### Monthly Expenditure Report

**Reporting Month:** June 2020  
**Budget Fiscal Year:** 2019-2020  
**NC Name:** South Robertson Neighborhood Council

#### Monthly Cash Reconciliation

<table>
<thead>
<tr>
<th></th>
<th>Total Spent</th>
<th>Remaining Balance</th>
<th>Outstanding</th>
<th>Commitments</th>
<th>Net Available</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Beginning Balance</strong></td>
<td>$35292.33</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td><strong>Total Spent</strong></td>
<td>$10605.93</td>
<td>$24686.40</td>
<td>$10196.98</td>
<td>$0.00</td>
<td>$14489.42</td>
</tr>
<tr>
<td><strong>Remaining Balance</strong></td>
<td></td>
<td></td>
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<td></td>
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</tr>
<tr>
<td><strong>Outstanding</strong></td>
<td></td>
<td></td>
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<td></td>
<td></td>
</tr>
<tr>
<td><strong>Commitments</strong></td>
<td></td>
<td></td>
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<tr>
<td><strong>Net Available</strong></td>
<td></td>
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</tbody>
</table>

#### Monthly Cash Flow Analysis

<table>
<thead>
<tr>
<th>Budget Category</th>
<th>Adopted Budget</th>
<th>Total Spent this Month</th>
<th>Unspent Budget Balance</th>
<th>Outstanding</th>
<th>Net Available</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Office</strong></td>
<td>$31272.05</td>
<td>$1972.93</td>
<td>$13471.67</td>
<td>$29.98</td>
<td>$11774.69</td>
</tr>
<tr>
<td><strong>Outreach</strong></td>
<td>$4833.00</td>
<td>$1667.00</td>
<td>$0.00</td>
<td></td>
<td>$4766.00</td>
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<tr>
<td><strong>Elections</strong></td>
<td>$6700.00</td>
<td>$0.00</td>
<td>$6700.00</td>
<td>$0.00</td>
<td>$6700.00</td>
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<tr>
<td><strong>Community Improvement Project</strong></td>
<td>$6700.00</td>
<td>$0.00</td>
<td>$6700.00</td>
<td>$0.00</td>
<td>$6700.00</td>
</tr>
<tr>
<td><strong>Neighborhood Purpose Grants</strong></td>
<td>$14000.00</td>
<td>$3800.00</td>
<td>$3549.73</td>
<td>$8500.00</td>
<td>$-4950.27</td>
</tr>
</tbody>
</table>

Funding Requests Under Review: $0.00  
Encumbrances: $0.00  
Previous Expenditures: $17644.72

#### Expenditures

<table>
<thead>
<tr>
<th>#</th>
<th>Vendor</th>
<th>Date</th>
<th>Description</th>
<th>Budget Category</th>
<th>Sub-category</th>
<th>Total</th>
</tr>
</thead>
<tbody>
<tr>
<td>1</td>
<td>PUBLIC STORAGE 21914</td>
<td>06/02/2020</td>
<td>monthly storage unit rental</td>
<td>General Operations Expenditure</td>
<td>Office</td>
<td>$270.00</td>
</tr>
<tr>
<td>2</td>
<td>VONAGE PRICE+TAXES</td>
<td>06/19/2020</td>
<td>phone</td>
<td>General Operations Expenditure</td>
<td>Office</td>
<td>$400.00</td>
</tr>
<tr>
<td>3</td>
<td>VONAGE PRICE+TAXES</td>
<td>06/19/2020</td>
<td>phone payment</td>
<td>General Operations Expenditure</td>
<td>Office</td>
<td>$116.00</td>
</tr>
<tr>
<td>4</td>
<td>JOTFORM INC.</td>
<td>06/19/2020</td>
<td>JotForm license renewal</td>
<td>General Operations Expenditure</td>
<td>Office</td>
<td>$121.56</td>
</tr>
<tr>
<td>5</td>
<td>OFFICE DEPOT #2206</td>
<td>06/20/2020</td>
<td>Toner</td>
<td>General Operations Expenditure</td>
<td>Office</td>
<td>$599.48</td>
</tr>
<tr>
<td>6</td>
<td>OFFICE DEPOT #2206</td>
<td>06/20/2020</td>
<td>Scanner purchase</td>
<td>General Operations Expenditure</td>
<td>Office</td>
<td>$405.14</td>
</tr>
<tr>
<td>7</td>
<td>AMAZON.COM MS8TM00X2 A</td>
<td>06/21/2020</td>
<td>ink for printer</td>
<td>General Operations Expenditure</td>
<td>Office</td>
<td>$60.75</td>
</tr>
<tr>
<td>8</td>
<td>Los Angeles Regional Food Bank</td>
<td>06/11/2020</td>
<td>Motion to Fund up to $3333 to Los Angeles Regional Food Bank</td>
<td>General Operations Expenditure</td>
<td>Outreach</td>
<td>$3333.00</td>
</tr>
<tr>
<td>#</td>
<td>Vendor</td>
<td>Date</td>
<td>Description</td>
<td>Budget Category</td>
<td>Sub-category</td>
<td>Total</td>
</tr>
<tr>
<td>-----</td>
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<td>-----------------------------------------------------------------------------</td>
<td>-------------------------------------</td>
<td>--------------</td>
<td>-----------</td>
</tr>
<tr>
<td>9</td>
<td>City of Los Angeles Budget Advocates</td>
<td>06/09/2020</td>
<td>Contribution to Budget Advocates</td>
<td>General Operations Expenditure</td>
<td>Outreach</td>
<td>$1500.00</td>
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<tr>
<td>10</td>
<td>Model Neighborhood Program</td>
<td>06/16/2020</td>
<td>Motion of NPG of up to $3800 to Shenandoah ES for Fresh Fruit on Friday</td>
<td>Neighborhood Purpose Grants</td>
<td></td>
<td>$3800.00</td>
</tr>
<tr>
<td></td>
<td><strong>Subtotal:</strong></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td><strong>$10605.93</strong></td>
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### Outstanding Expenditures

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<th>#</th>
<th>Vendor</th>
<th>Date</th>
<th>Description</th>
<th>Budget Category</th>
<th>Sub-category</th>
<th>Total</th>
</tr>
</thead>
<tbody>
<tr>
<td>1</td>
<td>Mike Lynn</td>
<td>06/10/2020</td>
<td>Reimburse Board Member for Zoom rental</td>
<td>General Operations Expenditure</td>
<td>Office</td>
<td>$29.98</td>
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<tr>
<td>2</td>
<td>Jewish Family Service</td>
<td>06/12/2020</td>
<td>Motion to fund up to $1667 to Jewish Family Services Los Angeles to be used by Sova Food Pantry , a subsidiary of Jewish Family Services, to aid in feeding those who need assistance.</td>
<td>General Operations Expenditure</td>
<td>Outreach</td>
<td>$1667.00</td>
</tr>
<tr>
<td>3</td>
<td>Shenandoah Street Elementary School</td>
<td>06/16/2020</td>
<td>Motion for NPG of up to $5000 to Shenandoah ES to purchase 25 Chromebook computers</td>
<td>Neighborhood Purpose Grants</td>
<td></td>
<td>$5000.00</td>
</tr>
<tr>
<td>4</td>
<td>Friends of Canfield</td>
<td>06/17/2020</td>
<td>Motion for NPG of up to $3500 to Friends of Canfield to purchase supplies to create an outdoor mural at Canfield ES</td>
<td>Neighborhood Purpose Grants</td>
<td></td>
<td>$3500.00</td>
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<tr>
<td></td>
<td><strong>Subtotal: Outstanding</strong></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td><strong>$10196.98</strong></td>
</tr>
</tbody>
</table>
Payment Confirmation

#172317854

Thank you! Your payment has been sent and is being processed.
You'll receive an email confirmation shortly.

Payment Summary

5917 Burchard Ave
Unit 254 • Moved in 03/29/2014
Credit card ****5684 Exp 04/2023
Unit charges: $270.00

Total Payment Amount $270.00

View account summary >

Public Storage Near Culver City, California

https://www.publicstorage.com/account/payments/payment-confir... 6/1/2020
Thank You for Your Payment - ¡Gracias por tu pago
2 messages

Vonage Customer Care
<CustomerCare@vonage.com>
Reply-To: CustomerCare@vonage.com
To: jonliberman@soronce.org

Para español, lea abajo

VONAGE

account UPDATE.

Account Number: 1003736616
Amount Paid: $400.00
Processed Date: 06/19/2020

Dear South Robertson Neighborhoods Council,

Thank you for choosing Vonage. We have processed your payment of $400.00 using the payment information you provided. All future charges for this account will continue to use your current payment method on file.

The amount you paid has been applied to your account for any overage or future charges.

Sign in to your Online Account to review your invoices. Your current billing statement shows all charges to date. Your previous billing statement itemizes all of your prior charges.

Sincerely,

REMEMBER: You can take your Vonage Home Phone anywhere.

https://mail.google.com/mail/u/0?ik=c0bb4699ce&view=pt&seek... 6/30/2020
Thanks again for choosing Vonage! We appreciate your business.
Sincerely,
Vonage Customer Care

This email was sent from a mailbox that does not accept replies.

Número de Cuenta: 1003736616
Monto pagado: $400.00
Fecha de procesamiento: 06/19/2020

Estimado/a South Robertson Neighborhoods Council,

Gracias por preferir Vonage. Hemos procesado tu pago de $400.00 utilizando la información de pago que tenemos en nuestros registros. Todos los futuros cargos para esta cuenta se seguirán aplicando al método de pago existente que hayas registrado.

La cantidad que usted pagó se ha aplicado a su cuenta para cubrir cualquier excedente o cargos futuros.

Entra a tu cuenta en línea para revisar tu facturas. Tu resumen de facturación actual muestra todos los cargos aplicados hasta la fechas. Tu resumen de facturación anterior identifica todos tus anterior cargos.

RECORDATORIO: Usted puede tomar su Vonage teléfono de casa en cualquier lugar.

Gracias nuevamente por escoger Vonage. Apreciamos tu negocio.

Atentamente,
Atención al Cliente de Vonage.
Dear South Robertson Neighborhoods Council,

Thank you for choosing Vonage. We have processed your payment of $116.00 using the payment information you provided. All future charges for this account will continue to use your current payment method on file. The amount you paid has been applied to your account for any overage or future charges.

Sign in to your Online Account to review your invoices. Your current billing statement shows all charges to date. Your previous billing statement itemizes all of your prior charges.

Sincerely,

[Link] https://mail.google.com/mail/u/0?ik=c0bb4699ce&view=pt&sear... 6/30/2020
REMEMBER: You can take your Vonage Home Phone anywhere.

Thanks again for choosing Vonage! We appreciate your business.

Sincerely,
Vonage Customer Care

This email was sent from a mailbox that does not accept replies.

Número de Cuenta: 1003736616
Monto pagado: $116.00
Fecha de procesamiento: 06/19/2020

Estimado/a South Robertson Neighborhoods Council,

Gracias por preferir Vonage. Hemos procesado tu pago de $116.00 utilizando la información de pago que tenemos en nuestros registros. Todos los futuros cargos para esta cuenta se seguirán aplicando al método de pago existente que hayas registrado.

La cantidad que usted pagó se ha aplicado a su cuenta para cubrir cualquier excedente o cargos futuros.

Entra a tu cuenta en línea para revisar tu facturas. Tu resumen de facturación actual muestra todos los cargos aplicados hasta la fechas. Tu resumen de facturación anterior identifica todos tus anterior cargos.

RECORDATORIO: Usted puede tomar su Vonage teléfono de casa en cualquier lugar.

Gracias nuevamente por escoger Vonage. Apreciamos tu negocio.

Atentamente,

https://mail.google.com/mail/u/0?ik=c0bb4699ce&view=pt&search... 6/30/2020
JotForm Inc
<receipts+iaro5wa5Gva7tIrVUEENR@stripe.com>
Reply-To: JotForm Inc <support@jotform.com>
To: jonliberman@soronc.org

---

**Receipt from JotForm Inc**

Invoice #DB77F05-0007
Receipt #2173-4366

<table>
<thead>
<tr>
<th>AMOUNT PAID</th>
<th>DATE PAID</th>
<th>PAYMENT METHOD</th>
</tr>
</thead>
<tbody>
<tr>
<td>$121.56</td>
<td>June 19, 2020</td>
<td>MasterCard - 5684</td>
</tr>
</tbody>
</table>

**SUMMARY**

JUN 19, 2020 – JUN 19, 2021

- Silver Yearly 2017 × 1: $390.00
- Unused time on Silver Monthly after 19 Jun 2020 × 1: -$38.92

Subtotal: $351.08

Total: $351.08

Applied balance: -$229.52

---

https://mail.google.com/mail/u/0?ik=c0bb4699ce&view=pt&sear... 6/30/2020
Amount paid $121.56

If you have any questions, contact JotForm Inc at support@jotform.com or call at +1 415-415-4154.

Download as PDF

Something wrong with the email? View it in your browser. You're receiving this email because you made a purchase at JotForm Inc, which partners with Stripe to provide invoicing and payment processing.
**Customer - Receipt**

Customer Information

Customer Name: SOUTH ROBERTSON NC  
Customer Ph#: 310-717-3456  
Customer ID: 37979718  
Deliver To: SOUTH ROBERTSON NC  
9527 W PICO BLVD  
LOS ANGELES, CA 90035-1201

Order Information

Order Number: 100344204-001  
Order Date: 6/20/20 4:17 pm  
Delivery Date: 6/24/20  
Store: 2206  
Payment: In-Store  
$0.00

Order Details

<table>
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<tr>
<th>SKU</th>
<th>Description</th>
<th>Qty Ordered</th>
<th>Qty Filled</th>
<th>Price/Unit</th>
<th>Extended Price</th>
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<tbody>
<tr>
<td>0849983</td>
<td>TONER, BROTHER, HIGH Y</td>
<td>1</td>
<td></td>
<td>182.49</td>
<td></td>
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<tr>
<td>0249401</td>
<td>TONER, BROTHER, HIGH Y</td>
<td>1</td>
<td></td>
<td>182.49</td>
<td></td>
</tr>
<tr>
<td>0796971</td>
<td>TONER, HIGH YIELD, BRO</td>
<td>1</td>
<td></td>
<td>182.49</td>
<td></td>
</tr>
</tbody>
</table>

Subtotal: $547.47  
Other Charges:  
Del Charge:  
Tax: $52.01  
Total Due: $599.48

Or, call our Customer Service Center at  
To check the status of your order, 24 hours a day, 7 days a week, please visit  
https://www.officedepot.com/orderhistory and enter your order number and phone number  
Or, call our Customer Service Center at 1-800-GO-DEPOT (1-800-463-3768).

Thank you for shopping at  
Office DEPOT
Office DEPOT
OfficeMax
LOS ANGELES - (310) 651-3006
06/20/2020 1:22 PM

SALE 2206-2-4351-962483-20 5.2
Subtotal: 599.48

Order Management Invoice #: 1003442040013
Approval Code: 999999

114318 JDA GMILL ORDE 599.48 E
Total: 599.48
MasterCard 5684: 599.48

AUTH CODE 022988
TDS Chip Read
AID A000000041010 MASTERCARD
TVR 0400048000
CVS PIN Verified

Shop online at www.officedepot.com

WE WANT TO HEAR FROM YOU!
Visit survey.officedepot.com
and enter the survey code below:
15QE WE6X WM2K

XXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXX
**CUSTOMER - RECEIPT**

Customer Information
Customer Name: SOUTH ROBERTSON NC
Customer Ph#: 310-717-3456
Customer ID: 37979718
Deliver To: SOUTH ROBERTSON NC
9527 W PICO BLVD
LOS ANGELES, CA 90035-1201

Order Information
Order Number: 100346153-001
Order Date: 6/20/20 4:17 pm
Delivery Date: 6/25/20
Store: 2206
Payment: In-Store

$0.00

Order Details

<table>
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<tr>
<th>SKU</th>
<th>Description</th>
<th>Qty Ordered</th>
<th>Qty Filled</th>
<th>Price/Unit</th>
<th>Extended Price</th>
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<tbody>
<tr>
<td>6266921</td>
<td>SCANNER, EPSON, WRLSS,</td>
<td>1</td>
<td></td>
<td>369.99</td>
<td></td>
</tr>
</tbody>
</table>

| Subtotal: | $369.99 |
| Other Charges: | Del Charge: |
|             | Tax: $35.15 |
|             | Total Due: $405.14 |

Bring this invoice to any register for payment processing.

Or, call our Customer Service Center at 1-800-GO-DEPOT (1-800-463-3768).

To check the status of your order, 24 hours a day, 7 days a week, please visit https://www.officedepot.com/orderhistory and enter your order number and phone number.

Thank you for shopping at Office DEPOT.
**Office DEPOT**  
**OfficeMax**  
LOS ANGELES - (310) 551-3006  
06/20/2020  1:21 PM

<table>
<thead>
<tr>
<th>Order Management Invoice #</th>
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<tbody>
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<td>999999</td>
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<tr>
<td></td>
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</tr>
<tr>
<td>---------------------------</td>
<td>----------------</td>
</tr>
<tr>
<td>114318 JDA GMILL ORDE</td>
<td>405.14 E</td>
</tr>
<tr>
<td></td>
<td></td>
</tr>
<tr>
<td>Total:</td>
<td>405.14</td>
</tr>
<tr>
<td>MasterCard 5684:</td>
<td>405.14</td>
</tr>
</tbody>
</table>

**AUTH CODE 036622**  
TDS Chip Read  
AID A0000000041010  MASTERCARD  
TVR 0400048000  
CVS PIN Verified

---

Shop online at www.officedepot.com

 WE WANT TO HEAR FROM YOU!  
Visit survey.officedepot.com  
and enter the survey code below:  
25QF WE6X WHYH

---
Details for Order #112-9815301-3993867
Print this page for your records.

