



Motion to remove Ethan Frankel from the SORO NC General Board due to missing 5 General Board meetings in a fiscal year, as per Bylaws Section 7.A

Agenda Item: GB051922-01

Date: May 19, 2022

Proposed By: Executive Committee

Include motion in Consent Agenda? NO

Background

Regular attendance of Neighborhood Council General Board meetings by its Boardmembers is important towards representing Stakeholders on community issues. Repeated absences increase the risk of losing quorum and not completing the discussion of motions, causing more congestion on future General Board meeting agendas. The SORO NC has recognized the importance of meeting attendance by adding a section to its Bylaws

The SORO NC Bylaws state:

Section 7: Absences.

A. Any Board Member who misses, five (5) total Governing Board Meetings during the fiscal year period, or attends fewer than seven (7) Committee meetings during the fiscal year will be subject to removal from the Board. Any meeting of the Neighborhood Council Governing Board, Standing Committees or Ad Hoc Committees, scheduled and noticed as per the Brown Act, shall constitute a meeting for the purpose of determining Board Member attendance.

According to the cumulative minutes of General Board meetings during this current fiscal year beginning July 2021, the named Boardmembers have each missed five General Board meetings.

Proposed Motion

- I. That the SORO NC remove Ethan Frankel from the SORO NC General Board due to missing 5 General Board meetings in a fiscal year, as per Bylaws Section 7.A

Michael Lynn
President

Ken Blaker
Vice-President

Terrence Gomes
Treasurer

Baila Romm
Secretary

Jon Liberman
Corresponding Secretary

**South Robertson
Neighborhoods Council**

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Los Angeles, CA 90035

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soronc.org





Considerations

Committee review: <i>(highly recommended)</i>	Votes For: 5	Against: 0
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Amount previously allocated in Committee's working budget: <i>(applies to funding motions only)</i>	\$ N/A
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Arguments for:

Arguments against:

Lack of attendance disenfranchises Stakeholders' representation

There may not be applicants to replace them anyhow

Candidate Name: Gabriela Penhasi

Board Seat: Resident Zone

NC Zone: Zone 7

Optional, but encouraged: Interested in zone 7 seat. I own a home in the zone and have lived in the area for 7 year now. I would like to give back to the community and participate in a community organization.

Legal Affirmation: yes

SORO NC Committee Memberships as of 5/19/22

Land Use	Barry Levine, Ken Blaker, Richard Bloom, Armeen Neshat , Laurie Levine, Jon Liberman, Ellen Lanet
Business Advocacy & Development Committee	Ken Blaker, Richard Bloom, Jon Liberman , Ethan Frankel, Barry Levine, Michael Lynn, David Notowitz , Joel Weinberger, Shevy Dorfman Lieder, Shirley Traum
Outreach Committee	Terrence Gomes, Barry Levine, Michael Lynn, Sophia French, David Notowitz , Baila Romm, Bill Gross, Fabiola Prieto
Parks and Recreation Committee	Barry Levine, Jon Liberman , Laurie Levine
Public Safety Committee	Michael Lynn, Terrence Gomes , Richard Bloom, Sophia French, Ken Blaker, Jon Liberman, Laurie Levine, Baila Romm , Bill Gross, Melinda Chuarn
Transportation Committee	Barry Levine, Armeen Neshat , Sophia French, Joel Weinberger, Shevy Dorfman Lieder, Ellen Lanet
Homelessness Committee	Sophia French, Terrence Gomes , Barry Levine, Michael Lynn, Richard Bloom, Ken Blaker, Jon Liberman, Laurie Levine, David Notowitz, Jacob Shofet, Melinda Chuarn
Education Committee	Shirley Traum, Barry Levine, Jon Liberman
Bylaws Committee	Ken Blaker , Michael Lynn, Terrence Gomes, Jon Liberman, Barry Levine
Budget & Finance Committee	Terrence Gomes , Barry Levine, Michael Lynn, Jon Liberman
Board Development	Baila Romm ,
Elections Committee (Ad Hoc)	



General Board Meeting Minutes

Thursday, April 28, 2022, 7:00pm

Location (virtual only): <https://zoom.us/j/89930026366> Or (669) 900-6833
Meeting ID No. 899 3002 6366

BOARD SEAT	Apr-22	ROLL CALL APRIL 28, 2022
ZONE 1	JACOB SHOFET	entered board 7:28
ZONE 2	RICHARD BLOOM	PRESENT
ZONE 3	SANDY BLOCK	PRESENT
ZONE 4/ AT LARGE	BILL GROSS	PRESENT
ZONE 5	LAURIE LEVINE	PRESENT
ZONE 6	MICHAEL LYNN	PRESENT
ZONE 7	CHAD MONK	ABSENT
ZONE 8	FABIOLA PRIETO	entered board at 7:33
ZONE 9	VACANT	VACANT
ZONE 10	JOSEPH MOLLAIE	entered board at 7:38
AT-LARGE 1	JOEL WEINBERGER	PRESENT
AT-LARGE 2	SOPHIA FRENCH	PRESENT
AT-LARGE 3	KYLE BERMAN	ABSENT
AT-LARGE 4	DAVID NOTOWITZ	ABSENT
AT-LARGE 5	MELINDA CHUARN	PRESENT
BUSINESS REP. 1	SHEVY LIEDER	PRESENT
BUSINESS REP. 2	BARRY LEVINE	PRESENT
BUSINESS REP. 3	TERRANCE GOMES	PRESENT
BUSINESS REP. 4	SHIRLEY TRAUM	ABSENT
BUSINESS REP. 5	ELLEN LANET	entered board at 7:41
ORGANIZATIONAL REP 1	BAILA ROMM	PRESENT/ left the meeting 8:27 pm
ORGANIZATIONAL REP 2	KEN BLAKER	PRESENT
ORGANIZATIONAL REP 3	ARMEEN NESHAT	PRESENT
STUDENT ADVISORY	JON LIBERMAN	PRESENT
STUDENT SEAT	ETHAN FRANKEL	ABSENT

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1. **Meeting called to order at 7:09PM by President Lynn**
 2. **Pledge of Allegiance**
 3. **Roll Call:** Shirley Traum arrived at 8:04pm, Baila Romm left at 8:27pm, Joel Weinberger and Ken Blaker left at 9:03pm, Sandy Block left at 9:25pm
 4. **General Public Comment:** *None*
 5. **Brief Board Announcements**
 - a. Items for Future Committee or General Board Agendas
 - b. Other Brief Board Announcements
 6. **Community Reports**

Office of Mayor Garcetti (Anand) provided written report, available on website calendar

Office of State Senator Kamlager (Siroky) provided verbal report

Office of County Supervisor Kuehl (Sherrell) provided written report, available on website calendar

Department of Neighborhood Empowerment (Cupen-Ames) provided verbal report
 7. **Board Membership- Selections, Removals, Resignations & Leaves of Absence**
 - a. Announcement of SORO NC Board Members resignations: Olga Lexell, Dina Leeds, Jonathan Tessler and Gloria Dioum
Public Comment:
 - b. Motion to appoint Jacob Shofet as Zone 1 Representative (Term expires 2025) (GB042822-01) **Moved: Bill Gross Second: Joel Weinberger**
14 Yeas 0 Nays 0 Abstain 0 Ineligible 0 Rec
Yea: Joel Weinberger, Melinda Chuarn, Shevy Liedler, Barry Levine, Terrence Gomes, Baila Romm, Ken Blaker, Armeen Neshat, Richard Bloom, Sandy Block, Bill Gross, Laurie Levine, Michael Lynn, Jon Liberman
Public Comment: None
Motion passes
Jacob Shofet entered the meeting as a Board Member 7:28 pm
 - c. Motion to appoint Fabiola Prieto as Residential Zone 8 Representative (Term expires 2023) (GB031722-02)
Moved: Bill Gross Second: Joel Weinberger
14 Yeas 0 Nays 0 Abstain 1 Ineligible 0 Rec
Public Comment: None
Fabiola Prieto entered the meeting at 7:33 pm

Yea: Joel Weinberger, Melinda Chuarn, Shevy Lieder, Barry Levine, Terrence Gomes, Baila Romm, Ken Blaker, Armeen Neshat, Richard Bloom, Sandy Block, Bill Gross, Laurie Levine, Michael Lynn, Jon Liberman
Ineligible: Jacob Shofet
Motion Passes

- d. Motion to appoint Joseph Mollaie as Residential Zone 10 Representative (Term expires 2023 (GB031722-03))

Moved: Bill Gross Second: Joel Weinberger

14 Yeas 0 Nays 0 Abstain 2 Ineligible 0 Rec

Joseph Mollaie entered the meeting as a board member at 7:38 pm

Public Comment: None

Yea: Joel Weinberger, Melinda Chuarn, Shevy Lieder, Barry Levine, Terrence Gomes, Baila Romm, Ken Blaker, Armeen Neshat, Richard Bloom, Sandy Block, Bill Gross, Laurie Levine, Michael Lynn, Jon Liberman
Ineligible: Jacob Shofet, Fabiola Prieto
Motion Passes

- e. Motion to appoint Ellen Lanet as Business Representative 5 (Term expires 2023) (GB031722-04)

Moved: Bill Gross Second: Joel Weinberger

14 Yeas 0 Nays 0 Abstain 3 Ineligible 0 Rec

Public Comment: None

Yea: Joel Weinberger, Melinda Chuarn, Shevy Lieder, Barry Levine, Terrence Gomes, Baila Romm, Ken Blaker, Armeen Neshat, Richard Bloom, Sandy Block, Bill Gross, Laurie Levine, Michael Lynn, Jon Liberman
Ineligible: Jacob Shofet, Fabiola Prieto, Joseph Mollaie
Motion Passes

Ellen Lanet entered the meeting as board member at 7:41 pm

- f. Announced No applicant for Residential Zone 9 Representative (Term expires 2025) – Open seat will continue to be posted, application deadline May 9th for May 19th GB meeting

- g. Motion to appoint Shevy as an Alternate Signer (GB042822-05)

Moved: Jon Liberman, Second: Terrence Gomes

14 Yeas 0 Nays 0 Abstain 4 Ineligible 0 Rec

Public Comment: None

Yea: Joel Weinberger, Melinda Chuarn, Shevy Lieder, Barry Levine, Terrence Gomes, Baila Romm, Ken Blaker, Armeen Neshat, Richard Bloom, Sandy Block, Bill Gross, Laurie Levine, Michael Lynn, Jon Liberman
Ineligible: Jacob Shofet, Fabio Prietola, Joseph Mollaie, Ellen Lanet
Motion Passes

8. Committees

- a. Opportunity to Join and/or Change Membership to Board Committees (GB042822-06) Jon Liberman and Ellen Lanet added Land Use, Fabiola Prieto added Outreach, Ellen Lanet added Transportation, Richard Bloom dropped Homelessness, Jacob Shofet and Melinda Chuarn added Homelessness

- b. Committee Reports

- 1. Jon Liberman (Parks and Recreation)- Announced Rec Center opening ceremony on April 30

9. Unfinished Business

- a. Motion for the SORO NC to fund up to \$1000 to print reusable lawn signs to advertise the SORO NC General Board Meetings (GB042822-07)
Moved: Bill Gross Second: Laurie Levine
5 Yeas 8 Nays 0 Abstain 5 Ineligible 0 Rec
Public Comment: None
Yea: Joel Weinberger, Shevy Lieder, Barry Levine, Terrence Gomes, Baila Romm, Ken Blaker, Armeen Neshat, Richard Bloom, Sandy Block, Bill Gross, Laurie Levine, Michael Lynn, Jon Liberman
Ineligible: Jacob Shofet, Fabio Prietola, Joseph Mollaie, Ellen Lanet, Melinda Chuarn
Motion Passes

- b. Motion to Fund up to \$250 for a Coffee with Cop Event (GB042822-08)
Amended to June 12th 2-4pm
Moved: Baila Romm Second: Jon Liberman
11 Yeas 1 Nays 2 Abstain 5 Ineligible Rec
Public Comment: None
Yea: Barry Levine, Terrence Gomes, Shirley Traum, Baila Romm, Ken Blaker, Richard Bloom, Sandy Block, Bill Gross, Laurie Levine, Michael Lynn, Jon Liberman
Nay: Armeen Neshat
Abstain: Joel Weinberger, Shevy Lieder,
Ineligible: Jacob Shofet, Fabio Prietola, Joseph Mollaie, Ellen Lanet, Melinda Chuarn
Motion Passes

- c. Motion to Fund up to \$100 for a LAPD Catalytic Converter Etching Event on May 25th, 2022 (GB042822-09)
Moved: Jon Liberman Second: Baila Romm
13 Yeas 0 Nays 1 Abstain 5 Ineligible Rec
Public Comment: None
Yea: Joel Weinberger, Shevy Lieder, Barry Levine, Terrence Gomes, Shirley Chuarn, Baila Romm, Ken Blaker, Richard Bloom, Sandy Block, Bill Gross, Laurie Levine, Michael Lynn, Jon Liberman
Abstain: Armeen Neshat
Ineligible: Jacob Shofet, Fabio Prietola, Joseph Mollaie, Ellen Lanet, Melinda Chuarn
Motion Passes

Items d-j were opened simultaneously and combined as one motion by the Chair, without objection.

Moved: Armeen Neshat Second: Laurie Levine

Public Comment: Puppet

- d. Motion to approve a SORO NC Standing Rule that establishes the Stakeholder Purview and Stakeholder Committee Membership rules for the SORO NC Public Safety Committee (GB042822-10)
- e. Motion to approve a SORO NC Standing Rule that establishes the Stakeholder Purview and Stakeholder Committee Membership rules for the SORO NC Land Use Committee (GB042822-11)
- f. Motion to approve a SORO NC Standing Rule that establishes the Stakeholder Purview and Stakeholder Committee Membership rules for the SORO NC Business Advocacy and Development Committee (GB042822-12)

- g. Motion to approve a SORO NC Standing Rule that establishes the Stakeholder Purview and Stakeholder Committee Membership rules for the SORO NC Education Committee (GB042822-13)
- h. Motion to approve a SORO NC Standing Rule that establishes the Stakeholder Purview and Stakeholder Committee Membership rules for the SORO NC Transportation Committee (GB042822-14)
- i. Motion to approve a SORO NC Standing Rule that establishes the Stakeholder Purview and Stakeholder Committee Membership rules for the SORO NC Parks & Recreation Committee (GB042822-15)
- j. Motion to approve a SORO NC Standing Rule that establishes the Stakeholder Purview and Stakeholder Committee Membership rules for the SORO NC Outreach Committee (GB042822-16)

10 Yeas 2 Nays 3 Abstain 4 Ineligible Rec

Yea: Joel Weinberger, Melinda Chuarn, Barry Levine, Terrence Gomes, Shirley Traum, Armeen Neshat, Richard Bloom, Sandy Block, Michael Lynn, Jon Liberman
 Nay: Bill Gross, Laurie Levine
 Abstain: Shevy Lieder, Baila Romm, Ken Blaker
 Ineligible: Jacob Shofet, Fabio Prieto, Joseph Mollaie, Ellen Lanet,

Motion Passes

- k. **Consent Agenda- The following items were approved by unanimous vote.**

Moved: Bill Gross Second: Jon Liberman

Public Comment: Puppet

- a. Motion to approve Draft meeting minutes of March 17, 2022 General Board Meeting (GB042822-17)
- b. Motion to approve March 2022 MERS Report (GB042822-18)
- c. Motion to approve Armeen Neshat as Chair of the South Robertson Neighborhoods Council Land Use Committee (GB042822-20)
- d. Motion to approve Ellen Lanet as Vice Chair of the South Robertson Neighborhoods Council Land Use Committee (GB042822-21)
- e. Motion for the SORO NC PS Committee to organize a LAFD CERT seven-week training plan to host at the Robertson Rec Center (GB042822-24)
- f. Motion to file a Community Impact Statement opposing the proposed sale or transfer of City owned property adjacent to Irving Schacter Park (GB042822-26)
- g. Motion for the SORO NC to request up to five (5) Zoom licenses (GB042822-27)

14 Yeas 0 Nays 0 Abstain 5 Ineligible 0 Rec

Yea: Joel Weinberger, Shevy Lieder, Barry Levine, Terrence Gomes, Shirley Traum, Baila Romm, Ken Blaker, Armeen Neshat, Richard Bloom, Sandy Block, Bill Gross, Laurie Levine, Michael Lynn, Jon Liberman
 Ineligible: Jacob Shofet, Fabio Prieto, Joseph Mollaie, Ellen Lanet, Melinda Chuarn
 Motion Passes

