

# GB031722-01

## Board of Directors Candidate Application

Candidate Name Nneka Enurah

Based on my stakeholder status within the SORO NC boundaries, I would like to apply for the following Board seat:

At Large Representative

Optional, but encouraged: please provide a short public statement about why you think you'd be a strong addition to the Board.

Greetings! My name is Nneka (neck-UH) Enurah and I have lived and worked in Los Angeles for over 10 years. I currently work at Amazon as a partnerships executive and my boyfriend and I moved to the SORO area last year and I'm very invested in becoming more engaged with my local community.

I have over 10 years of experience in event planning & production. From a 10-city wellness tour & various virtual events to countless digital series aimed at diverse audiences, I'm passionate about advancing communities & seek opportunities to provide meaningful resources that will make a real difference in the lives of others.

I'm a natural connector & collaborator who generates results. Identifying high value, talented & mission aligned partners is something I do both personally & professionally. Combining forces and leading to ensure high quality execution allows me to create unique & impactful programs and initiatives that resonate.

Thank you for your time and consideration.



### Board of Directors Candidate Application

Candidate Name Melinda Chuarn

Based on my stakeholder status within the SORO NC boundaries, I would like to apply for the following Board seat:

At Large Representative

Optional, but encouraged: please provide a short public statement about why you think you'd be a strong addition to the Board.

I believe I would be valuable asset to the Board because I am passionate about helping my neighbors and working on issues that will improve the community's quality of life.

### Board of Directors Candidate Application

Candidate Name elana katyal

Based on my stakeholder status within the SORO NC boundaries, I would like to apply for the following Board seat:

At Large Representative

Optional, but encouraged: please provide a short public statement about why you think you'd be a strong addition to the Board.

I am a homeowner in SORO. I care about the neighborhood and its representation within LA. I have kids and dogs. I want to keep this a nice place to live.



### Board of Directors Candidate Application

Candidate Name

Ronit Edry

Based on my stakehold  
within the SORO NC bo  
I would like to apply for  
following Board seat:

At Large Representative

For all other seats: plea  
describe your affiliation  
neighborhood, includin  
business, school or org  
name and address.

I live in Beverlywood and involve in various  
community organizations.

Optional, but encourag  
provide a short public s  
about why you think yo  
strong addition to the B

My name is Ronit Edry, I have been a Beverlywood  
Homeowner for almost 14 years. I have a business  
Degree for CSUN and a Masters Degree in  
emergency Management/Homeland Security from  
ASU.

As the co-founder of Magivim, a community Safety  
organization and with years of community safety  
experience, community leadership and business  
experience, I will be a strong addition to the board.

Legal Affirmation

I am at least 18 years old (or between 15 and 18 for  
the Student seat).

I hearby declare under penalty of perjury that all of the  
above statements are true.

## GB031722-02

### Board of Directors Candidate Application

Candidate Name     Sandy Block

Based on my stakeholder status within the SORO NC boundaries, I would like to apply for the following Board seat:

Zone 3 Representative

Optional, but encouraged: please provide a short public statement about why you think you'd be a strong addition to the Board.

I would make an excellent representative for Zone 3. I have lived in Crestview for 12 years. I served on the Neighborhood Association Board for 8 years, 6 of which I served as President. I also worked as a field deputy for former City of Los Angeles Councilwoman Cindy Miscikowski and Mayor Richard Riordan. Through these opportunities I have cultivated relationships and have learned the inner workings of the City. I hope to have the opportunity to contribute to SORO, represent my neighbors and overall make our area a better place to live.



# Motion for the SORO NC to remove the Quality of Life Committee as a Standing Committee

**Agenda Item:** GB031722-05  
**Date:** March 17, 2022  
**Proposed By:** Quality of Life Committee  
**Include motion in Consent Agenda?** YES

## Background

The Quality of Life Committee was originally formed in 2015 as a “catch all” to discuss issues that affected SORO NC Stakeholders, such as Hoarding, Code Enforcement, Mental Health, Community Building Events, Joblessness, Services for the Elderly, Support for neighborhood institutions, and other quality of life items.

In the past couple years, there has been waning interest from both Boardmembers and Stakeholders to attend committee meetings and/or agenda items for discussion. During the seven meetings scheduled this fiscal year, there were no Boardmembers or Stakeholders who expressed interest in chairing the Committee (three were cancelled due to lack of quorum.)

Earlier this fiscal year, the Green Team and LGBTQ Committees were disbanded for similar reasons, with their topics moved to the Quality of Life Committee. However, the combination of the three committees did not increase interest in discussion of any of their topics.

## Proposed Motion

- I. For the SORO NC to remove the Quality of Life Committee as a Standing Committee

## Considerations

<b>Committee review:</b> <i>(highly recommended)</i>	Votes For: 2	Against: 0
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<b>Amount previously allocated in Committee's working budget:</b> <i>(applies to funding motions only)</i>	\$ N/A
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<b>Arguments for:</b>	<b>Arguments against:</b>
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Many of these items can be added to other committee purviews

Other committees might not want to take up some of these issues

**Michael Lynn**  
President

**Ken Blaker**  
Vice-President

**Terrence Gomes**  
Treasurer

**Baila Romm**  
Secretary

**Jon Liberman**  
Corresponding Secretary

**South Robertson  
Neighborhoods Council**

PO Box 35836  
Los Angeles, CA 90035

P: (310) 295-9920  
E: info@soronc.org

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# Motion to change the name of the Business Advocacy and Economic Development Committee and set the 2nd Tuesday of each month as Regular Meeting date

**Agenda Item:** GB031722-06  
**Date:** March 17, 2022  
**Proposed By:** Business Advocacy and Economic Development Committee  
**Include motion in Consent Agenda?** yes

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## Background

This new name better reflects the scope of the committee, as well as being less confusing for Stakeholders.

## Proposed Motion

That the SORO NC change the name of the Business Advocacy and Economic Development Committee to Business Advocacy & Development Committee and set the 2nd Tuesday of each month as Regular Meeting date

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## Considerations

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<b>Committee review:</b> <i>(highly recommended)</i>	Votes For: 6	Against: 0
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<b>Amount previously allocated in Committee's working budget:</b> <i>(applies to funding motions only)</i>	\$ N/A
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<b>Arguments for:</b>	<b>Arguments against:</b>
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# SORO NC Committee Memberships as of 3/17/22

Land Use	Barry Levine, Ken Blaker, Richard Bloom, Gloria Dioum, Armeen Neshat, Chad Monk, Laurie Levine
Business Advocacy and Economic Development Committee	Ken Blaker, Richard Bloom, Jon Liberman, Ethan Frankel, Barry Levine, Michael Lynn, David Notowitz, Joel Weinberger, Shevy Dorfman Lieder, Shirley Traum
Outreach Committee	Terrence Gomes, Barry Levine, Michael Lynn, Sophia French, David Notowitz, Baila Room, Bill Gross
Parks and Recreation Committee	Barry Levine, Jon Liberman, Laurie Levine
Public Safety Committee	Michael Lynn, Terrence Gomes, Richard Bloom, Chad Monk, Jonathan Tessler, Sophia French, Ken Blaker, Jon Liberman, Laurie Levine, Baila Room, Bill Gross
Quality of Life Committee	Barry Levine, Shevy Dorfman Lieder, Dina Leeds, Armeen Neshat, Sophia French, Shirley Traum, Ethan Frankel
Transportation Committee	Barry Levine, Jonathan Tessler, Armeen Neshat, Sophia French, Joel Weinberger, Shevy Dorfman Lieder
Homelessness Committee	Sophia French, Terrence Gomes, Barry Levine, Michael Lynn, Richard Bloom, Gloria Dioum, Dina Leeds, Ken Blaker, Jon Liberman, Laurie Levine, David Notowitz
Education Committee	Shirley Traum, Barry Levine, Jon Liberman
Bylaws Committee	Ken Blaker, Michael Lynn, Terrence Gomes, Jon Liberman, Barry Levine
Finance Committee	Terrence Gomes Barry Levine, Michael Lynn, Gloria Dioum, Jon Liberman
Board Development	Baila Room,
Elections Committee	(Ad Hoc)



# Motion to support WRAC motion regarding request for revisions to State Bill 330

**Agenda Item:** GB031722-08  
**Date:** March 17, 2022  
**Proposed By:** Land Use Committee  
**Include motion in Consent Agenda?** Yes

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## Background

When rent-stabilized housing is demolished, it must be replaced at a 1:1 rate in re-developments. The intent of SB330 is to create more affordable housing, but it fails to do that by allowing new developments to continue to replace RSO units on a 1:1 basis with no additional affordable units. The Senate Bill changed to allow RSO replacement units to also account for density bonus and TOC requirements. The Westside Regional Alliance of Councils requests an amendment to SB330 that would require additional affordable units created for each type of incentive ie. at a 2:1 ratio.

## Proposed Motion

The Westside Regional Alliance of Councils requests that the City of Los Angeles, through the Council's Government Affairs Committee, include in its Sacramento legislative priorities the following request for revisions to SB 330, and implement local regulations in conformance with such revisions, if enacted, as follows:

1. When RSO units are demolished and replaced pursuant to the provisions and protections in SB330, any units that must be provided pursuant to a density bonus under SB1818 or SB1222A shall be additive to those numbers of replacement units that are required pursuant to SB330 (instead of "inclusive").
2. All replacement units shall be of comparable size and configuration (i.e. they shall have the same number of bedrooms and at least the same square footage).

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## Considerations

**Committee review:** Votes For: 5 Against: 0

**Arguments for:** **Arguments against:**

Affordable housing is the type of housing we have the most significant shortage of, rather than market rate.

This bill is not the best place to get this type of law created and the City Attorney did not express with certainty whether this type of request applies to the bill.



# Motion to approve the budget of \$3000 for the April 4, 2022 CD-5 Candidate Forum Town Hall, including funding of up to \$2000 for rental of Venue provided stage and equipment

**Agenda Item:** GB031722-09  
**Date:** March 17, 2022  
**Proposed By:** Outreach Committee  
**Include motion in Consent Agenda?** NO

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## Background

One of the purposes of the Outreach Committee is to hold an annual Town Hall for our community.

Elections this June for City Council are to replace CD-5's representative, and SORONC would like to encourage involvement by our community in the election process and to make sure our stakeholders are educated about those candidates running for office.

SoroNC voted in a previous General Board Meeting to make the Town Hall this year a Candidate Forum for those running for CD-5 City Council in the 2022 elections. The Wiesenthal Center has agreed to host the Town Hall Candidate Forum on Monday, April 4, 2022, from 7:30pm - 9pm. The event would be held in person at the Museum of Tolerance Peltz Theater and streamed live to Zoom, Facebook Live, and possibly YouTube. Holding this event on their large, beautiful stage adds a level of prestige and will attract more in person attendance and more online participation as well.

As of today, 5 candidates have confirmed in person attendance; 1 candidate has not responded after several attempts at reaching out.

The structure of the evening is currently planned to be as follows (subject to change): After a greeting from the honorable SORO NC

**Michael Lynn**  
President

**Ken Blaker**  
Vice-President

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President, each candidate would be given 1 minute to make introductory remarks. After that, the moderator would ask the first question, and each candidate would be given 2 minutes to answer. Then, each candidate would be given 1 additional minute to respond to what they heard from other candidates. The moderator would ask a total of six questions during the evening. At conclusion of the event, each candidate would be given 1 additional minute for closing remarks.

Questions to ask the candidates would be solicited and gathered from the public prior to the event through requests in social media and emails, and the Outreach Committee would consider, review, and combine these suggestions into questions to be asked at the Town Hall.

Michael Lynn, President of SORO NC, has sent letters to the President of each NC that falls within the geographic boundaries of City Council CD-5 to invite the NCs to be co-sponsors, to assist in publicizing the event, and to encourage participation and attendance from their stakeholders.

The Museum of Tolerance offered to donate use of their theater and parking and requested reimbursement for the following: General theater lighting, microphones and setup, microphone stands, mixing of sound by a technician, a camera and operator for streaming the event live on Zoom, Facebook Live, and YouTube, and security. Based on our current plans, they have asked for \$1300. This could increase if we need to increase security or add a preparation room so, even though total costs are only \$1300 right now, we are asking for \$2000 to be sure all expenses are covered in the budget. In addition, the SORO NC General Board already approved \$1000 to pay for lawn signs advertising the Town Hall event.

The \$1000 expense for lawn signs is equal to the amount currently allocated in the SORO NC budget for the entire Town Hall.



## Proposed Motion

Motion to approve the budget of \$3000 for the April 4, 2022 CD-5 Candidate Forum Town Hall, including funding of up to \$2000 for rental of Venue provided stage and equipment (GB021722-18)

## Considerations

Outreach Committee review:	Votes For: 6	Against: 0
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Amount previously allocated in Committee's working budget: <i>(applies to funding motions only)</i>	\$ ??????
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### Arguments for:

This is an efficient method for educating and encouraging involvement in SORONC by stakeholders.

### Arguments against:

Money could be used elsewhere



# Motion for SORO NC to fund up to \$1000 to print reusable lawn signs to advertise the SORO NC General Board Meetings.

**Agenda Item:** GB031722-10  
**Date:** March 17, 2022  
**Proposed By:** Outreach Committee  
**Include motion in Consent Agenda?** NO

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## Background

In order for SORO NC to reflect the views and positions of the community, it is important that more stakeholders attend and participate in the SORO NC General Board monthly meetings.

Over the past several years, the average General Board meeting has only a small amount of stakeholders attending. In comparison to other Neighborhood Councils. (Only controversial subjects seem to drive attendance.)

A large reason for this low attendance numbers is the lack of knowledge of these meetings and of the SORO NC itself in the community.

The Covid-19 pandemic has reduced the amount of in person outreach events to create visibility and overall involvement in SORO NC community events. Parallel to our ongoing social media campaigns and as more people return to in person events, a physical outreach campaign is necessary to generate awareness build excitement of the SORO NC's Board Meetings through lawn signs.

SORO NC would design and print 200 lawn signs that would say something similar to:

“South Robertson Neighborhoods Council meeting  
THIS THURSDAY • Visit [SORONC.org](http://SORONC.org) for details”

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These signs would be reusable and apply to both virtual, and eventually, in person General Board Meetings.

Each board member would place a few lawn signs in the ground one week prior to each General Board meeting and would remove them after each meeting to be reused the following month.

The SORO NC has used lawn signs in the past to promote various community events successfully.

### Proposed Motion

SORO NC funds \$1000 to print reusable lawn signs to advertise the SORO NC General Board Meetings.

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### Considerations

Committee review:	Votes For:	Against:
Amount previously allocated in Committee's working budget: <i>(applies to funding motions only)</i>		\$ ?????

Arguments for:	Arguments against:
This is a very efficient method for educating and encouraging involvement in SORONC by stakeholders.	Money could be used elsewhere



## General Board Meeting

Thursday, February 17, 2022

BOARD SEAT	Feb-2022	ROLL CALL FEBRUARY 17, 2022
ZONE 1	OLGA LEXELL	Present
ZONE 2	RICHARD BLOOM	Absent
ZONE 3	VACANT	Vacant
ZONE 4/ AT LARGE	BILL GROSS	Present
ZONE 5	LAURIE LEVINE	Present
ZONE 6	MICHAEL LYNN	Present
ZONE 7	CHAD MONK	Present
ZONE 8	GLORIA DIOUM	Present/ left meeting 8:35 PM
ZONE 9	DINA LEEDS	Present/ 8:35 PM
ZONE 10	ROBBY NAOUFAL	Absent/ Resigned
AT-LARGE 1	JOEL WEINBERGER	Present/ 8:25/ BACK 8:28 PM
AT-LARGE 2	SOPHIA FRENCH	Present
AT-LARGE 3	KYLE BERMAN	Vacant/ 7:47 pm voted in
AT-LARGE 4	DAVID NOTOWITZ	Present
AT-LARGE 5	VACANT	Vacant
BUSINESS REP. 1	SHEVY LIEDER	Absent
BUSINESS REP. 2	BARRY LEVINE	Present/ RECUSED/ BACK 8:27
BUSINESS REP. 3	TERRENCE GOMES	7:15 pm/7:30 pm left/ back 7:55 pm
BUSINESS REP. 4	SHIRLEY TRAUM	Absent
BUSINESS REP. 5	JONATHAN TESSLER	Absent
ORGANIZATIONAL REP 1	BAILA ROMM	Present
ORGANIZATIONAL REP 2	KEN BLAKER	Present/ left meeting 9:30 pm
ORGANIZATIONAL REP 3	ARMEEN NESHAT	Present
STUDENT ADVISORY	JON LIBERMAN	Present
STUDENT SEAT	ETHAN FRANKEL	Absent

1. **Call to Order 7:03 pm**
2. **Pledge of Allegiance**
3. **Roll Call (see above)**
4. **General Public Comment: Danny Bahr, Michael A. Burbank, Kyle Berman, Dory Frank**
5. **Brief Board Announcements**
  - a. Items for Future Committee or General Board Agendas- None
  - b. Other Brief Board Announcements- resignation Robby Naoufal Zone 10  
Terrence Gomes- Vaccination Clinic, Jon Liberman- Shenandoah Elementary removing trees to expand the school, Olga -Herb Wesson has been presented in a motion to be appointed as caretaker with voting rights for CD 10 by Nuri Martinez
6. **Community Reports**
  - a. LA Police Department (Baker/Ojeda) - None
  - b. Office of Councilmember Ridley-Thomas (Guevara) Mayra- Gave report re: 311 closing reports before work done
  - c. Office of Councilmember Koretz (Ingram) Gave Report. Transitioning to Homeless Liaison and Field Deputy
  - d. Office of Mayor Garcetti (Anand) Gave Report
  - e. Office of State Assemblymember Bloom (Kaufler) None
  - f. Office of State Assemblymember Bryan (Persoff) Gave Report
  - g. Office of State Senator Kamlager (Siroky) Gave Report
  - h. Office of County Supervisor Kuehl (Sherrell) Gave Report
  - i. Department of Neighborhood Empowerment (Cupen-Ames) None
  - j. Other Neighborhood, City and State offices None
7. **Board Membership- Selections, Removals & Leaves of Absence**
  - a. Motion to appoint At-Large Representative 3 (Term expires 2025) (GB021722-01) Kyle Berman  
**Moved: B. Levine                      Second: O. Lexell**  
**Amend Motion to include both candidates.**  
**Vote: Yes: 7    No: 6    Abstain: 2**  
**Yes: L. Levine, M. Lynn, D. Leeds, S. French, D. Notowitz, K. Blaker, J. Liberman**  
**No: O. Lexell, B. Gross, C. Monk, G. Dioum, J. Weinberger, B. Levine,**  
**Abstain: B. Romm, A. Neshat**  
**Amended motion passes.**  
  
Vote as amended to include both Kyle Berman and Elliot Horowitz for the At-Large Representative 3  
**Moved: J. Liberman    Second: D. Leeds**  
**Public Comment: None**
    - **Kyle Burman – 13 yes**
    - O. Lexell, B. Gross, M. Lynn, C. Monk, G. Dioum, J. Weinberger, S. French, D. Notowitz, B. Levine, B. Romm, K. Blaker, A. Neshat, J. Liberman
    - **Elliott Horowitz – 2 yes**
    - L. Levine, D. Leeds

**Kyle Berman appointed to the seat for At-Large Representative 3**

- b. Motion to appoint At-Large Representative 5 (Term expires 2025) (GB021722-02) Elliot Horowitz  
**Moved: L. Levine      Second: J. Liberman**  
**Public Comment: None**  
**Vote: Yes: 0    No:15    Abstain:0    Ineligible: 1**  
**No: O. Lexell, B. Gross, L. Levine, M. Lynn, C. Monk, D. Leeds, J. Weinberger, S. French, D. Notowitz, B. Levine, B. Romm, K. Blaker, A. Neshat, J. Liberman**  
**Ineligible: K. Berman**  
**Motion does not pass.**
- c. Motion to appoint Residential Zone 3 Representative (Term expires 2025) (GB021722-03)
  - **No applicants**
- d. Motion to request a Leave of Absence from the General Board for Dina Leeds, effective as of February 18, 2022 through June 18 2022 (GB021722-04) **Withdrawn**

**8. Committees**

- a. Opportunity to Join and/or Change Membership to Board Committees (GB021722-05)  
**Laurie Levine- Leave Transportation Committee,**
- b. Committee Reports
  - 1. Standing and Ad-hoc Committees: Executive; Education; Land Use; Public Safety; Homelessness; Outreach; Transportation; Quality of Life (includes LGBTQ and Green Team); Bylaws; Board Development; Business Advocacy and Economic Development (includes Robertson Revitalization); Parks and Recreation  
**Olga May 2021 passed motion to phase oil drilling. Olga wishes to step down as Land Use Chair.**

**9. Unfinished Business**

- a. Motion for the SORO NC to fund up to \$1000 to print reusable lawn signs to advertise the SORO NC General Board Meetings (GB021722-06) Send back to committee- Outreach- QR Code  
**Public Comment: None**  
**Motion to postpone and send back to Outreach Committee**  
**Yes- 16    N0-0 – Abstain- 0 Ineligible- 1**  
**Yes: O. Lexell, B. Gross, L. Levine, M. Lynn, C. Monk, G. Dioum, D. Leeds, J. Weinberger, S. French, D. Notowitz, B. Levine, T. Gomes, B. Romm, K. Blaker, A. Neshat, J. Liberman**  
**Motion passes to send back to Outreach Committee.**
- b. Motion to send letter regarding concerns over new construction of Apple offices (“Project Crossings”); 8825 National Blvd and 8771 Washington Blvd, plus additional adjacent parcels in Culver City and Los Angeles (GB021722-07) Barry **Levine Recused-**  
**Public Comment- NONE**  
**Yes: 14    No: 0    Abstain: 0    Ineligible: 1    Recused: 1**  
**Yes: O. Lexell, B. Gross, L. Levine, M. Lynn, C. Monk, G. Dioum, D. Leeds, S. French, D. Notowitz, T. Gomes, B. Romm, K. Blaker, A. Neshat, J. Liberman**  
**Ineligible: K. Berman**

**Recused: B. Levine**  
**Motion passes.**

- c. Motion to support WRAC motion regarding the inclusion of SB9 sites in the Adequate Sites for Housing inventory (CF 21-0002-S186):

<https://westsidecouncils.com/motion/support-for-council-file-21-0002-s186-koretz/>  
(GB021722-08)

**Public Comment: NONE**

**Moved: T. Gomes Second: J. Liberman**

**Yes: 3 No-10 Abstain-1 Ineligible-1**

**Yes: M. Lynn, S. French, T. Gomes,**

**No: O. Lexell, B. Gross, C. Monk, J. Weinberger, D. Notowitz, B. Levine, K. Blaker, A. Neshat, J. Liberman**

**Abstain: B. Romm**

**Ineligible: K. Berman**

**Motion does not pass.**

- d. Motion to support WRAC motion regarding request for revisions to SB 330:  
<https://westsidecouncils.com/motion/request-for-revisions-to-sb-330/> (GB021722-09)

**PUBLIC COMMENT: Goat Puppet**

**Motion to Postpone**

**Moved: O. Lexell Second: J. Liberman**

**VOTE: Yes: 14 No: 0 Abstain: 0 Ineligible: 1**

**O. Lexell, B. Gross, L. Levine, M. Lynn, C. Monk, J. Weinberger, S. French, D. Notowitz, B. Levine, T. Gomes, B. Romm, K. Blaker, A. Neshat, J. Liberman**

**Ineligible: K. Berman**

**Motion to postpone passes.**

- e. Motion to submit community impact statement re: council file 21-1025, regarding environmental review for the West Pico Drill Site (9101 W Pico) and addressing the recent spill. (Case: ZA-1989-17683-PA2-1A / ENV-2020-1328-CE-1A) (GB021722-10)

**Public Comment: Goat Puppet**

**Moved: O. Lexell Second: J. Liberman**

**VOTE: Yes: 8 No: 5 Abstain: 1 Ineligible: 1**

**Yes: O. Lexell, C. Monk, J. Weinberger, S. French, B. Levine, B. Romm, K. Blaker, A. Neshat**

**No: B. Gross, L. Levine, M. Lynn, T. Gomes, J. Liberman**

**Abstain: D. Notowitz**

**Ineligible: K. Berman**

**Motion passes.**

- f. Motion to support council file 21-1469, directing the city to develop a scope and budget for a citywide sidewalk inventory and assessment (GB021722-11)

**Public Comment: Goat Puppet**

**Moved: B. Romm**

**Second: C. Monk**

**Vote to amend the motion:**

**Vote: Yes: 9**

**No: 3**

**Abstain: 0**

**Ineligible: 1**

**Yes: B. Gross, L. Levine, M. Lynn, S. French, D. Notowitz, B. Levine, T. Gomes, B. Romm, J. Liberman**

**No: O. Lexell, C. Monk, J. Weinberger, A. Neshat,**

**Ineligible: K. Berman**

**Motion to amend passes.**

**Motion amended:**

The South Robertson Neighborhood Councils supports council file 21-1469 and to write a Community Impact Statement.

**Moved: T. Gomes Second: B. Gross**

**Vote: Yes: 13 No: 0 Abstain: 0 Ineligible: 1**

**Yes: O. Lexell, B. Gross, L. Levine, M. Lynn, C. Monk, J. Weinberger, S. French, D. Notowitz, B. Levine, T. Gomes, B. Romm, A. Neshat, J. Liberman**

**Ineligible: K. Berman**

**Motion passes as amended.**

**10. Consent Agenda**

- a. **REMOVED AND POSTPONE TO NEXT GBM**
- b. Motion to approve January 2022 MERS Report (GB021722-13)
- c. Motion to support the Conditional Use Permit request for 8832 Pico Blvd ("The Carvery") for onsite consumption of beer and wine (GB021722-14)
- d. Motion to draft a letter to the Los Angeles Department of Transportation, Council District 5, and Council District 10 requesting urgent action in response to ongoing hit and run accidents within SORO, and to implement key planned infrastructure improvements (GB021722-15)
- e. Motion to draft a letter to the Los Angeles Department of Transportation and copy Council District 5 and Council District 10 requesting the expansion of LA NOW service to SORO boundaries (GB021722-16)
- g. **MOVED TO NEW BUSINESS as 11 a**
- h. **MOVED TO NEW BUSINESS as 11 b**
- i. Motion to draft letter to CD5 and CD10 requesting trash cans from LA Sanitation for four (4) locations on South Robertson Blvd. (GB021722-19)
- j. Motion for the SORO NC to purchase four (4) flag banners for up to \$1200 to be used at NC outreach events, with the first event being the West LAPD Catalytic Converter Etching event (GB021722-20)
- k. Motion to fund up to \$700 for outreach materials and refreshments at the official opening of the Robertson Recreation Center, and the dedication of the Brooke Powers Wilson Memorial Square (GB021722-21)
- l. Motion to approve the SORO NC Executive Board as authorized Board members to file Community Impact Statements. The current Executive Board members are Michael Lynn, Ken Blaker, Terrence Gomes, Baila Room and Jon Liberman (GB021722-22)
- m. Motion to create a Standing Rule requiring any motion (including complete letters and/or Community Impact Statements) to be voted on at a General Board meeting be submitted prior to the Executive Committee meeting proceeding such General Board meeting (GB021722-23)

**Moved: J. Liberman Second: O. Lexell**

**Public Comment: Goat Puppet**

**Yes: 13 No: 0 Abstain: 0 Ineligible: 1**

**Yes: O. Lexell, B. Gross, L. Levine, M. Lynn, C. Monk, J. Weinberger, S. French, D. Notowitz, B. Levine, T. Gomes, B. Romm, A. Neshat, J. Liberman**  
**Ineligible: K. Berman**  
**Motion passes.**

**11. New Business**

- a. Motion to reallocate \$2000 of the SORO NC Budget from the Unallocated Outreach Funds category into the Town Hall category (GB021722-17)

**Public Comment: Goat Puppet**

**Moved: B. Romm Second: J. Liberman**

**Vote: Yes: 11 No: 0 Abstain: 2 Ineligible: 1**

**Yes: B. Gross, L. Levine, M. Lynn, C. Monk, J. Weinberger, S. French, D.**

**Notowitz, B. Levine, T. Gomes, B. Romm, J. Liberman**

**Abstain: O. Lexell, A. Neshat**

**Ineligible: K. Berman**

**Motion passes**

- b. Motion to approve the budget of \$3000 for the April 4, 2022 CD-5 Candidate Forum Town Hall, including funding of up to \$2000 for rental of Venue

**Public Comment: Goat Puppet**

**Moved: J. Liberman Second: B. Gross**

**Vote not taken: Meeting ended**

**12. Adjournment 10:00 pm**

# Monthly Expenditure Report



Reporting Month: February 2022

Budget Fiscal Year: 2021-2022

NC Name: South Robertson  
Neighborhood Council

Monthly Cash Reconciliation					
Beginning Balance	Total Spent	Remaining Balance	Outstanding	Commitments	Net Available
\$45407.03	\$296.00	\$45111.03	\$1165.08	\$175.56	\$43770.39

Monthly Cash Flow Analysis					
Budget Category	Adopted Budget	Total Spent this Month	Unspent Budget Balance	Outstanding	Net Available
Office	\$24700.00	\$296.00	\$23191.00	\$0.00	\$22025.92
Outreach		\$0.00		\$1165.08	
Elections		\$0.00		\$0.00	
Community Improvement Project	\$4300.00	\$0.00	\$4300.00	\$0.00	\$4300.00
Neighborhood Purpose Grants	\$12620.03	\$0.00	\$12620.03	\$0.00	\$12620.03
Funding Requests Under Review: \$175.56		Encumbrances: \$0.00		Previous Expenditures: \$1213.00	

Expenditures						
#	Vendor	Date	Description	Budget Category	Sub-category	Total
1	PUBLIC STORAGE 21914	02/03/2022	Public Storage monthly rental.	General Operations Expenditure	Office	\$296.00
<b>Subtotal:</b>						<b>\$296.00</b>

Outstanding Expenditures						
#	Vendor	Date	Description	Budget Category	Sub-category	Total
1	C&M Printing	03/03/2022	Motion to purchase four (4) feather banners with the NC logo for outreach events.	General Operations Expenditure	Outreach	\$1165.08
<b>Subtotal: Outstanding</b>						<b>\$1165.08</b>

**From:** [Public Storage](#)  
**To:** [Terrencegomes@soronc.org](mailto:Terrencegomes@soronc.org)  
**Subject:** Your AutoPay confirmation  
**Date:** Thursday, February 3, 2022 1:58:11 PM

---

Public Storage



## Thanks for your AutoPay payment!

Hi Terrence,

We're confirming that a payment in the amount of \$296.00 was made on 02/02/2022 from your Master Card CreditCard account ending in 7213 and entry type is manual.