Order Placed: June 20, 2020
Amazon.com order number: 112-9815301-3993867
Order Total: $60.75

Shipping now

<table>
<thead>
<tr>
<th>Items Ordered</th>
<th>Price</th>
</tr>
</thead>
<tbody>
<tr>
<td>1 of: Epson T502 EcoTank Color Combo Pack Auto-Stop Ink Bottle (ET-2700, ET-2750, ET-3700, ET-3750, ET-4750)</td>
<td>$35.50</td>
</tr>
<tr>
<td>Sold by: Amazon.com Services LLC</td>
<td></td>
</tr>
<tr>
<td>Condition: New</td>
<td></td>
</tr>
<tr>
<td>1 of: Epson T502 EcoTank Black Auto-Stop Ink Bottle (ET-2700, ET-2750, ET-3700, ET-3750, ET-4750) (T502120-S)</td>
<td>$19.98</td>
</tr>
<tr>
<td>Sold by: Amazon.com Services LLC</td>
<td></td>
</tr>
<tr>
<td>Condition: New</td>
<td></td>
</tr>
</tbody>
</table>

Shipping Address:
Martin Liberman
9317 KRAMERWOOD PL
LOS ANGELES, CA 90034-2346
United States

Shipping Speed:
One-Day Shipping

Payment information

Payment Method:
MasterCard | Last digits: 5684

Billing address
Martin J Liberman South Robertson NC
200 N. Spring Street FL 20
Los Angeles, California 90012-4801
United States

Item(s) Subtotal: $55.48
Shipping & Handling: $0.00
Total before tax: $55.48
Estimated tax to be collected: $5.27
Grand Total: $60.75

To view the status of your order, return to Order Summary.
The Los Angeles Regional Food Bank is a 501(c)3 organization (Tax ID# 95-3135649)
Office of the City Clerk
Administrative Services Division
Neighborhood Council (NC) Funding Program
Board Action Certification (BAC) Form

NC Name: South Robertson NC
Budget Fiscal Year: 2019-2020
Meeting Date: 6/3/2020
Agenda Item No: GB090320-3

Board Motion and/or Public Benefit Statement (CIP and NPG):
Motion to fund up to $3,333 to Los Angeles Regional Food Bank

Method of Payment: (Select One)
☐ Check
☐ Credit Card
☐ Board Member Reimbursement

Revised Board Members must leave the room prior to any discussion and may not return to the room until after the vote is complete.

<table>
<thead>
<tr>
<th>Board Member's First and Last Name</th>
<th>Board Position</th>
<th>Yes</th>
<th>No</th>
<th>Abstain</th>
<th>Absent</th>
<th>Ineligible</th>
<th>Recused</th>
</tr>
</thead>
<tbody>
<tr>
<td>Gary Kasbarian</td>
<td>AL1</td>
<td></td>
<td></td>
<td></td>
<td></td>
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<td>X</td>
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<tr>
<td>Jessica Barclay-Strobel</td>
<td>AL2</td>
<td></td>
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<tr>
<td>Ken Blaker</td>
<td>AL3</td>
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<tr>
<td>Jason Van Over</td>
<td>AL4</td>
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<tr>
<td>Krystal Navar</td>
<td>AL5</td>
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<tr>
<td>David Menkes</td>
<td>BR1</td>
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<tr>
<td>Barry Levine</td>
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<tr>
<td>Martin Epstein</td>
<td>BR3</td>
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<tr>
<td>Susan Burden</td>
<td>BR4</td>
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<tr>
<td>Terrence Gomes</td>
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<tr>
<td>David Riehl</td>
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Board Quorum: 13
Total: X

We, the authorized signers of the above named Neighborhood Council, declare that the information presented on this form is accurate and complete, and that a public meeting was held in accordance with all laws, policies, and procedures. The above was approved by the Neighborhood Council Board, at a Brown Act compliant public meeting where a quorum of the Board was present.

Authorized Signature: [Signature]
Print/Type Name: Jon Liberman
Date: 6/3/2020

Authorized Signature: [Signature]
Print/Type Name: Michael Lynn
Date: 6/3/2020

NCPF 101 BAC Rev020118
Motion to fund $1500 to support
Budget Advocates

Agenda Item: GB052120-13
Date: May 19, 2020
Proposed By: Finance Committee
Include motion in No
Consent Agenda?

Background
This Neighborhood Council has traditionally provided financial support for Budget
Advocates. This fiscal year's budget provides for a $750 contribution. In recognition
of our financial balance and of the good works done by the Budget Advocates the
Finance Committee proposes to increase this amount by $750 to a total of $1500.

Proposed Motion
South Robertson NC shall support the work of Budget Advocates by contributing
$1500.

