

ADOPT-A-MEDIAN PROGRAM NEIGHBORHOOD BEAUTIFICATION PARTNERSHIP AGREEMENT

FORM VERSION MARCH 2022



This partnership agreement between the City of Los Angeles and defines each participant's role in the improvement, beautification and/or restoration of the City owned property (public right-of-way) located at:

PLEASE PROVIDE A BRIEF HISTORY OF PROJECT / WHY IS THIS PROPOSAL BEING SUBMITTED? Please include those community members who champion this proposal, and any other support towards this effort.

WHAT IS THE SCOPE OF WORK? Please include the component parts of the project, the means to complete the project, what achievement is sought within the community via its installation, and the desired completion time. This narrative will be used as part of the project's Board of Public Works report.

The Community Group agrees to:

- Provide the labor and materials required to improve the adopted area.
- Maintain the project/project site (per Maintenance Agreement) in perpetuity (upkeep, litter removal, watering, etc.).
- Follow the plan as approved by the City with any special conditions or requirements.

The City of Los Angeles/Department of Public Works agrees to:

- Navigate the community partner through the process of obtaining approval for this proposal.
- Pay for costs incurred by the City to review this proposal.
- Waive any Public Works permit fees for ONLY the Revocable permit and A-permit.
- LOAN hand tools to the group working on the beautification project. (Order form is available.)
- Provide liability coverage through the City of L.A.'s SPARTA INSURANCE PROGRAM, ONLY during the period of the project's construction [Commercial General Liability-Hazard 2. Coverage applies to all facets of the project approved by the City of L.A.]
- Consider performing such jobs as the situation may require, to the extent that resources are available.

Please check ONLY if applicable to your project

(Please attach a separate sheet explaining any that apply):

Construction of a new sidewalk

Repair an existing driveway

Installing/repairing an ADA access ramp

Installing curb drains

Widening an existing driveway

Closing an existing driveway

& repair curb

Repair an existing gutter

Replace existing asphalt in roadway/alley

CONDITIONS APPLICABLE TO THE ADOPT-A-MEDIAN PROPOSAL PROCESS:

- (1) An Adopt-a-Median proposal must be maintained as a current application. Should there be 1 year or more of inactivity on a proposal, the Adopt-a-Median Program Manager reserves the right to terminate the application.
- (2) Project proposals involving any animals/livestock will not be accepted.
- (3) Projects involving complex engineering components may be charged a review fee by the Bureau of Engineering.
- (4) Projects involving landscaping are encouraged and may be required (per the Bureau of Street Services) to install drip irrigation in an effort to conserve water. In unique situations, applicants may be required to add the following to their landscaping plans:
"Existing irrigation system has been adopted in "as-is" condition due to applicant's request not to upgrade to the latest City standards requiring water efficient irrigation. For this reason, the City cannot guarantee timely response to any irrigation-related issues that may occur, including, but not limited to, plant material loss or damage."
- (5) Projects whose site location shares a boundary (Council District, homeowner's association, etc...) will need to have WRITTEN letter of support on official letterhead that there no dispute exists regarding the installation of the proposed project.
- (6) Adopt-a-Median staff serve as the 'conduit' between the applicant and City agencies. Intake, plan review, Board adoption, permit application and any additional processes must have oversight by Adopt-a-Median staff. Failure to comply with these conditions may result in termination of the application.

Project Representative's Signature

Position/Title

Date

OCB USE ONLY

Submitted on:

AAM #

By: