purchase these computers. Our Executive Committee feels that this is a prudent use of NC funds. Note that the NPG is written to provide these items at a cost of up to \$5000.

Proposed Motion

To approve a Neighborhood Purpose Grant for Shenandoah Street Elementary School of up to \$5000 to purchase 25 Chromebook computers at a price of \$200 per computer including tax and shipping.

Considerations

Committee review:
(highly recommended)

Votes For: 4

Against 0:

Amount previously allocated in Committee's working budget: \$ n/a
(applies to funding motions only)

Arguments for:

For a relatively small investment, we could enhance the educational experience of students at a school that has limited resources.

Arguments against:

The money could be used elsewhere.

Note: The motion is complete. The NPG is complete but is in the process of being signed. The complete Motion and NPG will be as shown here but the NPG will have two signatures in Section V 12 a) and 12 b). It will also contain a letter from the school thanking us for the NPG .

Jon Liberman

Neighborhood Council Funding Program
APPLICATION for Neighborhood Purposes Grant (NPG)



This form is to be completed by the applicant seeking the Neighborhood Purposes Grant and submitted to the Neighborhood Council from whom the grant is being sought. All applications for grants must be reviewed and approved in a public meeting. Upon approval of the application the Neighborhood Council (NC) shall submit the application along with all required documentation to the Office of the City Clerk, NC Funding Program.

Name of NC from which you are seeking this grant: South Robertson NC

SECTION I - APPLICANT INFORMATION

1a) Shenandoah Elementary School
Organization Name *Federal I.D. # (EIN#)* *State of Incorporation* *Date of 501(c)(3) Status (if applicable)*

1b) 2450 Shenandoah St Los Angeles CA 90034
Organization Mailing Address *City* *State* *Zip Code*

1c)
Business Address (if different) *City* *State* *Zip Code*

1d) **PRIMARY CONTACT INFORMATION:**
Lorraine Harvey 310-838-3142 lharv1@lausd.net
Name *Phone* *Email*

2) Type of Organization- Please select one:
 Public School (not to include private schools) *Attach Signed letter on School Letterhead* or 501(c)(3) Non-Profit (other than religious institutions) *Attach IRS Determination Letter*

3)
Name / Address of Affiliated Organization (if applicable) *City* *State* *Zip Code*

SECTION II - PROJECT DESCRIPTION

4) Please describe the purpose and intent of the grant.

To purchase 25 Chromebook computers to support the school's educational program and to allow students to become computer literate.

5) How will this grant be used to primarily support or serve a public purpose and benefit the public at-large. (Grants cannot be used as rewards or prizes for individuals)

To provide 25 computers that can be accessed during class time for educational purposes. These computers will be used after class time to teach individual students how to use computers and to create computer literacy amongst all Shenandoah students. In conjunction with this , the NC will provide a volunteer after school program using students from Hamilton HS to teach computer literacy.

SECTION III - PROJECT BUDGET OUTLINE

You may also provide the Budget Outline on a separate sheet if necessary or requested.

6a)	Personnel Related Expenses	Requested of NC	Total Projected Cost
	none	\$ 0	\$ 0
		\$	\$
		\$	\$
6b)	Non-Personnel Related Expenses	Requested of NC	Total Projected Cost
	25 Chromebooks at \$200/computer including tax and shipping	\$ 5000	\$ 5000
		\$	\$
		\$	\$

7) Have you (applicant) applied to any other Neighborhood Councils requesting funds for this project?
 No Yes If Yes, please list names of NCs: _____

8) Is the implementation of this specific program or purpose described in Question 4 contingent on any other factors or sources or funding? (Including NPG applications to other NCs) No Yes If Yes, please describe:

Source of Funding	Amount	Total Projected Cost
	\$	\$
	\$	\$
	\$	\$

9) What is the TOTAL amount of the grant funding requested with this application: **\$ 5000**

10a) Start date: 6 / 30 / 20 10b) Date Funds Required: 6 / 30 / 20 10c) Expected Completion Date: 6 / 30 / 20
 (After completion of the project, the applicant should submit a Project Completion Report to the Neighborhood Council)

SECTION IV - POTENTIAL CONFLICTS OF INTEREST

11a) Do you (applicant) have a current or former relationship with a Board Member of the NC?
 No Yes If Yes, please describe below:

Name of NC Board Member	Relationship to Applicant

11b) If yes, did you request that the board member consult the Office of the City Attorney before filing this application?
 Yes No *(Please note that if a Board Member of the NC has a conflict of interest and completes this form, or participates in the discussion and voting of this NPG, the NC Funding Program will deny the payment of this grant in its entirety.)

SECTION V - DECLARATION AND SIGNATURE

I hereby affirm that, to the best of my knowledge, the information provided herein and communicated otherwise is truly and accurately stated. I further affirm that I have read the documents "What is a Public Benefit," and "Conflicts of Interest" of this application and affirm that the proposed project(s) and/or program(s) fall within the criteria of a public benefit project/program and that no conflict of interest exist that would prevent the awarding of the Neighborhood Purposes Grant. I affirm that I am not a current Board Member of the Neighborhood Council to whom I am submitting this application. I further affirm that if the grant received is not used in accordance with the terms of the application stated here, said funds shall be returned immediately to the Neighborhood Council.

12a) Executive Director of Non-Profit Corporation or School Principal - REQUIRED*

<i>PRINT Name</i>	<i>Title</i>	<i>Signature</i>	<i>Date</i>

12b) Secretary of Non-profit Corporation or Assistant School Principal - REQUIRED*

<i>PRINT Name</i>	<i>Title</i>	<i>Signature</i>	<i>Date</i>

* If a current Board Member holds the position of Executive Director or Secretary, please contact the NC Funding Program at (213) 978-1058 or clerk.ncfunding@lacity.org for instructions on completing this form

soro

south robertson
neighborhoods council



Martin Epstein
President

Ken Blaker
Vice-President

Jon Liberman
Treasurer

(vacant)
Secretary

Charlie Stein
Corresponding
Secretary

**South Robertson
Neighborhoods Council**

PO Box 35836
Los Angeles, CA 90035

T: (310) 295-9920
F: (310) 295-9906
E: Info@soronc.org

soronc.org

Motion for NPG of \$3800 to Shenandoah Street Elementary School for Fresh Fruit on Friday

Agenda Item: GB061120-8

Date: June 11, 2020

Proposed By: Barry E. Levine

Full Proposal

Fresh Fruit on Friday provides a taste of some type of fresh produce. A short summary of its nutritional value, the geography where it is grown, and something about the farmer is relayed over the intercom to all the students before the product is given out on the school yard. This is the 13th year for funding and the program is greatly appreciated by all at Shenandoah Street Elementary School.

The cost is \$3800.

Proposed Motion.

South Robertson Neighborhoods Council will fund \$3800 for Fresh Fruit on Fridays at Shenandoah Street Elementary School. The program will run for nineteen weeks.

Considerations

Committee review:
(highly recommended)

Votes For:

Against:

Amount previously allocated in Committee's working budget: -0-
(applies to funding motions only)

Arguments for:

This is a good program to help fight childhood obesity in a community that is under served by other programs

This program educates students on good nutrition and healthy eating.

Arguments against:

It uses money that could be used elsewhere and for other good causes

It only serves one group within SORONC



Model Neighborhood Program

1242 Aldine Court, San Pedro, CA 90731 ~ Phone: 424-287-2280 ~ Fax: 424-287-2282
Email: mnpfarmersmarkets@cox.net

Cynthia Ojeda, Executive Director
Rosemary Wilson, President
Carrie Miner, Secretary
Mary MacVean, Treasurer

May 28, 2020

South Robertson Neighborhood Council
P.O. Box #35836
Los Angeles, CA 90035
Re: NPG Application Budget - Farm Fresh Fruit on Fridays

Dear Barry Levine,

Attached is the Model Neighborhood Program's 2020 NPG grant application and supporting documents for Farm Fresh Fruit on Fridays, to be provided to the students of Shenandoah Elementary during their 2020 school year.

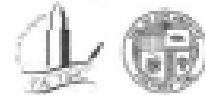
South Robertson Neighborhood Council (SORO) and the Model Neighborhood Program (MNP) have been collaborating on this community effort since 2007, and I want to thank you and the SORO board for your help in ensuring that the students of Shenandoah are provided with this farm-to-school nutrition program, fulfilled by participating farmers of the La Cienega Farmers' Markets.

On behalf of the MNP's board, I would like to thank you and the SORO board for your consideration of funding Farm Fresh Fruit on Fridays for its 13th year!