Your confirmation number for this transaction is 015223.

---

## Your Account Details [Log In](#)

### TERRENCE GOMES

**ACCOUNT NUMBER:** 13352721  
**PHONE:** (310) 387-1274  
**EMAIL:** [Terrencegomes@soronc.org](mailto:Terrencegomes@soronc.org)

---

## Payment Details

**STORAGE LOCATION:** 5917 Burchard Ave  
Los Angeles, CA 90034  
(323) 383-9913

**SPACE NUMBER:** 254

**SPACE SIZE:** 10x10

**PAYMENT AMOUNT:**  
**\$296.00**

	<b>PAST DUE/DUE NOW</b>	<b>DUE NEXT 03/01/2022</b>
<b>RENT</b>	\$0.00	\$287.00
<b>INSURANCE</b>	\$0.00	\$9.00
<b>TOTAL</b>	<b>\$0.00</b>	<b>\$296.00</b>

Glad to have you with us,  
**Your Public Storage Team**



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# Motion to support CUB request for new proposed specialty store at 2677 S La Cienega (ZA-2022-1026-CUB)

**Agenda Item:** GB301722-14  
**Date:** March 17, 2022  
**Proposed By:** Land Use Committee  
**Include motion in Consent Agenda?** Yes

---

## Background

A new specialty store that creates pre-made gift boxes containing bespoke cocktails is set to occupy the back unit of the building at 2677 S LaCienega. This store would not be an operating bar; rather, the owners would be present in the space assembling the gift boxes.

## Proposed Motion

Submit the attached letter of support to the department of city planning.

---

## Considerations

---

<b>Committee review:</b>	Votes For: 5	Against: 0
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---

### Arguments for:

The area already has a bar and this new project would fill an empty storefront.

### Arguments against:

The hours may potentially be disruptive.



**south robertson  
neighborhoods council**

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Los Angeles, CA 90035  
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[soronc.org](http://soronc.org)

Department of City Planning  
200 N. Spring Street  
Los Angeles, CA 900117

March 17, 2022

Re: ZA-2022-1026-CUB

To whom it may concern:

I am writing on behalf of the South Robertson Neighborhoods Council ("SORO NC") to comment on the proposed CUB for 2677 S LaCienega, a proposed specialty store.

At a duly-noticed meeting of the General Board on March 17, 2022, SORO NC voted xx yes / xx no to recommend that the applicant's request for a beverage permit be approved.

Please do not hesitate to contact me if you have any questions about this comment letter.

Sincerely,

President  
South Robertson Neighborhoods Council

[President@soronc.org](mailto:President@soronc.org)



# Motion to draft a Community Impact Statement supporting Council File CF: 15-0719-S19 to strengthen and update the City of Los Angeles' Transportation Demand Management System, and to submit a letter to Council Districts 5 and 10 urging support.

**Agenda Item:** GB 031722-15  
**Date:** March 17, 2022  
**Proposed By:** Transportation Committee  
**Include motion in Consent Agenda?** Yes

---

## Background

The City of Los Angeles implemented a Traffic Demand Management (TDM) ordinance in 1993, which requires new developments to take measures to try and reduce the number of car trips by providing incentives and alternatives to commuters and visitors. The ordinance has largely not been updated since its original draft, and in that time new technologies and zoning requirements have been implemented. Council File CF-15-0719-S19 aims to update the ordinance, strengthen it by including more development types under the ordinance, and requiring more stringent enforcement.

## Proposed Motion

Submit the attached Community Impact Statement of support, and attached letter of support to the Council District 5 and Council District 10 offices.

---

## Considerations

**Committee review:** Votes For: 6 Against: 0

---

### Arguments for:

The TDM program provides incentives for commuters to utilize methods other than single-occupancy vehicles, without hard mandates or bans

### Arguments against:

Maybe Los Angeles traffic and local neighborhoods can handle additional commuters by car



---

The TDM program aims to relieve traffic and congestion burdens on local communities

The city's current TDM ordinance was originally drafted in 1993, and has largely not been updated since to reflect new technologies and realities.

The South Robertson Neighborhoods Council supports reforming and strengthening the City's transportation demand management (TDM) ordinance. We support the adoption of Council File CF 15-0719-S19.

The current TDM ordinance is outdated and largely ineffective, with a limited set of TDM options, limited coverage of types of development, and limited mechanisms for monitoring, evaluation, and enforcement. A new TDM ordinance should instead include a range of context-specific, research-backed options to reduce single-occupancy driving and its attendant health and safety consequences and to account for burdens imposed on the transportation system. A new TDM ordinance should also ensure that new developments are implementing measures and incentives to try and reduce the number of car trips taken by commuters, in order to prevent traffic and congestion burdens from being passed on to local communities. This council file as written would achieve that aim, and we encourage its adoption

We are particularly supportive of the various alternative modes of transportation that would be encouraged, such as bike share, electric mobility devices, and micro mobility. The existing TDM ordinance was first implemented in the 1990's, and has largely not been updated. During that time Los Angeles has begun a mobility revolution with new technologies to provide alternatives to driving, has begun developing a full rail network throughout Los Angeles County, and the COVID 19 crisis has sparked a revolution in remote work and flex work schedules. The city has also implemented new laws encouraging development along major transit and traffic corridors that require a stronger TDM ordinance in order to reduce their impact on traffic and congestion.

We highly encourage the city to ensure strong enforcement and verification moving forward, as well as more regular updates to reflect new and emerging technologies. We also encourage the city to ensure that the ordinance is enforced and interpreted in a way to ensure that the mitigation measures taken by developments are accessible and utilized by commuters on site, for example ensuring that on-site childcare claimed as part of the TDM incentives is cost-accessible to commuters on site, and that physical infrastructure is convenient and accessible as a safe commute option. We also strongly support bicycle incentives for developments near public stations, as it could provide a crucial first/last mile link for everyday commuters.



# Motion on supporting LANCC Motion for lobbyists to be required to disclose during Public Comment at meetings

**Agenda Item:** GB031722-16  
**Date:** March 17, 2022  
**Proposed By:** Executive Committee (LANCC)  
**Include motion in Consent Agenda?** YES

---

## Background

The South Robertson Neighborhoods Council requests consideration by City Council of an addition to the municipal lobbying ordinance. Under section [48.08.8](#) of the current lobbying ordinance, a lobbyist disclosure is only required for written communications to neighborhood councils. We believe the ordinance should be updated to include the same disclosure when a lobbyist makes an oral presentation or public comment to a neighborhood council that is related to their lobbying efforts.

## Proposed Motion

The SORO NC motions to send a letter to CD 5 and CD 10 requesting consideration by City Council of an addition to the municipal lobbying ordinance. Under section [48.08.8](#) of the current lobbying ordinance, a lobbyist disclosure is only required for written communications to neighborhood councils. We believe the ordinance should be updated to include the same disclosure when a lobbyist makes an oral presentation or public comment to a neighborhood council that is related to their lobbying efforts.

---

## Considerations

**Committee review:** NA  
*(Highly recommended)*

---

**Amount previously allocated in Committee's working budget:** NA  
*(applies to funding motions only)*

---

**Arguments for:**

**Arguments against:**

---

**Michael Lynn**  
President

**Ken Blaker**  
Vice-President

**Terrence Gomes**  
Treasurer

**Baila Romm**  
Secretary

**Jon Liberman**  
Corresponding Secretary

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Councilmember Paul Koretz  
5th Council District  
City of Los Angeles  
200 N Spring Street, Suite 440  
Los Angeles, CA 90012

Karly Katona  
Caretaker  
10<sup>th</sup> Council District  
City of Los Angeles  
200 N Spring Street, Suite 420  
Los Angeles, CA 90012

February 17, 2022

Re: Municipal Lobbying Ordinance

Dear Councilmember Koretz and Ms. Katona:

I am writing on behalf of the South Robertson Neighborhoods Council (SORO NC) to request consideration by City Council of an addition to the municipal lobbying ordinance.

Under section [48.08.8](#) of the current lobbying ordinance, a lobbyist disclosure is only required for written communications to neighborhood councils. We believe the ordinance should be updated to include the same disclosure when a lobbyist makes an oral presentation or public comment to a neighborhood council that is related to their lobbying efforts.

We strongly request that a council file be immediately opened to address this issue and to change the lobbying ordinance to require lobbyists to provide the same disclosure when a lobbyist makes an oral presentation or public comment to a neighborhood council that is related to their lobbying efforts.

Sincerely,

President  
South Robertson Neighborhoods Council

[President@soronc.org](mailto:President@soronc.org)



# Motion on supporting LANCC Motion for the City Council to create a Council File requiring that batteries the City of Los Angeles purchases be sourced environmentally and ethically

**Agenda Item:** GB031722-17  
**Date:** March 17, 2022  
**Proposed By:** Executive Committee (LANCC)  
**Include motion in Consent Agenda?** YES

---

## Background

Many articles have cited the human rights and environmental abuses placed upon the people of foreign countries to provide the precious metals to manufacturer EV batteries.

New Yorker, May 2021

<https://www.newyorker.com/magazine/2021/05/31/the-dark-side-of-congos-cobalt-rush>

Amnesty International, February 2021

<https://www.amnesty.org/en/latest/news/2021/02/amnesty-urges-bold-action-to-clean-up-the-battery-industry/>

The Guardian, August 2021

<https://www.theguardian.com/global-development/2021/nov/08/cobalt-drc-miners-toil-for-30p-an-hour-to-fuel-electric-cars>

Auto News, December 2021

<https://www.autonews.com/manufacturing/ev-supply-chain-scrutinized-over-human-rights-abuses-environment>

Children are also being engaged in the mining of these materials, like cobalt and copper. With the elimination of ICE vehicles in 2035 by a governor executive order, it is paramount the sourcing of these materials in the supply chain be verified and that these batteries do not become “Blood Batteries”.

## Proposed Motion

The SORO NC motions to send a letter to CD 5 and CD 10 requesting that the City Council through their Legislative process requests that the State of California require manufactures of batteries to ethically and environmentally-friendly source the materials to make batteries. The SORO NC requests that the City Council create a Council File that

**Michael Lynn**  
President

**Ken Blaker**  
Vice-President

**Terrence Gomes**  
Treasurer

**Baila Romm**  
Secretary

**Jon Liberman**  
Corresponding Secretary

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would require that all batteries the City of Los Angeles purchases have a certification by their vendors that the batteries were sourced environmentally and ethically and that the source of the materials be traceable and verifiable through a third party organization.

---

Considerations

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**Committee review:** NA  
*(Highly recommended)*

---

**Amount previously allocated in Committee's working budget:** NA  
*(applies to funding motions only)*

---

**Arguments for:**

**Arguments against:**

---



## south robertson neighborhoods council

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Councilmember Paul Koretz  
5th Council District  
City of Los Angeles  
200 N Spring Street, Suite 440  
Los Angeles, CA 90012

Karly Katona  
Caretaker  
10<sup>th</sup> Council District  
City of Los Angeles  
200 N Spring Street, Suite 420  
Los Angeles, CA 90012

February 17, 2022

Re: Blood Batteries

Dear Councilmember Koretz and Ms. Katona:

I am writing on behalf of the South Robertson Neighborhoods Council (SORO NC) on a serious matter that will affect the future of EVs and other modes of transportation.

Many articles have cited the human rights and environmental abuses placed upon the people of foreign countries to provide the precious metals to manufacturer EV batteries.

New Yorker, May 2021

<https://www.newyorker.com/magazine/2021/05/31/the-dark-side-of-congos-cobalt-rush>

Amnesty International, February 2021

<https://www.amnesty.org/en/latest/news/2021/02/amnesty-urges-bold-action-to-clean-up-the-battery-industry/>

The Guardian, August 2021

<https://www.theguardian.com/global-development/2021/nov/08/cobalt-drc-miners-toil-for-30p-an-hour-to-fuel-electric-cars>

Auto News, December 2021

<https://www.autonews.com/manufacturing/ev-supply-chain-scrutinized-over-human-rights-abuses-environment>

Children are also being engaged in the mining of these materials, like cobalt and copper. With the elimination of ICE vehicles in 2035 by a governor executive order, it is paramount the sourcing of these materials in the supply chain be verified and that these batteries do not become “Blood Batteries”.



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The SORO NC requests that the City Council through their Legislative process requests that the State of California require manufactures of batteries to ethically and environmentally-friendly source the materials to make batteries. The SORO NC requests that the City Council create a Council File that would require that all batteries the City of Los Angeles purchases have a certification by their vendors that the batteries were sourced environmentally and ethically and that the source of the materials be traceable and verifiable through a third party organization.

Sincerely,

President  
South Robertson Neighborhoods Council

[President@soronc.org](mailto:President@soronc.org)



# Motion to sponsor and fund up to \$250 for a LAPD Coffee with a Cop Event

**Agenda Item:** GB031722-18  
**Date:** March 17, 2022  
**Proposed By:** Public Safety Committee  
**Include motion in Consent Agenda?** Yes

---

## Background

### Proposed Motion

Motion for the South Robertson Neighborhood's Council to fund up to \$250.00 for refreshments at an LAPD **Coffee with a Cop** event at the Beverly Hills Bagel Company, 8947 W. Pico Blvd., Los Angeles, CA 90035 on Sunday, May 1, 2022 from 2pm -4pm.

---

**Michael Lynn**  
President

**Ken Blaker**  
Vice-President

**Terrence Gomes**  
Treasurer

**Baila Romm**  
Secretary

**Jon Liberman**  
Corresponding Secretary

## Considerations

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<b>Committee review:</b>	Votes For: 8	Against: 0
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### Arguments for:

### Arguments against:

LAPD Coffee With a Cop event is a great way for the community to interact with Senior Lead Officers in a casual, friendly setting to promote community relations.

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# Motion for the SORO NC to Fund up to \$500 for a COVID/ Flu Vaccine Clinic on April 17, 2022 from 1:00PM-4:00PM

**Agenda Item:** GB031722-19  
**Date:** March 17, 2022  
**Proposed By:** Public Safety  
**Include motion in Consent Agenda?** Yes

---

## Background

As a public service to the SORO community, the Public Safety Committee has proposed to partner with Cedars Sinai hospital to provide Flu and COVID-19 vaccinations. The event will be held in the rear parking lot of the La Cienega Plaza. Vaccines are still needed as 78.6% of the residents in the SORO area have had at least one dose of the vaccine. LAUSD will also be mandating COVID vaccines in Fall 2022. Cedars will be responsible for the pre sign ups and allow walk-ins.

Budget:

1. Advertising media- \$100.00
2. Food and Drinks- \$400.00

## Proposed Motion

- I. That the SORO NC fund \$500 for a COVID/ Flu Vaccine Clinic on April 17, 2022 1:00PM-4:00PM. Services to be provided by Cedars Sinai Hospital.

---

## Considerations

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<b>Committee review:</b> <i>(highly recommended)</i>	Votes For: 5	Against: 3
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<b>Amount previously allocated in Committee's working budget:</b> <i>(applies to funding motions only)</i>	\$
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<b>Arguments for:</b>	<b>Arguments against:</b>
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Continues the branding of the NC.	None
Draws attention to SORO NC	

**Michael Lynn**  
President

**Ken Blaker**  
Vice-President

**Terrence Gomes**  
Treasurer

**Baila Romm**  
Secretary

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---

Provides a public safety to the stakeholders of SORO.



# Motion to forward links to the WaterTalks Powerpoint presentation, dashboard, and Tree People survey to SORO NC Stakeholders via Newsletter, email and social media

**Agenda Item:** GB031722-20  
**Date:** March 17, 2022  
**Proposed By:** Quality of Life Committee  
**Include motion in Consent Agenda?** YES

---

## Background

In January, TreePeople gave the Quality of Life Committee a presentation on the WaterTalks program. Earlier this year, they conducted the first water equity needs assessment in Los Angeles County that reached over 3,000 people to identify community needs and priorities of 104 under-resourced and overexploited watershed communities. South Robertson (Zone 6 and part of one 7) was one of these communities.

WaterTalks is a public program designed to generate and increase community involvement in planning a sustainable water future for California. Its goal is to explore the strengths and opportunities of 128 communities in Los Angeles and Ventura counties facing ongoing economic and environmental distress, and to gather input to prioritize and recommend water-related projects based on issues of greatest concern (see <https://watertalks.csusb.edu/> for information on the organization.)

They would like to confirm the accuracy of the study's results and learn about which water-related projects SORO NC would be most interested in seeing in our communities, by offering the Survey to ALL of our Stakeholders.

## Proposed Motion

- I. For the SORO NC to forward links to the WaterTalks (PowerPoint) presentation, dashboard, and Tree People survey to SORO NC Stakeholders via Newsletter, email and social media

---

## Considerations

**Committee review:**  
*(highly recommended)*

Votes For: 2

Against: 0

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President

**Ken Blaker**  
Vice-President

**Terrence Gomes**  
Treasurer

**Baila Romm**  
Secretary

**Jon Liberman**  
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---

Amount previously allocated in Committee's working budget: \$ N/A  
*(applies to funding motions only)*

---

Arguments for:

Arguments against:



# Motion for the SORO NC to approve the NPG application process from April 1<sup>st</sup> through April 10<sup>th</sup>

**Agenda Item:** GB031722-21  
**Date:** March 17, 2022  
**Proposed By:** Budget and Finance  
**Include motion in Consent Agenda?** Yes

---

## Background

The SORO NC has allocated \$12,620.03 for Neighborhood Purpose Grants (NPG) for the FY 2021-2022. To make it equitable for all nonprofits and public schools to participate in the process, The Budget and Finance Committee has proposed a process. This proposed motion is to define the process by which an NPG will be considered and evaluated for all grant requests for FY 2021-2022. The window to submit an NPG will be from April 1, 2022 to April 10, 2022 at 5:00PM PST. A complete Soro NC request packet will be completed and submitted to the Treasurer of the neighborhood council. [treasurer@soronc.org](mailto:treasurer@soronc.org) The treasurer will review for completeness and refer on to the Finance Committee on April 10, 2022 @ 7:00PM. All requests for NPG's will be reviewed at the same time. The Finance Committee shall refer each complete packet to the General Board with a recommendation. The General Board shall make the final determination at its April meeting. All applicants who are funded must submit an NPG Completion form to us within 10 days of the completion of the project. Failure to comply could result in the City requesting reimbursement of all funds granted and exclusion from eligibility to request additional grants for a period of five (5) years from the SORO NC. Applications and advertising of the NPGs will be on [www.soronc.org](http://www.soronc.org) and included in the SORO NC email blasts and NextDoor posts.

## Proposed Motion

- I. That the SORO NC approve the NPG application process from April 1st through April 10th

---

## Considerations

**Committee review:**  
*(highly recommended)*

Votes For: 4

Against: 0

**Michael Lynn**  
President

**Ken Blaker**  
Vice-President

**Terrence Gomes**  
Treasurer

**Baila Romm**  
Secretary

**Jon Liberman**  
Corresponding Secretary

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---

Amount previously allocated in Committee's working budget: \$  
*(applies to funding motions only)*

---

Arguments for:

Arguments against:

---

Continues the branding of the NC. None  
Draws attention to SORO NC  
Makes it an equitable process



**Michael Lynn**  
President

**Ken Blaker**  
Vice-President

**Terrence Gomes**  
Treasurer

**Baila Romm**  
Secretary

**Jon Liberman**  
Corresponding Secretary

# Motion to approve a draft Bylaws update

**Agenda Item:** GB031722-23  
**Date:** March 17, 2022  
**Proposed By:** Bylaws Committee  
**Include motion in Consent Agenda?** Yes

---

## Background

Due to recent decisions from BONC (the Board of Neighborhood Commissioners) our current Bylaws are no longer in compliance with BONC's standards and regulations. The Department of Neighborhood Empowerment (DONE) has provided a template for updating bylaws. The Bylaws Committee has produced a draft of new bylaws, based on the DONE template, and incorporating applicable elements of the current bylaws, and complying with instructions from the City Attorney.

Please note:

- These definitions of Stakeholder and Community Interest Stakeholder are from the Administrative Code Sec. 22.801.1. and cannot be changed.
- The Censure section cannot be changed since the language is directly from the Board of Neighborhood Commissioners (BONC) Resolution on a Uniform Policy for Board Member Censure - Policy 2020-03 (Eff. 03-03-2020).
- The Removal section cannot be changed since the language is directly from the Board of Neighborhood Commissioners (BONC) Resolution on a Uniform Policy for Board Member Removal- Policy 2020-04 (Eff. 04-04-2020).
- The Minimum Voting Age Section cannot be changed since this language was amended in Section 22.814 of the Los Angeles Administrative Code to establish a uniform minimum voting age under City Ordinance 186760 (Eff. Date 10-16-2020) under Council File 18-0467.

All members and stakeholders are encouraged to read the new bylaws draft closely.

## Proposed Motion

The SORO NC Bylaws draft included in the attachments to this March 17 General Board meeting shall be approved and submitted to DONE for their review and approval.

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## Considerations

**Committee review:** Votes For: 3 Against: 0

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### Arguments for:

### Arguments against:

This update complies with BONC/DONE mandatory policies and incorporates SORO specific rules..

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# The South Robertson Neighborhoods Council Bylaws

Rev. March 17, 2022

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## ARTICLE I NAME

The name of this Neighborhood Council shall be the South Robertson Neighborhoods Council ("Council"), also known as SORO NC.

## ARTICLE II PURPOSE

The purpose of the Council is to promote more citizen participation in government and make government more responsive to local needs. Neighborhood councils shall include representatives of the many diverse interests in communities and shall have an advisory role on issues of concern to the neighborhood. [Charter Section 900](#)

1. The **MISSION** of the Council is:

- a. To provide an inclusive and open forum for public discussion of issues of interest to the Council, including City governance, the needs of the Council, the delivery of City services to the Council area, and other matters of a City-wide nature;
- b. To advise the City on issues of interest to the Council, including City governance, the needs of the Council, the delivery of City services to the Council area, and other matters of a City-wide nature;
- c. To initiate, execute and support projects for the physical, social and cultural improvement of the Council area; and
- d. To facilitate communication between the City and Stakeholders on issues of concern to the community and/or the Stakeholders.

2. The **POLICY** of the Council is:

- a. To respect the diversity, dignity, and expression of views of all individuals, groups, and organizations within the community and/or involved in the Council;
- b. To remain non-partisan with respect to political party affiliation and inclusive in the Council's operations including, but not limited to, the process of electing or selecting the Board of Directors, Officers, and Committee Members, as hereinafter set forth;
- c. To utilize the Early Notification System (ENS) to inform the Council and Stakeholders of matters involving the City and our community in a way that is tailored to provide opportunities for involvement in the decision-making process;
- d. To encourage all Stakeholders to participate in activities of the Council;

- e. To prohibit discrimination against any individual or group in our operations on the basis of race, religion, color, creed, national origin, ancestry, sex, sexual orientation, age, disability, marital status, income, homeowner/renter status, or political affiliation; and
- f. To have fair, open, and transparent procedures for the conduct of all Council business.

## **ARTICLE III BOUNDARIES**

The Council covers a geographic area described below.

### **Section 1: Boundary Description**

The Council represents Stakeholders within the following geographic boundaries (see [Attachment A](#)):

1. **NORTH** - (starting at Roxbury Blvd. and heading east) Beverly Hills border (Whitworth Dr. when west of Robertson Blvd; Gregory Way when east of Robertson Blvd.)
2. **EAST** - (starting at National Blvd. near Manning Ave. and heading east) 10 Freeway, eastbound Robertson Blvd. off ramp, Exposition Blvd., Robertson Blvd., Culver City border
3. **SOUTH** - (starting at Gregory Way and heading south) Le Doux Ave., Olympic Blvd., La Cienega Blvd.
4. **WEST** - (starting at the Beverly Hills border and heading south) Beverly Hills border near Beverly Green Dr., Pico Blvd., Motor Ave., the southern border of Hillcrest Country Club, Anchor Ave. connecting east of Giralda Way to Club Dr., National Blvd.

The boundaries of the Council are set forth in [Attachment A](#) - Map of South Robertson Neighborhoods Council boundaries.

### **Section 2: Internal Boundaries**

SORO NC is divided into ten (10) residential zones, as follows:

1. **Zone 1** North: Beverly Hills border South: (going east) Hillcrest Country Club border, Cashio St., Canfield Ave., Pickford St. East: Robertson Blvd. West: Beverly Hills Border
2. **Zone 2** North: Pico Blvd. South: Pickford St. East: La Cienega Blvd. West: Robertson Blvd.

3. **Zone 3** North: Pickford St. South: Sawyer St. East: La Cienega Blvd. West: Robertson Blvd.
4. **Zone 4** North: Sawyer St. South: Cadillac Ave. East: La Cienega Blvd. West: Robertson Blvd.
5. **Zone 5** North: Cadillac Ave. South: (going east) Cattaraugus Ave, 10 Freeway East: La Cienega Blvd. West: Robertson Blvd.
6. **Zone 6** North: 10 Freeway South: Eastbound Robertson Blvd. off ramp, Robertson Blvd., Culver City border East: La Cienega Blvd. West: 10 Freeway
7. **Zone 7** North: Cattaraugus Ave. extending west to Anchor Ave. South: 10 Freeway East: 10 Freeway West: (going south) Line connecting Anchor Ave. to Club Dr. (excluding properties on Gira Way cul-de-sac), Club Dr., National Blvd.
8. **Zone 8** North: (going east) Sawyer St. at the Hillcrest Country Club border, Castle Heights Ave., Bolton Rd., Sawyer St. South: Cattaraugus Ave., extending West to Anchor Ave. East: Robertson Blvd. West: Southeast boundary of Hillcrest Country Club, Anchor Ave.
9. **Zone 9** North: (going east) Pico Blvd., Northern boundary of Hillcrest Country Club, Cashio St., Canfield Ave., Pickford St. South: (going east) Southern/southeast boundary of Hillcrest Country Club, Sawyer St., Castle Heights Ave., Bolton Rd., Sawyer St. East: Robertson Blvd. West: Motor Ave.
10. **Zone 10** North: Beverly Hills Border/Gregory Way South: Pico Blvd. East: La Cienega Blvd. West: Robertson Blvd.

## **ARTICLE IV   STAKEHOLDER**

Neighborhood Council membership is open to all Stakeholders. A **Stakeholder** shall be defined as any individual who:

1. Lives, works, or owns real property within the boundaries of the Neighborhood Council; or
2. Is a Community Interest Stakeholder, defined as an individual who is a member of or participates in a Community Organization within the boundaries of the Neighborhood Council.

A **Community Organization** is an entity that has continuously maintained a physical street address within the boundaries of the neighborhood council for not less than one year, and that performs ongoing and verifiable activities and operations that confer some benefit on the community within the boundaries of the neighborhood council. A for-profit entity shall not qualify as a Community Organization. Examples of Community Organizations may

include Chambers of Commerce, houses of worship or other faith-based organizations, educational institutions, or non-profit organizations.

The definition of **Stakeholder**, **Community Interest Stakeholder**, and their related terms are defined by City Ordinance and cannot be changed without City Council action. See [Los Angeles Charter Section 906\(a\)\(2\)](#) and [Los Angeles Administrative Code Section 22.801.1](#)

## ARTICLE V GOVERNING BOARD

The Board of Directors (“the Board”) shall be the governing body of the Council.

### Section 1: Composition

The Board shall consist of twenty-five (25) Stakeholders elected by the NC Stakeholders, or selected or appointed by the NC Board Members.

The composition of the Board shall be as follows:

1. **Resident Stakeholder Board Members** (10) – Open to Stakeholders eighteen (18) years of age or older who is a resident homeowner or tenant within one (1) of the ten (10) residential zones (one (1) seat per zone).
2. **Business Stakeholder Board Members** (5) – Open to Stakeholders eighteen (18) years of age or older who owns, operates, or works in a business or owns business property or residential income property within the Council boundaries.
3. **Organization Stakeholder Board Members** (3) – Open to Stakeholders eighteen (18) years of age or older who officially represent organized groups of Stakeholders, including (but not limited to) nonprofit, faith-based, or service organizations within the Council boundaries.
4. **At-Large Stakeholder Board Members** (5) – Open to Stakeholders at least eighteen (18) years of age.
5. **School Stakeholder Board Member** (2)
  - a. **School Education Seat** is open to Stakeholders eighteen (18) years of age or older who work at a school or represent an official school booster organization with the Council boundaries.
  - b. **School Student Seat** is appointed by the Board and is open to Stakeholders currently enrolled in a school with the NC boundaries between the ages of fourteen (14) and seventeen (17) at the time of the appointment. The seat shall have a term of one (1) year.

Per the office of the city clerk, at the date of adoption of these Bylaws, Parents of University students are not eligible as stakeholders. Nevertheless, Parents of students in K-12 class are eligible.

No single Stakeholder group shall hold a majority of Board seats unless extenuating circumstances exist and are approved by the Department of Neighborhood Empowerment (Department). [Administrative Code section 22.810.1 \(b\)\(2\)\(C\)\(iii\)\(1\)](#)

When a Board Member ceases to maintain their Stakeholder status pursuant to these Bylaws, their position shall be deemed vacant.

If the Stakeholder status of a Board Member is in question, then the Department will verify status using the Department’s procedure, at the request of the Board.

**Section 2: Quorum**

The quorum shall be thirteen (13) members of the General Board. Committees shall have a fixed quorum number as established in the SORO NC Standing Rules. Floating quorum is not allowed.

**Section 3: Official Actions**

Unless specified otherwise in these Bylaws, official action is taken at a meeting at which quorum is met, by a simple majority vote by the Board Members present and voting. Abstentions are treated as a non-vote.

**Section 4: Terms and Term Limits**

Board Members shall serve a: four (4) year, staggered term commencing after being seated. There are no term limits.

Election Group A. The term for the following seats shall be up for election in 2025 for a term of office with a duration of four (4) years. Subsequent terms of office shall be four (4) years.

- 1. Resident Zone 1
- 2. Resident Zone 3
- 3. Resident Zone 5
- 4. Resident Zone 7
- 5. Resident Zone 9
- 6. Business 2
- 7. Business 4
- 8. Organization 2
- 9. At Large 1
- 10. At Large 3
- 11. At Large 5
- 12. School Education

Election Group B. The term for the following seats shall be up for election in 2023 for a term of office with a duration of four (4) years. Subsequent terms of office shall be four (4) years.

1. Resident Zone 2
2. Resident Zone 4
3. Resident Zone 6
4. Resident Zone 8
5. Resident Zone 10
6. Business 1
7. Business 3
8. Business 5
9. Organization 1
10. Organization 3
11. At Large 2
12. At Large 4

Elected Board Members shall be installed at the first General Board meeting after election certification.

## **Section 5: Duties and Powers**

The primary duties of the Board shall be to govern the Council and to carry out its objectives. No individual member of the Board shall speak for the Board or otherwise publicly represent a Board position unless authorized to do so by official action of the Board. The Board may, by official action, delegate to any individual the authority to present before any City body a standing Council position previously adopted by the Board or a statement that the Council has had insufficient time to develop a position or recommendation on a matter before that body. Such authority may be revoked at any time by the Board.

## **Section 6: Vacancies**

If a Board seat becomes vacant, the Board may choose to verify Stakeholder status of an individual filling the vacant seat or may choose to request the Department do so following its internal procedure(s).

Vacancies on the Board shall be filled using the following procedure:

1. All vacancies shall be announced as an agenda item on the next scheduled meeting agenda of the General Board after the seat is vacated, and posted on the SORONC website at least ten (10) days before the application deadline.
2. Any Stakeholder interested in filling a vacancy on the Board shall submit a written application, by means of the application form on the SORONC website, to the Board at least ten (10) days in advance of a scheduled General Board meeting.
3. The Board shall vote on the applicant(s) at the next scheduled meeting. If

multiple applications for one seat have been submitted, the applicant with the most votes wins.

- a. If no applicant wins a majority of votes cast in the first round, only the two (2) applicants with the most votes proceed to a second round of voting. In the event of a tie in either the first or second position, the tying applicants proceed to the second round.
  - b. All Board Members are free to vote for any of the candidates in the second round.
  - c. If there are equal numbers of votes for two (2) or more applicants in the second round, additional rounds of votes will take place. If two applicants remain after additional rounds of votes, a coin toss will be used to resolve the tie.
4. The candidate who wins shall fill the remaining term of the Board seat.
  5. In no event shall a vacant seat be filled where an election is scheduled to occur within sixty (60) days of the date that a written application is presented to the Board.
  6. Any time a designated seat remains unfilled for sixty (60) days after the vacancy is announced it shall automatically become an at-large seat for the remainder of the term of the seat, at which point it shall revert back to the original designation.

## **Section 7: Absences**

Any Board Member who misses three (3) regularly scheduled consecutive Neighborhood Council Regular Board Meetings or five (5) total General Board Meetings during any twelve (12) month Fiscal Year (July 1 to June 30) period, will automatically be removed from the Board. Each Board Member's absence shall be recorded in the Council's Meeting Minutes, and that, upon missing the required number of Board Meetings for removal, an announcement of the removal shall be placed on the agenda of the next General Board meeting, and shall include a statement of the cause for the removal, and an announcement of the vacancy in accordance with Section 6, 1 of these Bylaws.

Any regular monthly meeting of the Neighborhood Council General Board, scheduled and noticed as per the Brown Act, shall constitute a meeting for the purpose of determining Board Member absences.

## **Section 8: Censure**

The purpose of the censure process is to place a Board Member on notice of misconduct and to provide the Board Member with an opportunity to correct the misconduct. The Neighborhood Council may censure any Board Member at a regular or special meeting open to the public following a good-faith determination by the Board that the member has engaged in conduct that is contrary to rules and regulations applicable to the Board or that impedes the orderly business of Board operations.

Grounds for censure include, but are not limited to, persistent disruptive conduct at meetings, violations or abuses of the Board's bylaws or rules, violations of the Code of Conduct, acting on behalf of the Board without authorization, and misuse or abuse of the censure or removal process by acting in bad faith.

The Board shall use the following procedure when censuring a Board Member:

1. A motion to censure a Board Member may be initiated by any three (3) Board Members. Those Board Members shall not constitute a majority of the quorum of any Neighborhood Council body, such as a committee. The motion shall be delivered to any officer of the Board or a specific officer or member of the Board as may be specified in the bylaws or standing rules of the Neighborhood Council. The motion shall be in writing and provide the specific facts and grounds for the proposed censure including the date(s) and specific conduct relied upon for the motion. The motion shall not be based upon conclusions, e.g., "for alleged violations of the Code of Conduct", but shall contain factual statements that describe conduct only and is not intended to embarrass or humiliate the board member.

The Board Member, group of Board Members, or committee responsible for setting the final Board agenda shall include the motion on the agenda of the next regular or special Board meeting scheduled at least thirty (30) days following the delivery of the proposed censure motion.

2. The Board Member subject to censure shall be given a minimum of thirty (30) days prior-written notice, which may include email sent to the last email address on file with the Neighborhood Council, of any meeting at which the motion to censure will be considered. The notice shall provide the specific facts and grounds for the proposed censure as specified in 1 above. The Board shall also provide a copy of the notice to the Department of Neighborhood Empowerment a minimum of thirty (30) days prior to the meeting at which the motion to censure will be considered.
3. The Board Member subject to censure shall be given a reasonable opportunity to be heard at the meeting, either orally or in writing, prior to the Board's vote on a motion of censure.
4. The Board shall decide by a majority vote of those present and voting whether or not the Board Member should be censured. The Board Member who is the subject of the censure motion shall not be counted as part of the majority present and voting and shall not be allowed to vote. For the purpose of censure motions, abstentions shall not be counted as votes.
5. In no event shall a motion to censure a Board Member be heard by the Neighborhood Council within sixty (60) days of the next scheduled Board election or selection.

## **Section 9: Removal**

Any Board Member may be removed by the Neighborhood Council for cause, following a good faith determination by the Board that the member has engaged in conduct that is contrary to rules and regulations applicable to the Board or that impedes the orderly business of Board operations. A Board Member shall not be subject to removal under this Policy, unless the member has been censured at least once pursuant to The Commission Censure Policy. Grounds for removal include, but are not limited to, persistent disruptive conduct at meetings, violations or abuses of the Board's bylaws or standing rules, violations of the Code of Conduct, acting on behalf of the Board without authorization, and misuse or abuse of the censure or removal processes by acting in bad faith.

The Board shall use the following procedure when removing a Board Member:

1. A motion to remove a Board Member may be initiated by any three (3) Board Members. Those Board Members shall not constitute a majority of the quorum of any Neighborhood Council body, such as a committee. The proposed motion shall be delivered to any officer of the Board or a specific officer or member of the Board as may be specified in the bylaws or standing rules of the Neighborhood Council. The motion shall be in writing and provide the specific facts and grounds for the proposed removal action including the date(s) and specific conduct relied upon for the motion. The motion shall not be based upon conclusions, e.g., "for alleged violations of the Code of Conduct" but shall contain factual statements that describes conduct only and is not intended to embarrass or humiliate the Board Member. The motion to remove shall also include a copy of the prior censure motion and the date it was passed.
2. The Board Member, group of Board Members or committee responsible for setting the final Board agenda shall list and briefly describe the motion on the agenda of the next regular or special Board meeting scheduled at least thirty (30) days following the delivery of the proposed removal motion.
3. The Board Member subject to removal shall be given a minimum of thirty (30) days prior written notice, which may include email sent to the last email address on file with the Neighborhood Council, of any meeting at which a motion to remove will be heard. The notice shall provide the specific facts and grounds for the proposed removal as specified in 1 above. The Board shall also provide a copy of the notice to the Department of Neighborhood Empowerment a minimum of thirty (30) days prior to any meeting at which a motion to remove will be considered.
4. The Board Member subject to removal shall be given reasonable time to be heard at the meeting, either orally or in writing, prior to the Board's vote on a motion for removal.
5. The Board shall decide whether or not the Board member should be removed by an affirmative vote of two-thirds (2/3) of the currently sitting Board Members. The Board Member who is the subject of the removal motion shall not be allowed to vote and shall not be counted when determining the two-thirds (2/3) majority vote. For the purpose of the removal motion, abstentions shall not be counted as votes.
6. In no event shall a motion to remove a Board Member be heard by the Neighborhood

Council within sixty (60) days of the next election or selection.

7. The Commission may review a Neighborhood Council's removal decision if requested to do so by the affected Board Member. Once the request is made for the Commission to review the decision to remove, the Neighborhood Council voting to remove the board member may not fill the vacancy created by the removal until the Commission has made a decision on whether the removal was proper or the Commission declines to review the matter. The Commission's decision whether to hear or decline to hear the removal review request shall be sent in writing to the requestor and the Neighborhood Council within 30 days after the request for review is delivered.
8. A request for the Commission to review a Neighborhood Council's removal decision shall proceed as follows:
  - a. The request must in writing and must be delivered to the Executive Assistant of the Commission or, in the absence of an Executive Assistant, to the President of the Commission within thirty (30) days of the date of the action by the Neighborhood Council to remove the Board member.
  - b. The request must state the basis for the review. The request shall not cite or present any evidence not considered by the Neighborhood Council, but must address only procedural deficiencies.
  - c. If the Commission determines the request for review raises sufficient questions regarding procedural deficiencies and agrees to hear the review, it will be placed on the agenda of a regular or special meeting of the Commission within sixty (60) days of receipt of the request for review.
  - d. At the review the Commission will determine if the facts as presented support the removal motion and if the procedures set out in this policy were correctly applied.
  - e. If the Commission determines that there were either factual or procedural deficiencies, the Commission may either reinstate the Board Member or return the matter to the Neighborhood Council for further consideration.
  - f. If the Commission returns the matter for further consideration and the Neighborhood Council does not act within sixty (60) days of the Commission's decision the Board Member will be considered reinstated.
  - g. During the period of appeal the Board Member shall not be counted as part of the Board for any quorum and shall not participate in any Board actions.
  - h. If the matter is returned to the Neighborhood Council for further consideration the Board Member shall not be counted as part of the Board for any quorum and shall not participate in any Board actions until the Board takes action as requested by the Commission or until the expiration of the

sixty (60) day time period.

9. This policy is not intended to restrict or eliminate a Neighborhood Council's ability to remove or render ineligible to serve, Board Members who fail to attend meetings, join committees, maintain their stakeholder status, or perform other duties as may be described in the Neighborhood Council's bylaws and/or standing rules. Nor is it intended to limit a Neighborhood Council's ability to remove committee chairs or committee members according to the Neighborhood Council's bylaws and/or standing rules.

## **Section 10: Resignation and Changes to Stakeholder Status**

Board Member resignation must be submitted in writing to an executive officer. The position shall then be deemed vacant.

Any member of the Board whose Stakeholder status changes and causes them to be ineligible for their seat is required to submit their resignation to an executive officer.

If the Executive Committee of the Board is notified of a challenge to the Stakeholder status of a Board Member, the Executive Committee shall determine the validity of the challenge and set an agenda item for the next General Board Meeting to resolve the challenge.

## **Section 11: Community Outreach and Website**

The Council shall establish a system of outreach to inform Stakeholders as to the existence and activities of the Council, including its Board elections, to find future leaders of the Council, and to encourage all Stakeholders to seek leadership positions within the Council.

The Council shall maintain a website through which the Neighborhood Council will communicate with Stakeholders on a regular basis.

# **ARTICLE VI OFFICERS**

## **Section 1: Officers of the Board**

The officers of the Board ("Officers") shall include the following positions which all together comprise the Executive Committee: President, Vice President, Treasurer, Secretary and Corresponding Secretary.

## **Section 2: Duties and Powers**

The duties of the Officers are as follows and also include such additional duties as maybe adopted by official action of the Board:

1. The President shall act as the chief executive of the General Board and shall preside at all General Board meetings and ensure timely posting of the agenda; and serves as the Chair of the Executive Committee, setting the Executive Committee agenda and ensuring timely posting.
2. The Vice President shall serve in place of the President if the President is unable to serve; assists the President as requested in carrying out the President's responsibilities; serves as Chair of the Bylaws Committee; and acts as Parliamentarian during Board meetings.
3. The Treasurer serves in place of the President if the President and Vice-President are unable to serve; maintains the records of the Council's finances and books of accounts and performs other duties in accordance with the City Clerk's policies and procedures; serves as Chair of the Finance Committee; ensures an annual budget is prepared and approved by the General Board; ensures all debts incurred by the Neighborhood Council, according to its Bylaws per the policies and procedures of the City Clerk, are submitted to the City Clerk in a timely manner; ensures a written report of each month's financial transactions, including commitments, expenditures and cash balance, is prepared in a timely manner, provided to all Board Members in draft at least seventy-two (72) hours in advance of the subsequent Board meeting, and finalized and posted within three (3) days after that meeting.
4. The Secretary serves in place of the President if the President, Vice-President and Treasurer are unable to serve; serves as the custodian for all Neighborhood Council records, including Board Member attendance records; maintains minutes of all General Board meetings in accordance with the *BONC Policy*; and serves as Chair of the Board Development Committee.
5. The Corresponding Secretary shall serve in place of the Secretary at meetings where the Secretary is unable to serve; and shall have primary responsibility for submitting or distributing statements approved by the General Board for submission or distribution.
6. All Officers shall be exclusively authorized to file Community Impact Statements (CIS) that have been approved by the General Board.

## **Section 3: Selection of Officers**

Officer positions shall be filled by vote of the General Board at the first official Board meeting following each bi-annual certified election.

In the event of a vacant Officer position, the vacancy and selection of a Board Member to fill the vacant position shall be set as an agenda item on the next monthly meeting of the General Board, and shall be filled when a candidate receives a majority vote of the General Board

members present and voting. Ties will be subject to additional votes. If the tie persists the selection will be determined by a coin toss.

All Officers shall be Board Members.

A motion to remove an Officer from their position must be made by a Board Member in writing fourteen (14) days prior to a regularly scheduled monthly meeting of the General Board, and delivered to the President or Secretary. When such a motion is timely delivered, the item shall be placed on the agenda of the next regular Board meeting.

Officer positions may be revoked by two-thirds (2/3) vote of Board Members present and voting at a regular General Board Meeting. If the Officer is removed, the Officer position shall be filled at the next General Board meeting.

#### **Section 4: Officers Terms**

The Officers shall serve from the date of their selection until the first General Board meeting after the next election certification

### **ARTICLE VII COMMITTEES AND THEIR DUTIES**

All Standing and Ad Hoc Committees shall be established by the Board. Suggestions for committees may come from Stakeholders or from Board Members, and all such suggestions shall be voted upon by the Board.

#### **Section 1: Standing Committees**

There shall be an Executive Committee, a Budget and Finance Committee, a Bylaws Committee, and a Board Development Committee. These shall be Standing Committees of the Board. Additional Standing Committees can be found in the Standing Rules on the SORO NC Website. [www.soronc.org](http://www.soronc.org)

#### **Section 2: Ad Hoc Committees**

The Board may create Ad Hoc Committees as needed to deal with temporary issues, report its findings, and recommended actions to the Board. An Ad Hoc Committee must have a defined purpose and limited timeframe, carry out a specific task, and cease to exist upon the completion of its specific task. If Stakeholders serve on the Ad Hoc committee, the committee must operate under the notice and posting requirements of the Brown Act.

#### **Section 3: Committee Creation and Authorization**

1. **Committee Authority** - All committee recommendations shall be brought to the full Board for discussion and action. Committees shall not represent an official Board position without prior Board approval.

2. **Committee Structure.** Only confirmed Committee members shall be eligible to vote within the Committee.
  - a. Standing Committees shall be comprised of at least two (2) Board Members and may include any interested Stakeholders. The Executive Committee, however, shall be comprised solely of the five (5) Executive members. Committee membership and changes for Board Members shall be affirmed by the Board. Board Members must be a member of at least one (1) Standing Committee. With the exception of the Executive Committee, Stakeholders may also become voting members of a Standing Committee, subject to affirmation by the Committee and the Board.
  - b. Ad Hoc Committees shall be comprised of six (6) or less Board Members and may include any interested Stakeholders.
3. **Committee Meetings** - With the exception of Ad Hoc committees created in compliance with Article VII, Section 2, Committee meetings are subject to and shall be conducted in accordance with the provisions of the Brown Act. Minutes must be taken at every Committee meeting and the Committee Chairs must post them to the SORO NC website. The Chairs shall provide regular reports on Committee matters to the Board and report Committee meeting attendance to the Secretary.
4. **Changes to Committees** - The Board may establish, disband, or make changes to any Standing or Ad Hoc committee.
5. **Committee Chair Appointment** – With the exception of the Executive Committee, Budget and Finance Committee, By Laws Committee and Board Development Committee, all Committee Chairs shall be selected by the committee members and affirmed by the General Board. All committees shall have a Chair, Co-Chair or Vice Chair who is a Board Member. Committee membership of a Board Member shall be subject to General Board approval.
6. **Removal of Committee Members** - Committee Members may be removed from a committee if they cannot fulfill the requirements of the Standing Rules for that committee; or by a two-thirds vote of the currently serving Council Members; or by self-declaring to resign from the committee. Board Members must resign from a committee by self-declaring at a General Board meeting.

## **ARTICLE VIII MEETINGS**

All meetings, as defined by the Ralph M. Brown Act (*California Government Code Section 54950 et seq.*), shall be noticed and conducted in accordance with the Act and all other applicable laws and governmental policies.

## **Section 1: Meeting Time and Place**

All meetings, unless virtual or hybrid, shall be held within the Council boundaries at a location, date and time set by the Board or their Committees.

1. **Regular Meetings** - Regular Council meetings shall be held at least once per quarter and may be held more frequently as determined by the Board. Prior to any action by the Board, there shall be a period of public comment. The Board shall determine the length of time and format of the public comment period as appropriate.
2. **Special Meetings** – The President or a majority of the Board (thirteen Board Members) shall be allowed to call a Special Council Meeting.
3. **Meeting Schedule.** The Board will make a good-faith effort to avoid scheduling General Board meetings at times when a significant portion of its Stakeholders would not be able to participate. Should unavoidable known meeting conflicts arise, the Board will explain why the meeting was scheduled for that date and time within the meeting agenda.

## **Section 2: Agenda Setting**

The Executive Committee shall set the agenda for each General Board meeting. All motions shall originate from a committee.

Any Stakeholder and/or Board Member may make a proposal for action by the Neighborhood Council by submitting a written request to the Executive Board. The Executive Board shall promptly refer the proposal to a Standing Committee.

## **Section 3: Notifications/Postings**

The Neighborhood Council shall comply with the Ralph M. Brown Act and Department requirements for posting notices, including the Neighborhood Council Agenda Posting Policy approved by the Board of Neighborhood Commissioners. Notice of a regular meeting shall be a minimum of seventy-two (72) hours in advance of the meeting and at least twenty-four (24) hours in advance of a special meeting.

## **Section 4: Reconsideration**

The Board may reconsider or amend its actions through the following Motion for Reconsideration process:

1. Before the Board reconsiders any matter, the Board must approve a Motion for Reconsideration. The Motion for Reconsideration must be approved by official action of the Board. After determining that an action should be reconsidered, the Board has the authority to re-hear, continue, or take action on the item that is the subject of reconsideration within any limitations that are stated in the Motion for Reconsideration.

2. The Motion for Reconsideration must be brought, and the Board's approval of a Motion for Reconsideration must occur, either during the same meeting where the Board initially acted or during the Board's next regularly scheduled meeting that follows the meeting where the action subject to reconsideration occurred. The Council may also convene a special meeting within these specified time frames to address a Motion for Reconsideration.
3. A Motion for Reconsideration may be proposed only by a Board Member that previously voted on the prevailing side of the original action that was taken by the Board (Moving Board Member).
4. The Moving Board Member may make the Motion for Reconsideration orally during the same meeting where the action that is the subject of reconsideration occurred, or by properly placing the Motion for Reconsideration on the agenda of a meeting that occurs within the allowed specified period of time as stated above.
5. In order to properly place the Motion for Reconsideration on the agenda of the subsequent meeting, the Moving Board Member shall submit a draft motion to the Executive Board at least two (2) days in advance of the deadline for posting the agenda for the meeting. The motion must briefly state the reason(s) for requesting the reconsideration, and provide the Executive Board with an adequate description of the matter(s) to be re-heard and the proposed action that may be adopted by the Board if the Motion for Reconsideration is approved.
6. A Motion for Reconsideration that is properly brought before the Board may be seconded by any Board Member.
7. The reconsideration process shall be conducted in accordance with the Brown Act.

## **ARTICLE IX FINANCES**

1. The Board shall review its fiscal budget and adjust as needed to comply with City laws and City administrative rules, and to keep in compliance with Generally Accepted Accounting Principles and the City's mandate for the use of standardized budget and minimum finding allocation requirements.
2. The Board shall adhere to all rules and regulations promulgated by appropriate City officials regarding the Council's finances, where the term "appropriate City officials" means those officials and/or agencies of the City of Los Angeles who regulate the Neighborhood Councils.
3. All financial accounts and records shall be available for public inspection and posted on the SORO NC website. [www.soronc.org](http://www.soronc.org)
4. Each month, the Treasurer shall provide to the Board a detailed Monthly Expenditure Report (MER) of the Council's accounts.

5. The Council will not enter into any contracts or agreements except through the City Clerk.

## **ARTICLE X ELECTIONS**

### **Section 1: Administration of Election**

The Neighborhood Council's election will be conducted pursuant to any and all City ordinances, policies and procedures pertaining to Neighborhood Council elections.

### **Section 2: Governing Board Structure and Voting**

The number of Board seats, the eligibility requirements for holding any specific Board seats, and which Stakeholders may vote for the Board seats are noted in [Attachment B](#).

### **Section 3: Minimum Voting Age**

Except with respect to a Youth Board Seat, a stakeholder must be at least 16 years of age on the day of the election or selection to be eligible to vote. [See [Admin. Code §§22.814\(a\) and 22.814\(c\)](#)] [City Ordinance 186760](#) (Eff. Date 10-16-2020) under [Council File 18-0467](#).

### **Section 4: Method of Verifying Stakeholder Status**

Voters will verify their Stakeholder status by providing acceptable documentation.

### **Section 5: Restrictions on Candidates Running for Multiple Seats**

A candidate shall declare their candidacy for no more than one (1) position on the Neighborhood Council Board during a single election cycle.

### **Section 6: Other Election Related Language**

The Neighborhood Council may adopt an alternate selection process rather than participate in a City-conducted election. The Board must approve the selection process by a two-thirds (2/3) vote of the Board Members present.

A selection differs from an election in that individual votes must be made public, e.g., via signed ballots or a public show of hands. The selection process must preserve the goals and objectives of the Council; occur during the same time period as the planned election; include a method for resolving any challenges to the results; and be inclusive, transparent, and non-discriminatory.

## ARTICLE XI GRIEVANCE PROCESS

### Grievances Submitted by a Stakeholder

1. Any Grievance by a Stakeholder must be submitted to the Department's Grievance Portal so that the Department may determine whether such Grievance conforms with the [Los Angeles Administrative Code \(L.A.A.C.\) 22.818](#) Subsections (c)(1) [Grievance Defined] and (c)(2) [Exclusions].
2. Once the Department certifies the Grievance, the Board will be notified. Such certification of the Grievance by the Department shall not be construed as a statement regarding the validity or invalidity of the Grievance.
3. After receiving a certified Grievance from the Department, the Board must, at its next regular or special meeting, but not more than 60 calendar days from the communication from the Department, take one of the following actions:
  - a. Consider the Grievance in accordance with a Grievance process specified in the Board's Bylaws and issue a decision to sustain and cure or reject the Grievance in whole or in part; or
  - b. Waive consideration of the Grievance and request the Department to forward the Grievance directly to a Regional Grievance Panel for consideration.
4. Any inaction by the Board passing the sixty (60) calendar days will waive consideration of the Grievance and the Department shall forward the Grievance to the Regional Grievance Panel in accordance with [L.A.A.C. 22.818](#) Subsection (d)(5).
5. Only the Grievant may appeal a Board's decision pursuant to [L.A.A.C. 22.818](#) Subsection (d)(2)(A). Such appeals must be filed with the Department on the portal within seven (7) calendar days from the date of the Board's action on the certified Grievance. A Grievant may not appeal a decision by the Board to waive consideration of any or all Grievances.

### Grievances Submitted by a Board Member

1. Any Grievance by a Board Member filed against their own Board will bypass consideration by the impacted Board, as set forth in [L.A.A.C. 22.818](#) Subsection (d)(2). The Department will forward a Grievance filed by a Board Member against their own Board directly to a Regional Grievance Panel for disposition, as specified in [L.A.A.C. 22.818 Subsection \(d\)\(6\)](#).

### Regional Grievance Panel

1. When a certified Grievance is sent to a Regional Grievance Panel, the Board must appoint a Neighborhood Council Representative who shall present an opening argument (not to exceed 10 minutes) and a rebuttal (not to exceed 5 minutes) on behalf of the Neighborhood Council Board to the Panel.

## **ARTICLE XII PARLIAMENTARY AUTHORITY**

The Council shall use the:

1. Robert's Rules of Order when conducting Council meetings. Additional rules and/or policies and procedures regarding the conduct of the Board and/or Neighborhood Council meetings may be developed and adopted by the Board.
2. Standing rules shall be made publicly available on [www.soronc.org](http://www.soronc.org)
3. In the role of Parliamentarian, the Vice President serves as the consulting expert in rules of order and the proper procedures for the conduct of meetings. In the absence of the Vice President, or when the Vice President is conducting the meeting, the Parliamentarian role shall fall in succession to the Treasurer, Secretary, Corresponding Secretary. When only one Executive Board Member is present, the Board Members in attendance shall vote to appoint a Parliamentarian for that portion of the meeting.

These Bylaws supersede the parliamentary rules mentioned above. These Bylaws cannot be suspended, and can only be amended.

## **ARTICLE XIII AMENDMENTS**

1. Any Board Member may propose an amendment to these Bylaws by requesting that at the Executive Committee places the item on the Executive Committee agenda for consideration to be placed on the agenda of the next General Board meeting.
2. Any Stakeholder may propose an amendment to these Bylaws during the public comment period of any Council meeting.
3. Any proposal to amend the Bylaws shall be formalized in writing and noticed on the agenda for public discussion and Board vote at the next regular Board meeting.
4. An amendment to these Bylaws requires a two-thirds vote of the Board Members present at a duly noticed general or special meeting. All changes shall then be forwarded to the Department for review and approval.
5. Amendments shall not be valid, final, or effective until approved by the Department and/or the Commission. Once approved, any changes in the Bylaws shall become effective immediately. Boundaries changes or Board structure changes will require the Board of Neighborhood Commissioners' approval.
6. No amendment shall operate to alter the eligibility of any Board Member to serve on the Neighborhood Council for the remainder of that Board Member's term in which the amendment is approved.