Considerations

Committee review: Votes For:-3- Against :-0-
(highly recommended)

Amount previously allocated in Committee’s working budget: $750
(applies to funding motions only)

Arguments for: Arguments against:

1. This revised amount reflects past amounts which we have provided to Budget Advocates.
1. none.
Neighborhood Council Funding Contribution Form – Fiscal Year 2019-2020
Congress of Neighborhoods / Budget Advocates Special Accounts

I, Martin Epstein (President or Vice-President [VP] name), declare that I am the President or VP of the South Robertson Neighborhood Council (NC) and that on June 3, 2020 (meeting date), a Brown Act-noticed public meeting was held by the NC with a quorum of 3 (number) board members present and that by a vote of 2 (number) Yea, 0 (number) Nay, and 0 (number) Abstentions, the NC approved funding contribution(s) for the following NC Special Account(s):

☐ L.A. Congress of Neighborhoods – Event in the amount of:

☐ L.A. Congress of Neighborhoods – Networking/EmpowerLA Awards in the amount of:

☐ Neighborhood Council Budget Advocates in the amount of:

* $1500.00

Therefore, the Neighborhood Council requests that the Office of the City Clerk, NC Funding Program issue payment from our checking account to the Department of Neighborhood Empowerment for the Congress and/or Budget Advocates Special Account(s).

Signature of President or VP

Date

June 3, 2020

To request payment, the Neighborhood Council Treasurer must submit this completed form through the NC Funding System portal as the “Payment Request Document” along with the respective Board Action Certification (BAC) form. Forms must be submitted no later than June 1, 2020 in order to process the payment from current Fiscal Year available funds.

Make checks payable to each respective Special Account as approved by your NC Board:

“City of Los Angeles Congress of Neighborhoods - Event” or
“City of Los Angeles Congress of Neighborhoods - Awards” or
“City of Los Angeles Budget Advocates”
Address: 200 N. Spring St., Suite 224, Los Angeles, CA 90012

You may also search the respective Special Account in the Vendor section of the Funding System portal when submitting the payment request(s). Please submit separate payment requests for each Special Account contribution.

*Please indicate a specific funding contribution amount; Statements such as "unused funding for this fiscal year" will disqualify the payment request.
Office of the City Clerk
Administrative Services Division
Neighborhood Council (NC) Funding Program
Board Action Certification (BAC) Form

NC Name: South Robertson NC
Meeting Date: 6/3/2020
Budget Fiscal Year: 2019-2020
Agenda Item No: GB052120-13 (voted on at 6/3/2020 mg)

Board Motion and/or Public Benefit Statement (CIP and NPG):
Motion to fund $1500 for Budget Advocates

Method of Payment: (Select One)  □ Check  □ Credit Card  □ Board Member Reimbursement

Vote Count
 Recused Board Members must leave the room prior to any discussion and may not return to the room until after the vote is complete.

<table>
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<tr>
<th>Board Member's First and Last Name</th>
<th>Board Position</th>
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<th>No</th>
<th>Abstain</th>
<th>Absent</th>
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Board Quorum: 13

Total: 12 0 0 1

We, the authorized signers of the above named Neighborhood Council, declare that the information presented on this form is accurate and complete, and that a public meeting was held in accordance with all laws, policies, and procedures. The above was approved by the Neighborhood Council Board, at a Brown Act compliant public meeting where a quorum of the Board was present.

Authorized Signature:  
Print/Type Name: Jon Liberman
Date: 6/3/2020

Authorized Signature:  
Print/Type Name: Michael Lynn
Date: 6/3/2020
Motion for NPG of $3800 to Shenandoah Street Elementary School for Fresh Fruit on Friday

**Agenda Item:** GB061120-8

**Date:** June 11, 2020

**Proposed By:** Barry E. Levine

---

**Full Proposal**

Fresh Fruit on Friday provides a taste of some type of fresh produce. A short summary of its nutritional value, the geography where it is grown, and something about the farmer is relayed over the intercom to all the students before the product is given out on the school yard. This is the 13th year for funding and the program is greatly appreciated by all at Shenandoah Street Elementary School.

The cost is $3800.

**Proposed Motion.**

South Robertson Neighborhoods Council will fund $3800 for Fresh Fruit on Fridays at Shenandoah Street Elementary School. The program will run for nineteen weeks.

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**Considerations**

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<th>Committee review:</th>
<th>Votes For:</th>
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| Amount previously allocated in Committee's working budget: | -0- |
| (applies to funding motions only) | |

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**Arguments for:**

This is a good program to help fight childhood obesity in a community that is under served by other programs.

This program educates students on good nutrition and healthy eating.

**Arguments against:**

It uses money that could be used elsewhere and for other good causes.

It only serves one group within SORONC.
May 28, 2020

South Robertson Neighborhood Council
P.O. Box #35836
Los Angeles, CA 90035
Re; NPG Application Budget - Farm Fresh Fruit on Fridays

Dear Barry Levine,

Attached is the Model Neighborhood Program's 2020 NPG grant application and supporting documents for Farm Fresh Fruit on Fridays, to be provided to the students of Shenandoah Elementary during their 2020 school year.

South Robertson Neighborhood Council (SORO) and the Model Neighborhood Program (MNP) have been collaborating on this community effort since 2007, and I want to thank you and the SORO board for your help in ensuring that the students of Shenandoah are provided with this farm-to-school nutrition program, fulfilled by participating farmers of the La Cienega Farmers' Markets.