Best Wishes,

Cynthia Ojeda, Executive Director
Model Neighborhood Program

Neighborhood Council Funding Program
APPLICATION for Neighborhood Purposes Grant (NPG)



This form is to be completed by the applicant seeking the Neighborhood Purposes Grant and submitted to the Neighborhood Council from whom the grant is being sought. All applications for grants must be reviewed and approved in a public meeting. Upon approval of the application the Neighborhood Council (NC) shall submit the application along with all required documentation to the Office of the City Clerk, NC Funding Program.

Name of NC from which you are seeking this grant: South Robertson Neighborhood Council

SECTION I - APPLICANT INFORMATION

1a)	<u>Model Neighborhood Program</u>	<u>95-4615739</u>	<u>California</u>	<u>1996</u>
	<i>Organization Name</i>	<i>Federal I.D. # (EIN#)</i>	<i>State of Incorporation</i>	<i>Date of 501(c)(3) Status (if applicable)</i>
1b)	<u>1242 Aldine Court</u>	<u>San Pedro</u>	<u>CA</u>	<u>90731-3405</u>
	<i>Organization Mailing Address</i>	<i>City</i>	<i>State</i>	<i>Zip Code</i>
1c)	<u></u>	<u></u>	<u></u>	<u></u>
	<i>Business Address (if different)</i>	<i>City</i>	<i>State</i>	<i>Zip Code</i>
1d)	PRIMARY CONTACT INFORMATION:			
	<u>Cynthia L. Ojeda</u>	<u>424 287 2280</u>	<u>mnpfarmersmarkets@cox.net</u>	
	<i>Name</i>	<i>Phone</i>	<i>Email</i>	
2)	Type of Organization- Please select one:			
	<input type="checkbox"/> Public School (not to include private schools) Attach Signed letter on School Letterhead	or	<input checked="" type="checkbox"/> 501(c)(3) Non-Profit (other than religious institutions) Attach IRS Determination Letter	
3)	<u></u>	<u></u>	<u></u>	<u></u>
	<i>Name / Address of Affiliated Organization (if applicable)</i>	<i>City</i>	<i>State</i>	<i>Zip Code</i>

SECTION II - PROJECT DESCRIPTION

4) Please describe the purpose and intent of the grant.

Farm Fresh Fruit on Fridays is a farm-to school nutrition program that brings farm fresh produce weekly to Title 1 Elementary students with a tutorial emphasis on the benefits of eating fresh, seasonal, fruits and vegetables. Each week children get to sample a different variety of fruit or vegetable that's provided by farmers participating in the La Cienega Farmers' Market, out of the classroom and amongst their peers. They learn about the grower, the farm, and a variety of historical and nutritional information on the produce, sprinkled with fun trivia. This 18-year program has proven time after time that when children are given naturally ripened, fresh fruits

5) How will this grant be used to primarily support or serve a public purpose and benefit the public at-large. (Grants cannot be used as rewards or prizes for individuals)

This grant will serve 400 student at Shenandoah Avenue Elementary with farm fresh produce for 19 weeks beginning June 25, 2020 and ending December 28, 2020. The entire grant amount is used to purchase produce from participating farmers in the program, and weekly administration and coordinating labor cost are paid for by the Mode Neighborhood Program. Many of our targeted children are members of a segment of the local population where levels of Type 2-Childhood Diabetes are high, in addition to excessive levels of highly processed foods in their daily diets. Farm Fresh Fruit on Fridays offers a positive alternative to the frequency these children are experiencing fresh fruits and vegetables. The quality and flavors of the produce reinforces the message and helps to ensure they make healthier meal and snack choices.

SECTION III - PROJECT BUDGET OUTLINE

You may also provide the Budget Outline on a separate sheet if necessary or requested.

6a) Personnel Related Expenses	Requested of NC	Total Projected Cost
Administrative and labor cost provided by the MNP non-profit	\$	\$ 2,500.00
	\$	\$
	\$	\$

6b) Non-Personnel Related Expenses	Requested of NC	Total Projected Cost
Cost of fruits and vegetables	\$ 3,800.00	\$ 3,800.00
	\$	\$
	\$	\$

7) Have you (applicant) applied to any other Neighborhood Councils requesting funds for this project?
 No Yes If Yes, please list names of NCs: _____

8) Is the implementation of this specific program or purpose described in Question 4 contingent on any other factors or sources or funding? (Including NPG applications to other NCs) No Yes If Yes, please describe:

Source of Funding	Amount	Total Projected Cost
	\$	\$
	\$	\$
	\$	\$

9) What is the TOTAL amount of the grant funding requested with this application: \$ 3,800.00

10a) Start date: 06 / 25 / 20 10b) Date Funds Required: 06 / 25 / 20 10c) Expected Completion Date: 12 / 28 / 20
 (After completion of the project, the applicant should submit a Project Completion Report to the Neighborhood Council)

SECTION IV - POTENTIAL CONFLICTS OF INTEREST

11a) Do you (applicant) have a current or former relationship with a Board Member of the NC?
 No Yes If Yes, please describe below:

Name of NC Board Member	Relationship to Applicant

11b) If yes, did you request that the board member consult the Office of the City Attorney before filing this application?
 Yes No *(Please note that if a Board Member of the NC has a conflict of interest and completes this form, or participates in the discussion and voting of this NPG, the NC Funding Program will deny the payment of this grant in its entirety.)

SECTION V - DECLARATION AND SIGNATURE

I hereby affirm that, to the best of my knowledge, the information provided herein and communicated otherwise is truly and accurately stated. I further affirm that I have read the documents "What is a Public Benefit," and "Conflicts of Interest" of this application and affirm that the proposed project(s) and/or program(s) fall within the criteria of a public benefit project/program and that no conflict of interest exist that would prevent the awarding of the Neighborhood Purposes Grant. I affirm that I am not a current Board Member of the Neighborhood Council to whom I am submitting this application. I further affirm that if the grant received is not used in accordance with the terms of the application stated here, said funds shall be returned immediately to the Neighborhood Council.

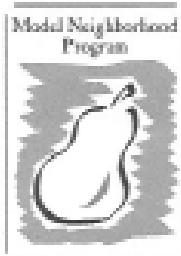
12a) Executive Director of Non-Profit Corporation or School Principal - REQUIRED*

Cynthia L. Ojeda Executive Director Cynthia Ojeda Cynthia Ojeda
2019.05.11 16:19:09 -0700 06/01/2020
 PRINT Name Title Signature Date

12b) Secretary of Non-profit Corporation or Assistant School Principal - REQUIRED*

Rosemary Wilson President Rosemary Wilson Digitally signed by Rosemary Wilson
Date: 2019.05.11 16:19:09 -0700 06/01/2020
 PRINT Name Title Signature Date

* If a current Board Member holds the position of Executive Director or Secretary, please contact the NC Funding Program at (213) 978-1058 or clerk.ncfundings@lacity.org for instructions on completing this form



Model Neighborhood Program

1242 Aldine Court, San Pedro, CA 90731 – Phone: 424-287-2280 – Fax: 424-287-2282
Email: mnpfarmersmarkets@cox.net

Cynthia Ojeda, Executive Director
Rosemary Wilson, President
Carrie Miner, Secretary
Mary MacVean, Treasurer

May 28, 2020

South Robertson Neighborhood Council
P.O. Box #35836
Los Angeles, CA 90035
Re; NPG Application Budget - Farm Fresh Fruit on Fridays

Dear Sir or Madam,

The following is the Model Neighborhood Program's Neighborhood Empowerment Grant application budget for its farm-to-school nutrition program, Farm Fresh Fruit on Fridays, to be conducted at Shenandoah Elementary in the 2018 school year.

- Shenandoah Elementary Student Count, 400
- Program cost per student, \$0.50
- Program conducted for nineteen weeks.

- ✓ Cost per student multiplied by student count: $.50 \times 400 = \$ 200.00$
- ✓ Operating cost multiplied by 19 weeks: $\$ 200.00 \times 19 = \$3,800.00$

Total program cost, from June 23, 2020 to December 28, 2020: \$3,800.00

The Model Neighborhood Program matches this grant throughout the program period with weekly administrative costs, delivery expenses, program materials and resources; contributing \$2,500 in matching funds.



Los Angeles Unified School District
Shenandoah Street Elementary

2450 Shenandoah St., Los Angeles, CA 90034
Phone: (310) 838-3142 Fax: (310) 842-9892

Austin Beutner
Superintendent of Schools

Dr. Cheryl Hildreth
Superintendent, Local District West

Joy Naval
Principal

May 22, 2019

Dear South Robertson Neighborhood Council:

Thank you for the Neighborhood Purpose Grant of \$3,800 that extends Fresh Fruit on Friday for an additional year (2020-2021 school year). The students enjoy tasting the various types of fruit from the La Cienega's Farmer's Market. We are appreciative of your financial support.