Any Board Member or Stakeholder may propose an amendment to these Bylaws. The Board shall forward all proposals to the Bylaws Committee to review and to provide recommendations to the Board.

Any approved Board changes to the Bylaws must be submitted to the Department of Neighborhood Empowerment (Department) for final approval before becoming effective.

## **ARTICLE XIV COMPLIANCE**

The Council, its representatives, and all Stakeholders shall comply with these Bylaws and with any additional Standing Rules or Procedures as may be adopted by the Board as well as all local, county, state and federal laws, including, without limitation, the policies approved by the Board of Neighborhood Commissioners, the Department's rules and regulations, the City Governmental Ethics Ordinance (Los Angeles Municipal Code Section 49.5.1), the Brown Act, the Public Records Act, the Americans with Disabilities Act, and all laws and governmental policies pertaining to Conflicts of Interest.

### **Section 1: Code of Civility**

The Neighborhood Council, its representatives, and all Stakeholder committee members shall conduct all Neighborhood Council business in a civil, professional and respectful manner pursuant to Commission and City regulations.

Any individual who is disruptive at an official Neighborhood Council function may be removed pursuant to the [California Penal Code 403](#).

### **Section 2: Training**

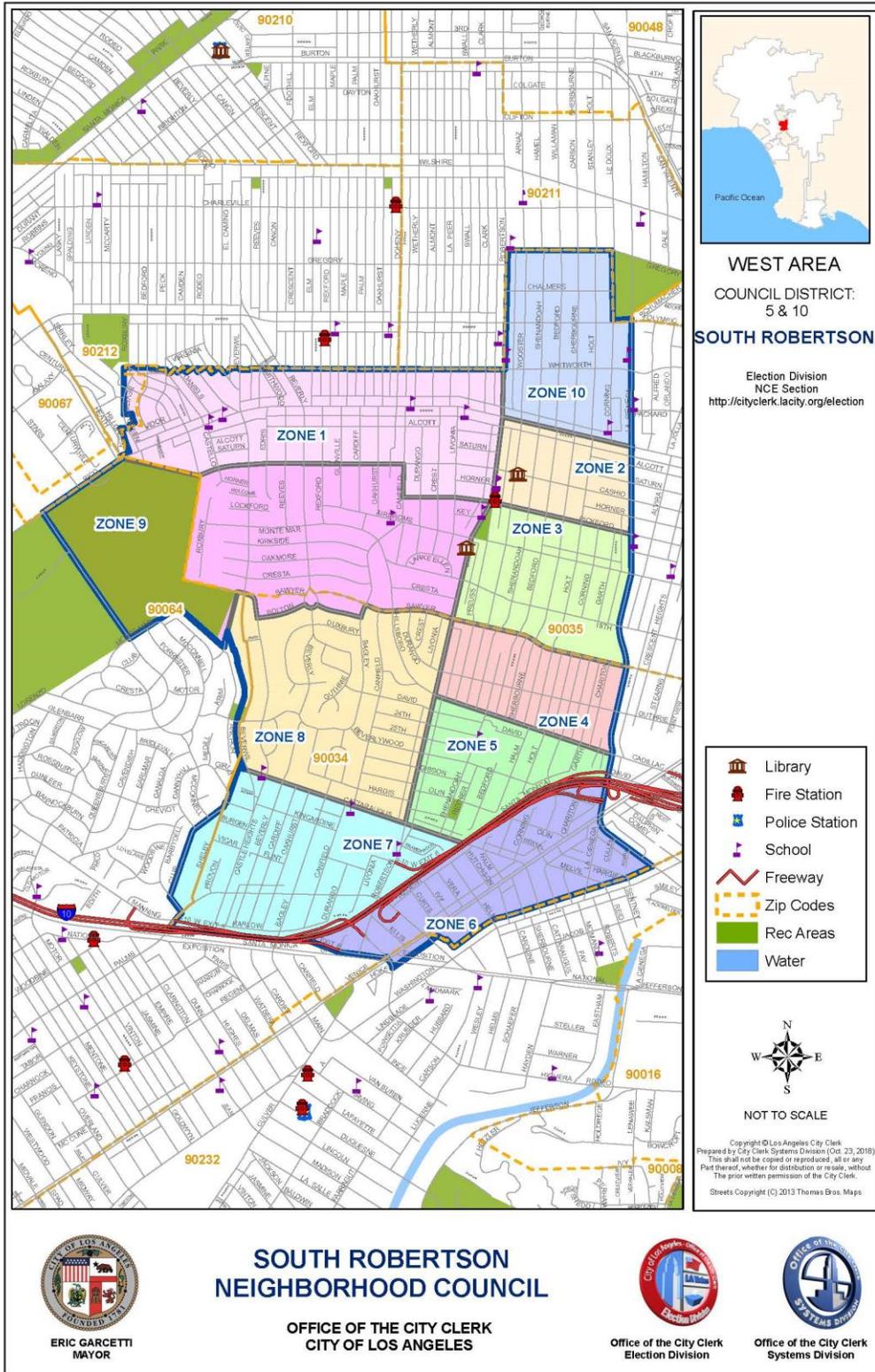
Neighborhood Council Board Members, whether elected, selected, or appointed, are required to complete all mandatory trainings in order to vote on issues that come before the Neighborhood Council. Trainings available to Board Members are created to ensure success during their period of service. All Board Members shall complete mandatory trainings as prescribed by the City Council, the Commission, the Office of the City Clerk, Funding Division, and the Department.

Board Members not completing mandatory trainings provided by the City within forty-five (45) days of being seated or after expiration of the training, shall lose their Neighborhood Council voting rights on all items before the Board.

### **Section 3: Self-Assessment**

Every year, the Neighborhood Council shall conduct a self-assessment pursuant to Article VI, Section 1 of the Plan.

# ATTACHMENT A



# ATTACHMENT B

## Governing Board Structure and Voting

### South Robertson Neighborhood Council – 25 Seats

<b>BOARD POSITION</b>	<b># OF SEATS</b>	<b>ELECTED OR APPOINTED?</b>	<b>ELIGIBILITY TO RUN FOR THE SEAT</b>	<b>ELIGIBILITY TO VOTE FOR THE SEAT</b>
Resident Zone 1 Representative Term: 4 Years	1	Elected	Stakeholder who is at least 18 years of age at the time of the election who lives within Zone 1 of the Council boundaries.	Any Stakeholder who is at least 16 years of age at the time of the election, excluding community interest Stakeholders.
Resident Zone 2 Representative Term: 4 Years	1	Elected	Stakeholder who is at least 18 years of age at the time of the election who lives within Zone 2 of the Council boundaries.	Any Stakeholder who is at least 16 years of age at the time of the election, excluding community interest Stakeholders.
Resident Zone 3 Representative Term: 4 Years	1	Elected	Stakeholder who is at least 18 years of age at the time of the election who lives within Zone 3 of the Council boundaries.	Any Stakeholder who is at least 16 years of age at the time of the election, excluding community interest Stakeholders.
Resident Zone 4 Representative Term: 4 Years	1	Elected	Stakeholder who is at least 18 years of age at the time of the election who lives within Zone 4 of the Council boundaries.	Any Stakeholder who is at least 16 years of age at the time of the election, excluding community interest Stakeholders.
Resident Zone 5 Representative Term: 4 Years	1	Elected	Stakeholder who is at least 18 years of age at the time of the election who lives within Zone 5 of the Council boundaries.	Any Stakeholder who is at least 16 years of age at the time of the election, excluding community interest Stakeholders.
Resident Zone 6 Representative Term: 4 Years	1	Elected	Stakeholder who is at least 18 years of age at the time of the election who lives within Zone 6 of the Council boundaries.	Any Stakeholder who is at least 16 years of age at the time of the election, excluding community interest Stakeholders.
Resident Zone 7 Representative Term: 4 Years	1	Elected	Stakeholder who is at least 18 years of age at the time of the election who lives within Zone 7 of the Council boundaries.	Any Stakeholder who is at least 16 years of age at the time of the election, excluding community interest Stakeholders.
Resident Zone 8 Representative Term: 4 Years	1	Elected	Stakeholder who is at least 18 years of age at the time of the election who lives within Zone 8 of the Council boundaries.	Any Stakeholder who is at least 16 years of age at the time of the election, excluding community interest Stakeholders.
Resident Zone 9 Representative Term: 4 Years	1	Elected	Stakeholder who is at least 18 years of age at the time of the election who lives within Zone 9 of the Council boundaries.	Any Stakeholder who is at least 16 years of age at the time of the election, excluding community interest Stakeholders.

BOARD POSITION	# OF SEATS	ELECTED OR APPOINTED?	ELIGIBILITY TO RUN FOR THE SEAT	ELIGIBILITY TO VOTE FOR THE SEAT
Resident Zone 10 Representative Term: 4 Years	1	Elected	Stakeholder who is at least 18 years of age at the time of the election who lives within Zone 10 of the Council boundaries.	Any Stakeholder who is at least 16 years of age at the time of the election, excluding community interest Stakeholders.
Business Representatives Term: 4 Years	5	Elected	Stakeholders who own, operate, or work in a business or own business property or residential income property within the Council boundaries and who are at least 18 years of age at the time of the election.	Any Stakeholder who is at least 16 years of age at the time of the election, excluding community interest Stakeholders.
Organization Representatives Term: 4 Years	3	Elected	Stakeholder who is at least 18 years of age at the time of the election who officially represents organized groups of Stakeholders within the Council boundaries.	Any Stakeholder who is at least 16 years of age at the time of the election, excluding community interest Stakeholders.
At-Large Representatives Term: 4 Years	5	Elected	Any Stakeholder who is at least 18 years of age at the time of the election.	Any Stakeholder who is at least 16 years of age at the time of the election.
School Education Representative Term: 4 Years	1	Elected	Stakeholder who works at a school or represents an official school booster organization in the council area and who is at least 18 years of age at the time of the election.	Any Stakeholder who is at least 16 years of age at the time of the election, excluding community interest Stakeholders.
School Student Representative Term: 1 Year	1	Appointed	Stakeholder who attends a school in the council area and who is at least 14 and up to 18 years of age at the time of the election.	By Board appointment.



# Motion to approve the budget of \$1500 for the April 4, 2022 CD-5 Candidate Forum Town Hall

**Agenda Item:** ??????????  
**Date:** (((DATE)))  
**Proposed By:** Outreach Committee  
**Include motion in  
Consent Agenda?** NO

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## Background

One of the purposes of the Outreach Committee is to hold an annual Town Hall for our community.

Elections this June for City Council are to replace CD-5's representative, and SORONC would like to encourage involvement by our community in the election process and to make sure our stakeholders are educated about those candidates running for office.

If in the June election a candidate no one candidate gets 50% or more of the vote, then the top two candidates will compete in a runoff election in November.

SoroNC voted in a previous General Board Meeting to make the Town Hall this year a Candidate Forum for those running for CD-5 City Council in the 2022 elections. The Wiesenthal Center has agreed to host the Town Hall Candidate Forum on Monday, April 4, 2022, from 7:30pm - 9pm. The event would be held in person at the Museum of Tolerance Peltz Theater and streamed live to Zoom, Facebook Live, and possibly YouTube. Holding this event on their large, beautiful stage adds a level of prestige and will attract more in person attendance and more online participation as well.

As of today, 9 candidates have confirmed in person attendance, and all will be invited, pending the city approval of their signature collection requirements for having their name placed on the ballot.

**Michael Lynn**  
President

**Ken Blaker**  
Vice-President

**Terrence Gomes**  
Treasurer

**Baila Romm**  
Secretary

**Jon Liberman**  
Corresponding Secretary

**South Robertson  
Neighborhoods Council**

PO Box 35836  
Los Angeles, CA 90035

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**soronc.org**



The moderator for the evening will be Emmy award winning staff reporter for KTLA 5 news, Lauren Lyster. She previously worked for ABC News in LA, reporting for “Good Morning America” and “World News Tonight”. She lives in CD-5, covers the homeless and crime in our area, and is enthusiastic about being involved with our Town Hall.

Candidates, their assistants, the moderator, Neighborhood Council members, and public attendees will need to pre register to attend the Town Hall in person through either filling out a form on the Soro NC site or through an email to SORONC.

The structure of the evening is currently planned to be as follows (subject to change):

## **South Robertson Neighborhoods Council Town Hall Candidate Forum April 4, 2022**

7:30pm President of the SORO NC, Michael Lynn, welcomes everyone, thanks all the people involved to make this happen including the Museum of Tolerance, and introduces the moderator, Lynn Lyster, reporter for KTLA 5.

7:34pm Lynn Lyster welcomes everyone and introduces the rules for the night.

7:40pm Each candidate gives a one minute introduction. The order that candidates will speak will have been previously determined through a lottery, and the reverse order will be used during their closing statements at the end of the evening.



There will be an official timer sitting in the front row facing the candidates and showing large cards with “20 seconds”, “10 seconds” so that all will know how much time is left to speak.

7:52pm Moderator asks first question, and each candidate is given one minute to answer.

8:05pm Moderator asks second question, and each candidate is given one minute to answer

8:18pm Moderator asks third question, and each candidate is given one minute to answer

8:31pm Moderator asks fourth question, and each candidate is given one minute to answer

8:44pm Moderator explains we will now be doing lightning round questions with only 15 seconds per answer.

8:50pm Each candidate is given one minute for closing remarks

9pm Moderator thanks everyone for their participation including the candidates and the Museum of Tolerance and says good night!

Questions to ask the candidates would be solicited and gathered from the public prior to the event through requests in social media and emails, and the Outreach Committee would consider, review, and combine these suggestions into questions to be asked at the Town Hall.

Michael Lynn, President of SORO NC, sent letters to the President of each NC that falls within the geographic boundaries of City Council CD-5 to invite the NCs to be co-sponsors, to assist in publicizing the event and to encourage attendance from their stakeholders. Palms agreed to be a co-sponsor and contribute up to



half the cost of the Museum of Tolerance and half the cost of the printed lawn signs.

The Museum of Tolerance offered to donate use of their theater and parking and requested reimbursement for the following: General theater lighting, microphones and setup, microphone stands, mixing of sound by a technician, a camera and operator for streaming the event live on Zoom, Facebook Live, and YouTube, and security. Based on our current plans, they have asked for \$1300.

In a separate approval by the General Board, up to \$1000 expenses for lawn signs was approved.

### Proposed Motion

Motion to approve the budget of \$1500 for the April 4, 2022 CD-5 Candidate Forum Town Hall.

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### Considerations

Outreach Committee review:	Votes For: 6	Against: 0
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Amount previously allocated in Committee's working budget: <i>(applies to funding motions only)</i>	\$ ??????
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**Arguments for:**

This is an efficient method for educating and encouraging involvement in SORONC by stakeholders.