On behalf of the MNP's board, I would like to thank you and the SORO board for your consideration of funding Farm Fresh Fruit on Fridays for its 13th year!

Best Wishes,

Cynthia Ojeda, Executive Director
Model Neighborhood Program

MNP is a 501(C) 3 non-profit improvement organization dedicated to providing community-based support and resources
Neighborhood Council Funding Program

APPLICATION for Neighborhood Purposes Grant (NPG)

This form is to be completed by the applicant seeking the Neighborhood Purposes Grant and submitted to the Neighborhood Council from whom the grant is being sought. All applications for grants must be reviewed and approved in a public meeting. Upon approval of the application the Neighborhood Council (NC) shall submit the application along with all required documentation to the Office of the City Clerk, NC Funding Program.

Name of NC from which you are seeking this grant: South Robertson Neighborhood Council

SECTION I - APPLICANT INFORMATION

1a) Model Neighborhood Program
   Organization Name
   Federal I.D. # (EIN#)
   State of Incorporation
   Date of 501(c)(3) Status (if applicable)

1b) 1242 Aldine Court
   Organization Mailing Address
   City
   State
   Zip Code

1c) Business Address (if different)
   City
   State
   Zip Code

1d) PRIMARY CONTACT INFORMATION:
   Name
   Phone
   Email

2) Type of Organization- Please select one:
   - [ ] Public School (not to include private schools)
   - [ ] 501(c)(3) Non-Profit (other than religious institutions)
   Attach Signed letter on School Letterhead
   Attach IRS Determination Letter

3) Name / Address of Affiliated Organization (if applicable)
   City
   State
   Zip Code

SECTION II - PROJECT DESCRIPTION

4) Please describe the purpose and intent of the grant.

   Farm Fresh Fruit on Fridays is a farm-to-school nutrition program that brings farm fresh produce weekly to Title 1 Elementary students with a tutorial emphasis on the benefits of eating fresh, seasonal, fruits and vegetables. Each week children get to sample a different variety of fruit or vegetable that’s provided by farmers participating in the La Cienega Farmers’ Market, out of the classroom and amongst their peers. They learn about the grower, the farm, and a variety of historical and nutritional information on the produce, sprinkled with fun trivia. This 18-year program has proven time after time that when children are given naturally ripened, fresh fruits and vegetables in a free and accessible way, they are more likely to eat fruits and vegetables regularly. This project is designed to help improve diet among low-income children, which is integral to health and well-being.

5) How will this grant be used to primarily support or serve a public purpose and benefit the public at-large.
   (Grants cannot be used as rewards or prizes for individuals)

   This grant will serve 400 students at Shenandoah Avenue Elementary with farm fresh produce for 19 weeks beginning June 25, 2020 and ending December 28, 2020. The entire grant amount is used to purchase produce from participating farmers in the program, and weekly administration and coordinating labor cost are paid for by the Model Neighborhood Program. Many of our targeted children are members of a segment of the local population where levels of Type 2-Childhood Diabetes are high, in addition to excessive levels of highly processed foods in their daily diets. Farm Fresh Fruit on Fridays offers a positive alternative to the frequency these children are experiencing fresh fruits and vegetables. The quality and flavors of the produce reinforces the message and helps to ensure they make healthier meal and snack choices.
SECTION III - PROJECT BUDGET OUTLINE

You may also provide the Budget Outline on a separate sheet if necessary or requested.

6a) Personnel Related Expenses

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<tr>
<th></th>
<th>Requested of NC</th>
<th>Total Projected Cost</th>
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<tbody>
<tr>
<td>Administrative and labor cost provided by the MNP non-profit</td>
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<td>$2,500.00</td>
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6b) Non-Personnel Related Expenses

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<tr>
<td>Cost of fruits and vegetables</td>
<td>$3,800.00</td>
<td>$3,800.00</td>
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7) Have you (applicant) applied to any other Neighborhood Councils requesting funds for this project?
   ☐ No   ☐ Yes  If Yes, please list names of NCs: __________________________

8) Is the implementation of this specific program or purpose described in Question 4 contingent on any other factors or sources or funding? (Including NPG applications to other NCs)
   ☐ No   ☐ Yes  If Yes, please describe:

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<th>Source of Funding</th>
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9) What is the TOTAL amount of the grant funding requested with this application:  $3,800.00

10a) Start date: 06/25/20  10b) Date Funds Required: 06/25/20  10c) Expected Completion Date: 12/28/20
(At completion of the project, the applicant should submit a Project Completion Report to the Neighborhood Council)