11. New Business

- a. Motion to grant a Neighborhood Purpose Grant to Community Disaster Preparedness Foundation \$5000 for a Neighborhood Team staging area equipment (GB042822-28)

Moved: Terrence Gomes Second: Laurie Levine

Public Comment: Puppet

11 Yeahs 1 Nays 1 Abstain 5 Ineligible Rec

Yea: Joel Weinberger, Shevy Lieder, Terrence Gomes, Shirley Traum, Ken Blaker, Richard Bloom, Sandy Block, Bill Gross, Laurie Levine, Michael Lynn, Jon Liberman

Nay: Barry Levine

Abstain: Armeen Neshat

Ineligible: Jacob Shofet, Fabio Prieto, Joseph Mollaie, Ellen Lanet, Melinda Chuarn

Absent: Baila Romm,

Motion Passes

- b. Motion to grant a Neighborhood Purpose Grant to West LA Police and Community Together \$3563.51 for creating a welcoming lobby for children of violence and custodial exchange (GB042822-29)

Moved: Jon Liberman Second: Laurie Levine

13 Yeahs 0 Nays 0 Abstain 5 Ineligible Rec

Public Comment: Puppet

Yea: Joel Weinberger, Shevy Lieder, Barry Levine, Terrence Gomes, Shirley Traum, Ken Blaker, Armeen Neshat, Richard Bloom, Sandy Block, Bill Gross, Laurie Levine, Michael Lynn, Jon Liberman

Ineligible: Jacob Shofet, Fabio Prieto, Joseph Mollaie, Ellen Lanet, Melinda Chuarn

Absent: Baila Romm,

Motion Passes

- c. Motion to send letter to Our Big Kitchen LA explaining denial of Neighborhood Purpose Grant application (GB042822-30)

Moved: Jon Liberman Second: Barry Levine

12 Yeahs 1 Nays 0 Abstain 4 Ineligible 1 Rec

Public Comment: Puppet

Yea: Joel Weinberger, Shevy Lieder, Barry Levine, Terrence Gomes, Shirley Traum, Armeen Neshat, Richard Bloom, Sandy Block, Bill Gross, Laurie Levine, Michael Lynn, Jon Liberman

Nay: Ken Blaker

Recuse: Shevy Lieder

Ineligible: Jacob Shofet, Fabio Prieto, Joseph Mollaie, Ellen Lanet, Melinda Chuarn

Absent: Baila Romm,

Motion Passes

- d. Motion to Reallocate Unused NPG Funding to CIP Funding (GB042822-31)

Moved: Bill Gross Second: Terrence Gomes

13 Yeahs 0 Nays 0 Abstain 5 Ineligible Rec

Public Comment: Puppet

Yea: Joel Weinberger, Shevy Lieder, Barry Levine, Terrence Gomes, Shirley Traum, Ken Blaker, Armeen Neshat, Richard Bloom, Sandy Block, Bill Gross, Laurie Levine, Michael Lynn, Jon Liberman

Recuse: Shevy Lieder

Ineligible: Jacob Shofet, Fabio Prieto, Joseph Mollaie, Ellen Lanet, Melinda Chuarn

Absent: Baila Romm,

Motion Passes

- e. Motion on the SORO NC funding \$575 to hire a graphic Designer to redesign the new SORO Medallions (GB042822-19)

Moved: Jon Liberman Second: Terrence Gomes

11 Yeas 0 Nays 0 Abstain 5 Ineligible Rec

Public Comment: Puppet

Yea: Shevy Lieder, Barry Levine, Terrence Gomes, Shirley Traum, Armeen Neshat, Richard Bloom, Sandy Block, Bill Gross, Laurie Levine, Michael Lynn, Jon Liberman

Recuse: Shevy Lieder

Ineligible: Jacob Shofet, Fabio Prieto, Joseph Mollaie, Ellen Lanet, Melinda Chuarn

Absent: Baila Romm, Joel Weinberger, Ken Blaker

Motion Passes

- f. Motion to send a letter to CD10 to request LAMC 41.18 c Special Enforcement Zone for the 2500 block of Garth Tunnel, 8500 – 8600 block of Beverlywood, 8500 and 8600 block of Sawyer, and 8500 and 8600 Venice to post signage (GB042822-23)

Moved: Melinda Second: Terrence Gomes

11 Yeas 1 Nays 0 Abstain 4 Ineligible Rec

Public Comment: Puppet

Yea: Melinda Chuarn, Shevy Lieder, Barry Levine, Terrence Gomes, Shirley Traum, Armeen Neshat, Richard Bloom, Bill Gross, Laurie Levine, Michael Lynn, Jon Liberman

Ineligible: Jacob Shofet, Fabio Prieto, Joseph Mollaie, Ellen Lanet,

Absent: Baila Romm, Joel Weinberger, Ken Blaker, Sandy Block

Motion Passes

- g. Motion to draft a letter to the Council District 5 and Council District 10 offices requesting that they open a council file supporting Assembly Bill AB 1961, a bill requiring the Department of Housing and Community Development to create and maintain a statewide database of affordable housing listings (GB042822-22)

Moved: Jon Liberman Second: Armeen Neshat

Amendment to add (SORO) State Senators and Assembly Members as a CC in letter.