**Arguments against:**

Money could be used elsewhere

Table 1

<b>Budget for Town Hall Candidate Forum for 2022 City Council Elections</b>			
<b>Museum of Tolerance to provide:</b>	Rental of Peltz Theater and parking		
	5 wired microphones (for candidates) and 1 wireless microphone (for moderator) setup on stage and mixed by Museum of Tolerance technician		
	Video camera, operated by Museum of Tolerance technician, to be live streamed to SORO NC Zoom, Facebook, and YouTube.		
	General stage lighting operated by Museum of Tolerance technician		
	Security		
	Parking personel		
	1 podium for use by moderator		
<b>To be paid to Museum of Tolerance</b>			\$1300.00
<b>*** MASTER SIGN of Upland, California to provide lawn signs:</b>			
<b>Marketing - 200 lawn signs, double sided</b>			\$825.00
		taxes .0775	\$63.94
<b>To be paid to Master Sign</b>			\$888.94
<b>Contingency reserves</b>			\$200.00
<b>TOTAL</b>			<b>\$2388.94</b>
<b>*** Lawn signs budget up to \$1000 previously APPROVED AT PRIOR GENERAL BOARD MEETING</b>			-\$888.94
<b>Amount still to be approved by General Board</b>			<b>\$1500.00</b>



MUSEUM OF TOLERANCE  
A SIMON WIESENTHAL CENTER MUSEUM

# ESTIMATE

MARCH 2, 2022

**Museum of Tolerance**  
Attn: Lorraine Sais  
1399 South Roxbury Drive  
Los Angeles, CA 90035

BILL TO

**David Notowitz**  
**South Robertson Neighborhoods Council**

Sent via e-mail: [davidnotowitz@soronc.org](mailto:davidnotowitz@soronc.org)

DESCRIPTION	AMOUNT DUE
4.06.22 Security and Technician for Council District 5 Candidate Debate to be held at the Museum of Tolerance	<b>\$1,300.00</b>
<b>Total Estimate</b>	<b>\$1,300.00*</b>
*All conditions in e-mail of 1.17.22 still apply. Should you require additional equipment, Technicians and/or security a quote can be provided. Should the event require additional hours of Technician or security those costs would also need to be assumed by SORO and paid in advance of the event.	

**Museum of Tolerance**  
Attn: Lorraine Sais  
1399 South Roxbury Drive  
Los Angeles, CA 90035

# MASTER Sign

1846 "B" West Eleventh St., Upland, CA 91786

2-28-2022

Date \_\_\_\_\_

Cust. P.O. No. \_\_\_\_\_

Taxable  Out of State  Resale

NAME Neighborhood Councils

ADDRESS \_\_\_\_\_

City \_\_\_\_\_ STATE \_\_\_\_\_ ZIP \_\_\_\_\_

## INVOICE

QUANTITY	DESCRIPTION	EACH	AMOUNT
200	24x18 2 color 2 sided coroplast signs and H frame stakes		\$825.00
200	24x18 2 color 1 sided coroplast signs and H frame stakes		\$761.00
	Price includes shipping tax additional @\$.0775		
	<b>THIS INVOICE PAYABLE ON RECEIPT</b>		
		TAX _____	
		UPS _____	
		TOTAL _____	

INVOICE—WHITE    OFFICE—YELLOW    PACKING SLIP—PINK



# Motion for the SORO NC to form a Working Group to redesign the new SORO medallions

**Agenda Item:** GB031722-25  
**Date:** March 17, 2022  
**Proposed By:** Executive Committee  
**Include motion in Consent Agenda?** YES

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## Background

The SORO NC had previously approved a design for SORO Medallions to be permanently affixed to various street posts in South Robertson, to be paid for by previously accumulated funds that were contributed by CD-5, CD-10 and the SORO NC.

The original design reflected the vote of a SORO NC Board from approximately 10 years ago and may need to be redesigned to reflect the current Board's outreach goals and purpose.

## Proposed Motion

- I. For the SORO NC to assign the following Boardmembers (insert here) to form a Working Group to redesign the new SORO medallions, for presentation at the 4/13/22 Executive Committee meeting

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## Considerations

<b>Committee review:</b> <i>(highly recommended)</i>	Votes For: 4	Against: 0
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<b>Amount previously allocated in Committee's working budget:</b> <i>(applies to funding motions only)</i>	\$ N/A
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**Arguments for:**

**Arguments against:**

This could delay and possibly jeopardize the project if no design decisions are made at this meeting

**Michael Lynn**  
President

**Ken Blaker**  
Vice-President

**Terrence Gomes**  
Treasurer

**Baila Romm**  
Secretary

**Jon Liberman**  
Corresponding Secretary

**South Robertson  
Neighborhoods Council**

PO Box 35836  
Los Angeles, CA 90035

P: (310) 295-9920  
E: info@soronc.org

**soronc.org**





# Motion to approve a SORO NC Standing Rule that establishes the Stakeholder Purview and Stakeholder Committee Membership rules for the SORO NC Public Safety Committee

**Agenda Item:** GB031722-26  
**Date:** March 17, 2022  
**Proposed By:** Public Safety Committee  
**Include motion in Consent Agenda?** YES

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## Background

The Public Safety Committee is one of the many committees of the South Robertson Neighborhoods Council. Many of the issues that involve public safety have elements that involve other committees. In order to avoid overlapping issues and to better establish the scope of the Public Safety Committee's concern, the committee has narrowly defined its purview and membership rules.

## Proposed Motion

- I. The South Robertson Neighborhoods Council shall adopt the following standing rule as to the purview and stakeholder membership rules for the Public Safety Committee:
  - a. SORO NC PS Committees purview is to enhance the Public Safety of the South Robertson community by working with LAPD, LAFD, and EMD along with other city partners and to be a conduit for our stakeholders to increase public safety in the SORO community.

**Michael Lynn**  
President

**Ken Blaker**  
Vice-President

**Terrence Gomes**  
Treasurer

**Baila Romm**  
Secretary

**Jon Liberman**  
Corresponding Secretary

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Los Angeles, CA 90035

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soronc.org

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## Considerations

**Committee review:**  
*(highly recommended)*

Votes For:

Against:

**Amount previously allocated in Committee's working budget:**  
*(applies to funding motions only)*

\$ N/A

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Arguments for:

Arguments against:

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# Motion to propose a standing rule on committee purview and stakeholder membership rules for the Land Use Committee

**Agenda Item:** GB031722-27  
**Date:** March 17, 2022  
**Proposed By:** Land Use Committee  
**Include motion in Consent Agenda?** Yes

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## Background

The SORO NC plans to create purview and stakeholder membership rules for all committees.

## Proposed Motion

The SORO Land Use Committee is responsible for issues that affect our stakeholders related to housing, zoning, building use, new and ongoing development, the use of land, transit-oriented communities, and the infrastructure associated with housing.

Stakeholders need to attend at least one meeting before requesting to join during general public comment, as well as complete Planning 101 upon joining before attending their first meeting as a voting member.

Stakeholders must be re-voted onto the committee upon the conclusion of a board term during the regular election cycle.



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## Considerations

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**Committee review:**

Votes For: 6

Against: 0

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**Arguments for:**

This committee by its nature requires consistent attendance and mandatory city planning training.

**Arguments against:**

The rules might be too strict for the average stakeholder.



# Motion for the SORO NC to adopt purview and membership rules for the BA&D Committee

**Agenda Item:** GB031722-28  
**Date:** March 17, 2022  
**Proposed By:** Business Advocacy & Development Committee  
**Include motion in Consent Agenda?** YES

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## Background

The BA&D committee is one of the many committees of the South Robertson Neighborhoods Council. Many of the issues that involve homelessness have elements that involve other committees. In order to avoid overlapping issues and to better establish the scope of the BAED Committee's concern, the committee has narrowly defined its purview and membership rules.

## Proposed Motion

- I. The South Robertson Neighborhoods Council shall adopt the following standing rule as to the purview and stakeholder membership rules for the BAED Committee:
  - a. The committee's focus is on issues that are strictly related to encourage new business to move to South Robertson; advocate for existing businesses; improve business facades, cleanliness, and maintenance of sidewalks; develop and promote relationships between business; encourage patronage of SORO business; business parking issues; special events and programs to promote economic development
  - b. Stakeholders are eligible to become members of the committee by attending at least one of the three most recent BA&D Committee meetings prior to the meeting during which they request membership. They can request to become a member during the general public comment period of a committee meeting. They become a member if a vote of the committee approves their membership by a majority. Stakeholder members who have missed five meetings in a row will be removed from committee membership.

**Michael Lynn**  
President

**Ken Blaker**  
Vice-President

**Terrence Gomes**  
Treasurer

**Baila Romm**  
Secretary

**Jon Liberman**  
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Committee review:  
*(highly recommended)*

Votes For: 6

Against: 0

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Amount previously allocated in Committee's working budget:  
*(applies to funding motions only)*

\$ N/A

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Arguments for:

Arguments against:



# Motion for the SORO NC to adopt purview and membership rules for the Education Committee

**Agenda Item:** To be filled in by Executive Committee  
**Date:** February 21, 2022  
**Proposed By:** Education Committee  
**Include motion in Consent Agenda?** YES/NO

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## Background

The Education Committee is one of the many committees of the South Robertson Neighborhoods Council. Many of the issues that involve Education have elements that involve other committees. In order to avoid overlapping issues and to better establish the scope of the Education Committee's concern, the committee has narrowly defined its purview and membership rules.

## Proposed Motion

- I. The South Robertson Neighborhoods Council shall adopt the following standing rule as to the purview and stakeholder membership rules for the Education Committee:
  - a. The committee's focus is on issues that are strictly related to the education of stakeholders. Exclusions are sanitation services, parking enforcement, and code violations. If these exclusions involve the health or safety of students, teachers, staff, administrators, or parents ; the Committee will share joint responsibility along with the other relevant Soro NC Committee.
  - b. Stakeholders are eligible to become members of the committee by attending at least one of the three most recent Education Committee meetings prior to the meeting during which they request membership. They can request to become a member during the general public comment period of a committee meeting. They become a member when a vote of the committee approves their membership by a majority. Stakeholder members who have missed five meetings in a calendar year will be removed from committee membership.

**Michael Lynn**  
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## Considerations

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Committee review:  
*(highly recommended)*

Votes For:

Against:

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Amount previously allocated in Committee's working budget:  
*(applies to funding motions only)*

\$ N/A

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Arguments for:

Arguments against:

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# Motion to propose a standing rule on committee purview and stakeholder membership rules for the Transportation Committee

**Agenda Item:** GB031722-30  
**Date:** March 17, 2022  
**Proposed By:** Transportation Committee  
**Include motion in Consent Agenda?** Yes

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## Background

The SORO NC plans to create purview and stakeholder membership rules for all committees.

## Proposed Motion

The SORO Transportation Committee is responsible for issues that affect our stakeholders related to mobility, traffic, infrastructure, pedestrian and cyclist access and safety, and all forms of public and alternative transportation. Our committee's mission is to ensure that SORO is accessible to all, no matter how they choose to commute.

Any stakeholder is eligible to join, pending committee vote during general public comment.

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## Considerations

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<b>Committee review:</b>	Votes For: 3	Against: 0
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### Arguments for:

We want to encourage participation from as many stakeholders as possible.

### Arguments against:

The rules might be too lax for the average stakeholder.



# Motion to approve a SORO NC Standing Rule that establishes the Stakeholder Purview and Stakeholder Committee Membership rules for the SORO NC Parks & Recreation Committee

**Agenda Item:** GB031722-31  
**Date:** March 17, 2022  
**Proposed By:** Parks and Recreation Committee  
**Include motion in Consent Agenda?** YES

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## Background

The Parks and Recreation Committee is one of the many committees of the South Robertson Neighborhoods Council. Many of the issues that involve parks and recreation have elements that involve other committees. In order to avoid overlapping issues and to better establish the scope of the Parks and Recreation Committee's concern, the committee has narrowly defined its purview and membership rules.

## Proposed Motion

- I. The South Robertson Neighborhoods Council shall adopt the following standing rule as to the purview and stakeholder membership rules for the Education Committee:
  - a. The committee's focus is on issues that are strictly related to Parks and Recreation. Including recreation and the use of our local parks. Exclusions are sanitation services, parking enforcement, and code violations. If these exclusions involve the health or safety of stakeholders using these facilities, administrators and/or employees of the facilities, or residents of property adjacent to these facilities; the Committee will share joint responsibility along with the other relevant SORO NC Committee.
  - b. Stakeholders are eligible to become members of the committee by attending at least one meeting of the Park and Recreation Committee meetings prior to the meeting during which they request membership. They can request to become a member during the general public comment period of a committee meeting. They become a member when a vote of the committee approves their membership by a majority. Stakeholder members who have missed five meetings in a calendar year will be removed from committee membership.

**Michael Lynn**  
President

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Vice-President

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## Considerations

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Committee review:  
*(highly recommended)*

Votes For: 2

Against: 0

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Amount previously allocated in Committee's working budget:  
*(applies to funding motions only)*

\$ N/A

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Arguments for:

Arguments against:

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# Motion to approve a SORO NC Standing Rule that establishes the Stakeholder Purview and Stakeholder Committee Membership rules for the SORO NC Outreach Committee

**Agenda Item:** GB031722-32  
**Date:** March 17, 2022  
**Proposed By:** Outreach Committee  
**Include motion in Consent Agenda?** YES

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## Background

The Outreach Committee is one of the many committees of the South Robertson Neighborhoods Council. Many of the issues that involve outreach have elements that involve other committees. In order to avoid overlapping issues and to better establish the scope of the Outreach Committee's concern, the committee has narrowly defined its purview and membership rules.

## Proposed Motion

- I. The South Robertson Neighborhoods Council shall adopt the following standing rule as to the purview and stakeholder membership rules for the Outreach Committee:
  - a. The Soro NC Outreach Committee has the responsibility to plan Town Halls, advertise and market committee meetings and general board meetings, advertise and market SORO NC events and programs, advertise and market SORO NC elections and other city elections, implement methods to increase involvement by stakeholders in City Government, create and distribute outreach materials (including newsletters, social media, emails, brochures, flyers, signs, etc), and communicate messages delivered by official government agencies.
  - b. Stakeholders can join the Outreach committee by requesting to join during general public comment of the current meeting after having attended at least one prior Outreach meeting, becoming a committee member upon being voted in by a majority of the committee members present. Stakeholders who miss 3 regular committee meetings in a row will be removed from the committee and are required to request to rejoin the Outreach committee.

**Michael Lynn**  
President

**Ken Blaker**  
Vice-President

**Terrence Gomes**  
Treasurer

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## Considerations



Committee review:  
*(highly recommended)*

Votes For: 6

Against:

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Amount previously allocated in Committee's working budget:  
*(applies to funding motions only)*

\$ N/A

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Arguments for:

Arguments against:

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