SECTION IV - POTENTIAL CONFLICTS OF INTEREST

11a) Do you (applicant) have a current or former relationship with a Board Member of the NC?
   ☐ No   ☐ Yes  If Yes, please describe below:

<table>
<thead>
<tr>
<th>Name of NC Board Member</th>
<th>Relationship to Applicant</th>
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11b) If yes, did you request that the board member consult the Office of the City Attorney before filing this application?
   ☐ Yes   ☐ No  *(Please note that if a Board Member of the NC has a conflict of interest and completes this form, or participates in the discussion and voting of this NPG, the NC Funding Program will deny the payment of this grant in its entirety.)*

SECTION V - DECLARATION AND SIGNATURE

I hereby affirm that, to the best of my knowledge, the information provided herein and communicated otherwise is truly and accurately stated. I further affirm that I have read the documents "What is a Public Benefit," and "Conflicts of Interest" of this application and affirm that the proposed project(s) and/or program(s) fall within the criteria of a public benefit project/program and that no conflict of interest exist that would prevent the awarding of the Neighborhood Purposes Grant. I affirm that I am not a current Board Member of the Neighborhood Council to whom I am submitting this application. I further affirm that if the grant received is not used in accordance with the terms of the application stated above, said funds shall be returned immediately to the Neighborhood Council.

12a) Executive Director of Non-Profit Corporation or School Principal - REQUIRED*

<table>
<thead>
<tr>
<th>Cynthia L. Ojeda</th>
<th>Executive Director</th>
<th>Cynthia Ojeda</th>
<th>Signature</th>
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<tbody>
<tr>
<td>PRINT Name</td>
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12b) Secretary of Non-Profit Corporation or Assistant School Principal - REQUIRED*

<table>
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<tr>
<th>Rosemary Wilson</th>
<th>President</th>
<th>Rosemary Wilson</th>
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* If a current Board Member holds the position of Executive Director or Secretary, please contact the NC Funding Program at (213) 978-1058 or clerk.ncfunding@lacity.org for instructions on completing this form.
May 28, 2020

South Robertson Neighborhood Council  
P.O. Box #35836  
Los Angeles, CA 90035  
Re: NPG Application Budget - Farm Fresh Fruit on Fridays

Dear Sir or Madam.

The following is the Model Neighborhood Program’s Neighborhood Empowerment Grant application budget for its farm-to-school nutrition program, Farm Fresh Fruit on Fridays, to be conducted at Shenandoah Elementary in the 2018 school year.

- Shenandoah Elementary Student Count, 400  
- Program cost per student, $0.50  
- Program conducted for nineteen weeks.

✓ Cost per student multiplied by student count: \( 0.50 \times 400 = $200.00 \)
✓ Operating cost multiplied by 19 weeks: \( $200.00 \times 19 = $3,800.00 \)

**Total program cost, from June 25, 2020 to December 28, 2020: $3,800.00**

The Model Neighborhood Program matches this grant throughout the program period with weekly administrative costs, delivery expenses, program materials and resources; contributing $2,500 in matching funds.

MNP is a 501(C) 3 non-profit improvement organization dedicated to providing community-based support and resources
May 22, 2019

Dear South Robertson Neighborhood Council:

Thank you for the Neighborhood Purpose Grant of $3,800 that extends Fresh Fruit on Friday for an additional year (2020-2021 school year). The students enjoy tasting the various types of fruit from the La Cienega’s Farmer’s Market. We are appreciative of your financial support.

If you have any questions, please call me at (310) 838-3142.

Sincerely,

Joy Naval
Shenandoah Elementary
Principal
Office of the City Clerk
Administrative Services Division
Neighborhood Council (NC) Funding Program
Board Action Certification (BAC) Form

Meeting Date: 6/11/2020
Agenda Item No: SB061120-8

NC Name: South Robertson NC
Budget Fiscal Year: 2019-2020

Board Motion and/or Public Benefit Statement (CIP and NPG):
Motion for NPG of up to $3800 to Shenandoah Elementary School for Fresh Fruit on Friday.

Method of Payment: [Select One]  □ Check  □ Credit Card  □ Board Member Reimbursement

| Recused Board Members must leave the room prior to any discussion and may not return to the room until after the vote is complete. |

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Board Quorum: 13
Total: 15

We, the authorized signers of the above named Neighborhood Council, declare that the information presented on this form is accurate and complete, and that a public meeting was held in accordance with all laws, policies, and procedures. The above was approved by the Neighborhood Council Board, at a Brown Act compliant public meeting where a quorum of the Board was present.

Authorized Signature: [Signature]
Print/Type Name: Jon Liberman
Date: 06/11/2020

Authorized Signature: [Signature]
Print/Type Name: Michael Lynn
Date: 06/11/2020

NCPF 101 BAC Rev020118