Moved: Terrence Gomes Second: Armeen Neshat

11 Yeas 0 Nays 0 Abstain 4 Ineligible Rec

Public Comment: Puppet

Yea: Melinda Chuarn, Shevy Lieder, Barry Levine, Terrence Gomes, Shirley Traum, Armeen Neshat, Richard Bloom, Bill Gross, Laurie Levine, Michael Lynn, Jon Liberman

Ineligible: Jacob Shofet, Fabio Prieto, Joseph Mollaie, Ellen Lanet,

Absent: Baila Romm, Joel Weinberger, Ken Blaker, Sandy Block

Motion Passes

As Amended 11 Yeas 0 Nays 0 Abstain 4 Ineligible

Yea: Melinda Chuarn, Shevy Lieder, Barry Levine, Terrence Gomes, Shirley Traum, Armeen Neshat, Richard Bloom, Bill Gross, Laurie Levine, Michael Lynn, Jon Liberman

Ineligible: Jacob Shofet, Fabio Prieto, Joseph Mollaie, Ellen Lanet,

Absent: Baila Romm, Joel Weinberger, Ken Blaker, Sandy Block

Motion Passes

h. Motion for the SORO NC to plan a town hall meeting on Public Safety via Zoom and meet the new LAFD Chief (GB042822-25)

Moved: Shirley Chuarn Second: Richard Bloom
10 Yeas 1 Nays 0 Abstain 4 Ineligible Rec

Public Comment: Puppet

Yea: Melinda Chuarn, Shevy Lieder, Barry Levine, Terrence Gomes, Shirley Traum, Armeen Neshat, Richard Bloom, Laurie Levine, Michael Lynn, Jon Liberman

Nay: Bill Gross

Ineligible: Jacob Shofet, Fabio Prieto, Joseph Mollaie, Ellen Lanet,

Absent: Baila Romm, Joel Weinberger, Ken Blaker, Sandy Block

Motion Passes

12. Meeting adjourned at 9:39PM by Chair, without objection

Monthly Expenditure Report

GB051922-05



Reporting Month: April 2022

Budget Fiscal Year: 2021-2022

NC Name: South Robertson
Neighborhood Council

Monthly Cash Reconciliation					
Beginning Balance	Total Spent	Remaining Balance	Outstanding	Commitments	Net Available
\$43117.69	\$655.27	\$42462.42	\$6262.51	\$5000.00	\$31199.91

Monthly Cash Flow Analysis					
Budget Category	Adopted Budget	Total Spent this Month	Unspent Budget Balance	Outstanding	Net Available
Office	\$24700.00	\$363.00	\$20542.39	\$0.00	\$17843.39
Outreach		\$292.27		\$2699.00	
Elections		\$0.00		\$0.00	
Community Improvement Project	\$4300.00	\$0.00	\$4300.00	\$0.00	\$4300.00
Neighborhood Purpose Grants	\$12620.03	\$0.00	\$12620.03	\$3563.51	\$9056.52
Funding Requests Under Review: \$5000.00		Encumbrances: \$0.00		Previous Expenditures: \$3502.34	

Expenditures						
#	Vendor	Date	Description	Budget Category	Sub-category	Total
1	PUBLIC STORAGE 21914	04/03/2022	Monthly Public Storage	General Operations Expenditure	Office	\$363.00
2	VONS #2100	04/29/2022	SORONC2121-001	General Operations Expenditure	Outreach	\$167.27
3	FACEBK U4EXFD7QV2	04/30/2022	Boosting Facebook	General Operations Expenditure	Outreach	\$125.00
Subtotal:						\$655.27

Outstanding Expenditures						
#	Vendor	Date	Description	Budget Category	Sub-category	Total
1	The Web Corner	04/28/2022	Website maintenance	General Operations Expenditure	Outreach	\$199.00
2	The Web Corner, Inc.	04/28/2022	To create a new website	General Operations Expenditure	Outreach	\$2500.00

3	West Los Angeles Area Police and Community Together Inc	05/05/2022	Motion to grant a Neighborhood Purpose Grant to West LA Police and Community Together \$3563.51 for creating a welcoming lobby for children of violence and custodial exchange	Neighborhood Purpose Grants		\$3563.51
Subtotal: Outstanding						\$6262.51

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8 QTY SIG CUTLER	19.92	T

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SIG VINYL GLOVES	7.99	T
Regular Price	8.99	
Member Savings	1.00-	

BAKED GOODS

OP BAKERY	127.98	S
TAX	3.41	
**** BALANCE	167.27	

Credit Purchase 04/29/22 16:42
CARD # *****7213
REF: 314233472130 AUTH: 00028957

PAYMENT AMOUNT 167.27

AL MASTERCARD

AID A000000041010
TVR 0000088000
TSI E800

Mastercard 167.27

CHANGE 0.00
TOTAL NUMBER OF ITEMS SOLD = 13
04/29/22 16:42 2100 1 309 7644

Terrence Gomes

From: Public Storage <DoNotReply@Publicstorage.com>
Sent: 04/03/2022 1:08 PM
To: Terrencegomes@soronc.org
Subject: Your AutoPay confirmation

Have questions? Ask our [virtual assistant](#) 



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Thanks for your AutoPay payment!

Hi Terrence,

We're confirming that a payment in the amount of \$363.00 was made on 04/02/2022 from your Master Card CreditCard account ending in 7213 and entry type is manual.

Your confirmation number for this transaction is 002275.

Your Account Details [Log In](#)

TERRENCE GOMES

ACCOUNT NUMBER: 13352721

PHONE: (310) 387-1274

EMAIL: Terrencegomes@soronc.org

Payment Details

STORAGE LOCATION: 5917 Burchard Ave
Los Angeles, CA 90034
(323) 383-9913

SPACE NUMBER: 254

SPACE SIZE: 10x10

PAYMENT AMOUNT:
\$363.00

	PAST DUE/DUE NOW	DUE NEXT 05/01/2022
RENT	\$0.00	\$354.00
INSURANCE	\$0.00	\$9.00
TOTAL	\$0.00	\$363.00

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Receipt for Michael Lynn

Account ID: 70871908

Invoice/Payment Date
Apr 30, 2022, 6:57 AM

Payment method
MasterCard · 7213
Reference Number: U4EXFD7QV2

Transaction ID
4958215227628851-9830352

Product Type
Facebook ads

Paid

\$125.00 USD

Remaining ad costs at the end of the month.

Campaigns: South Robertson Neighborhoods Council Page

Post: "Get Involved! Simply put, serving on the South Robertson..."		\$125.00
From Apr 9, 2022, 12:00 AM to Apr 18, 2022, 11:59 PM		

Post: "Get Involved! Simply put, serving on the South..."	14,476 Impressions	\$125.00



Motion to support the Westside Regional Alliance of Councils Motion Requesting the City of Los Angeles' Bureau of Engineering use "cool asphalt" technology for paving.

Agenda Item: GB 051922-06
Date: May 19, 2022
Proposed By: Transportation Committee
Include motion in Consent Agenda? Yes

Background

The city of Los Angeles has piloted a "Cool Streets" program, which aims to reduce the urban heat island effect in the city. The urban heat island effect occurs when pavement absorbs heat through the day and slowly dissipates it, causing areas with large amounts of paved areas and little to no shading to become substantially warmer as a result. This causes severe discomfort for residents in the local area, and can be a potential health hazard for individuals spending large amounts of time outdoors. This can also have large economic impacts, as more costs are incurred for air conditioning local buildings. Cool asphalt technology applies a coating to roads and sidewalks with a material that lowers the amount of heat absorbed by the pavement, while still providing a safe material for driving.

The Westside Regional Alliance of Councils passed [a motion](#) to request the City of Los Angeles' Bureau of Engineering use "cool asphalt" technology, with specific recommendations:

1. That StreetsLA prioritizes its program for cooling, with roads and sidewalks coated with cool asphalt;
2. That council districts allocate discretionary funding to StreetsLA to expand coating with cool asphalt in their areas;
3. That the city of Los Angeles prioritize and implement the program by allocating sufficient funding;
4. That the city publicize the streets scheduled to be coated;
5. That the city prioritize implementation based on areas with high heat temperatures, low tree canopy cover, high use transit stops and high pedestrian traffic areas;
6. That the city study the feasibility and cost of producing, installing, and maintaining its own cool street coating product; and
7. And that the city plant street trees where coating is applied, to increase the effectiveness of the coating and provide a holistic approach.



Proposed Motion

Support the May 2022 Westside Regional Alliance of Councils motion to request the City of Los Angeles' Bureau of Engineering use "Cool Asphalt" for paving.

Considerations

Committee review:

Votes For: 3

Against: 0

Arguments for:

Cool asphalt technology is a cost-effective way to help combat the urban heat island effect;

With rising temperatures, innovative ways to reduce the amount of heat absorbed by paved areas;

The WRAC motion places reasonable requests to expand the pilot program, and requested areas with high need be prioritized

Arguments against:

None



Motion to allocate funding to a special account from Community Improvement Projects for tree planting and stump removal for \$18356.52.

Agenda Item: **GB051922-07**
Date: May 19, 2022
Proposed By: Budget and Finance Committee
Include motion in Consent Agenda? YES

Background

City street trees play a vital role in South Robertson communities. These trees mitigate the negative effects of urbanization and development, and enhance the quality of life within the community. Considering South Robertson's 8,609 trees, 173 stumps, and 1,972 vacant sites, the stocking rate is 79.7%. The most abundant type of tree in the inventory is broadleaf (68.6%) which provide the most shade.

https://streetsla.lacity.org/sites/default/files/south_robertson_nc.pdf

“According to the study, a 10 percent increase in trees roughly equaled a 12 percent decrease in crime. ‘It’s really pretty striking how strong this relationship is,’ says Austin Troy, director of the University of Vermont’s Transportation Research Center and lead author of the study, published in the June issue of the journal Landscape and Urban Planning.”

<https://www.smartcitiesdive.com/ex/sustainablecitiescollective/new-evidence-city-trees-reduce-crime/42781/>

It is imperative that the South Robertson Neighborhoods Council take a leadership role in improving the health and safety of its stakeholders that we represent. This would be the first step in a larger program for community improvement.

Proposed Motion

Motion to allocate funding to a special account from Community Improvement Projects for tree planting and stump removal for \$18356.52.

Michael Lynn
President

Ken Blaker
Vice-President

Terrence Gomes
Treasurer

Baila Romm
Secretary

Jon Liberman
Corresponding Secretary

**South Robertson
Neighborhoods Council**

PO Box 35836
Los Angeles, CA 90035

P: (310) 295-9920
E: info@soronc.org

soronc.org





Considerations

Committee review: Votes For: 4 Against: 0
(highly recommended)

Amount previously allocated in Committee's working budget: \$ NA
(applies to funding motions only)

Arguments for: Arguments against:



Motion to Fund Five Zoom Licenses Using FY 2021-2022 Budget for \$1000.

Agenda Item: **GB051922-08**
Date: May 19, 2022
Proposed By: Budget and Finance Committee
Include motion in Consent Agenda? YES

Background

The SORO NC received a request from the Department of Neighborhood Empowerment (DONE) asking how many Zoom licenses the SORO NC Board would need.

With all the meetings and committees, the SORO NC Executive Committee recommends that the SORO NC has five licenses for all the committees.

DONE has stated that the cost for each license would be approximately \$200 per license per year. The cost will be based on the number of licenses requested from the Neighborhood Councils in the system

Proposed Motion

Motion to Fund Five Zoom Licenses Using FY 2021-2022 Budget for \$1000.