If you have any questions, please call me at (310) 838-3142.

Sincerely,

A handwritten signature in black ink, appearing to read "Joy Naval".

Joy Naval
Shenandoah Elementary
Principal

soro

southrobertson
neighborhoods council



Martin Epstein
President

Ken Blaker
Vice-President

Jon Liberman
Treasurer

(vacant)
Secretary

Charlie Stein
Corresponding Secretary

Motion to approve a Neighborhood Purpose Grant of up to \$3500 to Friends of Canfield to purchase supplies to create an outdoor mural at Canfield Elementary School

Agenda Item: SB061120-7

Date: June 11, 2020

Proposed By: Executive

Include motion in No
Consent Agenda?

Background

The school has approximately 400 students. They want to create an outdoor mural using supplies that the Neighborhood Council provides to beautify the campus and to create a more welcoming environment for students, parents, and teachers. The school is one of the smaller elementary schools. While it has an active parent auxiliary group (Friends of Canfield) they spend their excess funds on educational programs. They do not have funding to pursue this project. Knowing that this neighborhood council has provided funding to other public schools within our boundaries they have requested that SORO NC, through a Neighborhood Purpose Grant, purchase the supplies. The parents will design and paint the mural through labor that is volunteered by the parents. Our Executive Committee feels that this is a prudent use of NC funds. Note that the NPG is written to provide these items at a cost of up to \$3500. This amount is slightly more than the attached requested items (\$3340) to allow for variations in pricing due to the time between the original request and the date of this NPG.

Proposed Motion

To approve a Neighborhood Purpose Grant for Friends of Canfield of up to \$3500 to purchase materials needed to create an outdoor mural.

Considerations

Committee review:
(highly recommended)

Votes For: 4

Against 0:

Amount previously allocated in Committee's working budget: \$ n/a
(applies to funding motions only)



Martin Epstein
President

Ken Blaker
Vice-President

Jon Liberman
Treasurer

(vacant)
Secretary

Charlie Stein
Corresponding Secretary

South Robertson
Neighborhoods Council

PO Box 35836
Los Angeles, CA 90035

P: (310) 295-9920
F: (310) 295-9906
E: info@soronc.org

sorono.org

City of Los Angeles Certified
Neighborhood Council

Motion to approve a Neighborhood Purpose Grant of up to \$5000 to Shenandoah Street Elementary School to provide 25 Chromebook Computers

Agenda Item: SB061120-6

Date: June 11, 2020

Proposed By: Executive

Include motion in No
Consent Agenda?

Background

The school has need for 25 additional computers to train students in how to become computer literate and to integrate into a 21st century environment. Shenandoah is a Title One school with limited funding and without access to a parent association that has resources to provide educational enrichment equipment or resources. The school does not have funding to purchase these computers. They have requested that SORO NC, through a Neighborhood Purpose Grant, purchase these computers. Our Executive Committee feels that this is a prudent use of NC funds. Note that the NPG is written to provide these items at a cost of up to \$5000.

Proposed Motion

To approve a Neighborhood Purpose Grant for Shenandoah Street Elementary School of up to \$5000 to purchase 25 Chromebook computers at a price of \$200 per computer including tax and shipping.

Considerations

Committee review:
(highly recommended)

Votes For: 4

Against 0:

Amount previously allocated in Committee's working budget: \$ n/a
(applies to funding motions only)

Arguments for:

Arguments against:

For a relatively small investment, we could enhance the educational experience of students at a school that has limited resources.

The money could be used elsewhere.

Neighborhood Council Funding Program
APPLICATION for Neighborhood Purposes Grant (NPG)



This form is to be completed by the applicant seeking the Neighborhood Purposes Grant and submitted to the Neighborhood Council from whom the grant is being sought. All applications for grants must be reviewed and approved in a public meeting. Upon approval of the application the Neighborhood Council (NC) shall submit the application along with all required documentation to the Office of the City Clerk, NC Funding Program.

