



# Outreach Committee Agenda

## Editor training session

**Monday, September 19, 2016, 7:00pm**

*Meetings end at 8:30pm unless the committee votes to end earlier or extend the time*

The Relational Center

2717 S. Robertson Blvd, Los Angeles 90034

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- I. Call to Order & Roll Call**
  - II. General Public Comment**
  - III. Editor Training**
    - a. Review of Communications Policy
    - b. Training on tools:
      - i. Mailchimp
      - ii. Website
      - iii. Social media
    - c. Discussion, questions, guidelines etc.
    - d. Possible vote on Editors for communications team under Outreach Committee
  - IV. Old Business**
    - a. Committee updates re: Town Hall 2016
  - V. Adjournment**
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**Doug Fitzsimmons**  
President

**Ken Blaker**  
Vice-President

**Jon Liberman**  
Treasurer

**Beth Hirsch**  
Secretary

*Special thanks to our official posting locations:*

Demers & Associates, The Robertson Blvd Library, The Robertson Recreation Center, The Office of Councilmember Paul Koretz, Malcolm Brown Insurance Co., Hamilton High School, and the SORO NC and DONE websites.

In compliance with Government Code section 54957.5, non-exempt writings that are distributed to a majority or all of the Board in advance of a meeting may be viewed at our website ([soronc.org](http://soronc.org)) or at the scheduled meeting. In addition, if you would like a copy of any record related to an item on the agenda, please contact us via phone at (310) 295-9920 or via email at [info@soronc.org](mailto:info@soronc.org).

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SI REQUIERE SERVICIOS DE TRADUCCION, FAVOR DE NOTIFICAR A LA OFICINA 3 dias de trabajo (72 horas) ANTES DEL EVENTO.  
SI NECESITA ASISTENCIA CON ESTA NOTIFICACION, POR FAVOR LLAME A NUESTRA OFICINA AL (213) 978-1551.

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**South Robertson  
Neighborhoods Council**

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