Considerations

Committee review: <i>(highly recommended)</i>	Votes For: 4	Against: 0
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Amount previously allocated in Committee's working budget: <i>(applies to funding motions only)</i>	\$ 10,000
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Arguments for:	Arguments against:
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Michael Lynn
President

Ken Blaker
Vice-President

Terrence Gomes
Treasurer

Baila Romm
Secretary

Jon Liberman
Corresponding Secretary

**South Robertson
Neighborhoods Council**

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Motion to Approve the SORO NC Budget for FY 2022-2023 for \$42000.

Agenda Item: **GB051922-09**
Date: May 19, 2022
Proposed By: Budget and Finance Committee
Include motion in Consent Agenda? YES

Background

The SORO NC has to approve an annual budget. The Budget and Finance Committee met on May 8, 2022 and considered public input and committee requests. The following budget was created based on the input and Budget and Finance Committee's oversight.

Michael Lynn
President

Ken Blaker
Vice-President

Terrence Gomes
Treasurer

Baila Romm
Secretary

Jon Liberman
Corresponding Secretary

- a. Operations
 - 1. Public Storage \$4500
 - 2. Meeting Expenses \$2000
 - 3. Office Support \$2500
 - 4. Training \$1000
- b. Outreach
 - 1. Townhall \$1000
 - 2. Social Media \$3500
 - 3. Website \$3000
 - 4. General Outreach \$2500
- c. Elections-
 - 1. Election Outreach \$7500
- d. NPG
 - 1. Unallocated \$7250
- e. CIP
 - 1. Unallocated \$7250
- f. Rollover
 - 1. \$10000

Proposed Motion

Motion to Approve the SORO NC Budget for FY 2022-2023 for \$42000.

**South Robertson
Neighborhoods Council**

PO Box 35836
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Considerations





Committee review:
(highly recommended)

Votes For: 4

Against: 0

Amount previously allocated in Committee's working budget:
(applies to funding motions only)

\$ NA

Arguments for:

Arguments against:

Office of the City Clerk
Neighborhood Council Funding Program
Fiscal Year Administrative Packet

Neighborhood Council: _____

Fiscal Year: _____

NEIGHBORHOOD COUNCIL FUNDING PROGRAM FISCAL YEAR ADMINISTRATIVE PACKET

Summary

The Administrative Packet provides for a more comprehensive and complete record of all items that support the Neighborhood Councils' (NC) fiscal and administrative operations, including its annual budget, Financial Officers, and any commitments for NC office space, storage facility, P.O. Boxes, etc.

Goal(s)

The goal(s) of the Administrative Packet is to make it easier for NCs to identify, plan, and confirm, via a board vote, all fiscal and administrative requirements upfront each year so that our Office can prepare for and process funding requests and resulting contracts judiciously and expeditiously.

The Packet contains the following items:

- NC Funding Program Acknowledgements & Agreements – Signed by all Financial Officers
 - **If a new Financial Officer is being appointed for the new Fiscal Year, please check the appropriate box for the Financial Officer(s).**
- Completed Annual Budget
- Information pertaining to office space, meeting space, storage facility, Post Office Box (P.O. Box), and website services, as applicable.

Procedure

On a yearly basis, we require each NC to discuss, prepare, and approve the Administrative Packet. Once the NC board has voted on the Packet, the Packet and the completed Board Action Certification (BAC) Form are to be submitted to the NC Funding Program.

Your NC Treasurer can submit both documents, the Packet and BAC, by uploading them in the NC Funding System portal, Budget Allocation section, immediately after Board approval. Once received, reviewed, and accepted by our Program, your NC will gain full access to its funds. The NC Funding System portal website is <https://cityclerk.lacity.org/NCFundPortal/#/login>

As our Program awaits your Packet submission, access to your NC funds will be limited to \$333.00 per month, until the annual budget, Administrative Packet, and BAC have been received and accepted. This limited amount is intended to assist your NC operationally for expenses related to conducting your NC meetings, i.e. meeting facility use fees, printing and photocopying of meeting documents, meeting refreshments/snacks, professional staff services.

If you have questions or require any assistance regarding the packet, please feel free to email us at clerk.ncfunding@lacity.org or call us at 213-978-1058.

**NEIGHBORHOOD COUNCIL FUNDING PROGRAM
FINANCIAL OFFICERS LETTER OF ACKNOWLEDGEMENT & AGREEMENT**

We, the undersigned, do hereby declare that as a result of an official action of the Governing Body of the Neighborhood Council (NC) named below:

- (1) we are authorized to request City funding to support NC general operations,
- (2) all items or services described or included in any related funding requests are exclusively intended to further the goals and objectives of the Neighborhood Council, and
- (3) all reasonable precautions shall be exercised by the undersigned to fully safeguard, control and account for all use of funds. Proper accountability of all City funds is critical to the success of the NC Funding Program.

Therefore, by the signature(s) below, and on behalf of the Neighborhood Council named below, WE HEREBY AGREE to the terms and conditions as set forth in this Letter of Acknowledgement and all related documents as provided by the City, agree to expend funds in accordance with any applicable City rules, policies or procedures, and specifically agree to expend monies received by the Office of the City Clerk solely for public purposes relating to the goals and purposes of the Neighborhood Council named below, consistent with the scope and authority under the City Charter, the Plan for a Citywide System of Neighborhood Councils and any implementing ordinances. We have attended and participated in the City-provided training relating to the NC Funding Program.

WE FURTHER ACKNOWLEDGE and WE AGREE to comply with any requirements regarding use of the NC funds. WE AGREE to provide NC financial reports and/or supporting documentation to the Office of the City Clerk, Neighborhood Council Funding Program as requested and at monthly meetings to the Governing Body and stakeholders of the NC named below. WE AGREE that the Office of the City Clerk and other City representatives may make on-site visits to inspect and review all NC financial records, upon providing reasonable advance notice to the NC Treasurer or designated representatives.