Name of NC from which you are seeking this grant: **South Robertson NC**

SECTION I - APPLICANT INFORMATION

1a) **Shenandoah Elementary School** _____ _____ _____
Organization Name *Federal I.D. # (EIN#)* *State of Incorporation* *Date of 501(c)(3) Status (if applicable)*

1b) **2450 Shenandoah St** **Los Angeles** **CA** **90034**
Organization Mailing Address *City* *State* *Zip Code*

1c) _____ _____ _____ _____
Business Address (if different) *City* *State* *Zip Code*

1d) **PRIMARY CONTACT INFORMATION:**
Lorraine Harvey **310-838-3142** **lharv1@lausd.net**
Name *Phone* *Email*

2) **Type of Organization- Please select one:**
 Public School (not to include private schools) or **501(c)(3) Non-Profit** (other than religious institutions)
 Attach Signed letter on School Letterhead Attach IRS Determination Letter

3) _____ _____ _____ _____
Name / Address of Affiliated Organization (if applicable) *City* *State* *Zip Code*

SECTION II - PROJECT DESCRIPTION

4) Please describe the purpose and intent of the grant.

To purchase 25 Chromebook computers to support the school's educational program and to allow students to become computer literate.

5) How will this grant be used to primarily support or serve a public purpose and benefit the public at-large. (Grants cannot be used as rewards or prizes for individuals)

To provide 25 computers that can be accessed during class time for educational purposes. These computers will be used after class time to teach individual students how to use computers and to create computer literacy amongst all Shenandoah students. In conjunction with this , the NC will provide a volunteer after school program using students from Hamilton HS to teach computer literacy.

SECTION III - PROJECT BUDGET OUTLINE

You may also provide the Budget Outline on a separate sheet if necessary or requested.

6a)	Personnel Related Expenses	Requested of NC	Total Projected Cost
	none	\$0	\$0
		\$	\$
		\$	\$
6b)	Non-Personnel Related Expenses	Requested of NC	Total Projected Cost
	25 Chromebooks at \$200/computer including tax and shipping	\$5000	\$5000
		\$	\$
		\$	\$

7) Have you (applicant) applied to any other Neighborhood Councils requesting funds for this project?
 No Yes If Yes, please list names of NCs: _____

8) Is the implementation of this specific program or purpose described in Question 4 contingent on any other factors or sources or funding? (Including NPG applications to other NCs) No Yes If Yes, please describe:

Source of Funding	Amount	Total Projected Cost
	\$	\$
	\$	\$
	\$	\$

9) What is the TOTAL amount of the grant funding requested with this application: \$ 5000

10a) Start date: 6 / 30 / 20 10b) Date Funds Required: 6 / 30 / 20 10c) Expected Completion Date: 6 / 30 / 20
 (After completion of the project, the applicant should submit a Project Completion Report to the Neighborhood Council)

SECTION IV - POTENTIAL CONFLICTS OF INTEREST

11a) Do you (applicant) have a current or former relationship with a Board Member of the NC?
 No Yes If Yes, please describe below:

Name of NC Board Member	Relationship to Applicant

11b) If yes, did you request that the board member consult the Office of the City Attorney before filing this application?
 Yes No *(Please note that if a Board Member of the NC has a conflict of interest and completes this form, or participates in the discussion and voting of this NPG, the NC Funding Program will deny the payment of this grant in its entirety.)

SECTION V - DECLARATION AND SIGNATURE

I hereby affirm that, to the best of my knowledge, the information provided herein and communicated otherwise is truly and accurately stated. I further affirm that I have read the documents "What is a Public Benefit," and "Conflicts of Interest" of this application and affirm that the proposed project(s) and/or program(s) fall within the criteria of a public benefit project/program and that no conflict of interest exist that would prevent the awarding of the Neighborhood Purposes Grant. I affirm that I am not a current Board Member of the Neighborhood Council to whom I am submitting this application. I further affirm that if the grant received is not used in accordance with the terms of the application stated here, said funds shall be returned immediately to the Neighborhood Council.

12a) Executive Director of Non-Profit Corporation or School Principal - REQUIRED*

		<small>WITH NAME</small>	
<i>PRINT Name</i>	<i>Title</i>	<i>Signature</i>	<i>Date</i>

12b) Secretary of Non-profit Corporation or Assistant School Principal - REQUIRED*

		<small>WITH NAME</small>	
<i>PRINT Name</i>	<i>Title</i>	<i>Signature</i>	<i>Date</i>

* If a current Board Member holds the position of Executive Director or Secretary, please contact the NC Funding Program at (213) 978-1058 or clerk.ncfunding@lacity.org for instructions on completing this form