WE ACKNOWLEDGE THAT A NEW LETTER OF ACKNOWLEDGEMENT MUST BE FILED IF THERE IS ANY CHANGE OF FINANCIAL OFFICERS.

Neighborhood Council Financial Officers - Names and Signatures:

Treasurer

Please check here if a new Treasurer is being appointed

SIGNATURE OF THE TREASURER

DATE

PRINT NAME OF THE TREASURER

EMAIL

BOARD POSITION

PHONE NUMBER

CONTINUES OTHER SIDE

2nd Signer

Please check here if a new 2nd Signer is being appointed

SIGNATURE OF THE 2nd SIGNER

DATE

PRINT NAME OF THE 2ND SIGNER

EMAIL

BOARD POSITION

PHONE NUMBER

Alternate Signer

(If not applicable, please indicate "N/A")

Please check here if a new Alt. Signer is being appointed

SIGNATURE OF THE ALTERNATE SIGNER

DATE

PRINT NAME OF THE ALTERNATE SIGNER

EMAIL

BOARD POSITION

PHONE NUMBER

1st Bank Cardholder

Please check here if a new Cardholder is being appointed

SIGNATURE OF THE 1st BANK CARD HOLDER

DATE

PRINT NAME OF THE 1st BANK CARD HOLDER

EMAIL

BOARD POSITION

PHONE NUMBER

2nd Bank Cardholder

Please check here if a new Cardholder is being appointed

SIGNATURE OF THE 2nd BANK CARD HOLDER

DATE

PRINT NAME OF THE 2nd BANK CARD HOLDER

EMAIL

BOARD POSITION

PHONE NUMBER

***** Bank Cardholders, please read further next page *****

**NEIGHBORHOOD COUNCIL FUNDING PROGRAM
BANK CARDHOLDER ACKNOWLEDGEMENT &
AGREEMENT OF RESPONSIBILITIES**

This document outlines the responsibilities that I, as the Neighborhood Council Bank Cardholder, have as the primary custodial holder of a City Los Angeles Neighborhood Council (NC) Bank Card, referred herein as "the card" for the Neighborhood Council named below. My signature indicates that I have read and understand these responsibilities and further, that I agree to adhere to the guidelines established by the Office of the City Clerk and approved by the City Controller for the use of City funding as it relates to the Neighborhood Council Funding Program.

1. I understand that the City of Los Angeles Neighborhood Council Card is intended to facilitate the purchase and payment of materials or services required for the conduct of official Neighborhood Council business only.
2. I agree to make only those purchases consistent with the type of purchases authorized by the Office of the City Clerk and approved by the NC Governing Board.
3. I understand that under no circumstances will I use the Card to make personal purchases either for myself or for others. The Card is issued in the name of the Neighborhood Council and I serve as the Card custodian. I agree that should I willfully violate the terms of this Agreement and use of the Card for personal use or gain that I will reimburse the City of Los Angeles for all incurred charges and any fees related to the collection of those charges.
4. Uses of the Card not authorized by the Office of the City Clerk can be considered misappropriation of City funds. This could result in (a) immediate and irrevocable forfeiture of the Card, and /or (b) potential de-certification action. I understand that the Card must be surrendered upon termination of any official position with the Neighborhood Council to which the card is issued. I agree to maintain the Card with appropriate security whenever and wherever I or any other authorized person may use the Card. If the Card is stolen or lost, I agree to immediately notify the Office of the City Clerk.
5. I understand that since the Card is the property of the Bank and authorized for issue by the City of Los Angeles, I am required to comply with internal control procedures designed to protect City assets. This may include being asked to produce the Card, receipts, and/or statements to validate its existence and to audit its use.
6. I understand that I will have access to the Funding Program System portal via the Internet where all card transactions will be posted by the Bank when the card is used. I understand that I am required to obtain itemized receipts for all card transactions and upload the itemized receipts to the Funding Program System portal to verify the posted card transaction. Uploading the required itemized receipt is necessary for my NC Monthly Expenditure Report (MER) to be generated by the Funding Program System portal. The MER must be reviewed and approved by the NC Governing Board before being submitted to the Office of the City Clerk as a complete Report.
7. I understand that all transactions on the Card will reduce the funds available to the NC. I understand that the Bank will not accept any limit increases from me.
8. I understand that the Card is solely provided to the designated NC cardholder and that assignment of the Card is based on the understanding that I need to purchase materials required for the conduct of Neighborhood Council business. I understand that custodial possession of the Card is not an entitlement nor reflective of title or position.
9. As a Neighborhood Council Financial Officer, I have signed and received a copy of both the NC Funding Program Bank Cardholder Agreement of Responsibilities and Financial Officers Letter of Acknowledgement, have attended and completed the required NC Funding Program training, and understand the requirements and limitations regarding the NC Bank Card's use.

PLEASE SIGN NEXT PAGE

1st Bank Cardholder

SIGNATURE OF THE 1st BANK CARD HOLDER

DATE

PRINT NAME OF THE 1st BANK CARD HOLDER

2nd Bank Cardholder

SIGNATURE OF THE 2nd BANK CARD HOLDER

DATE

PRINT NAME OF THE 2nd BANK CARD HOLDER

NEIGHBORHOOD COUNCIL FUNDING PROGRAM
ANNUAL BUDGET TEMPLATE – FISCAL YEAR 2020-2021

The annual budget is a plan for the utilization of the NC’s financial resources. It should be used as a strategic financial road map to conduct activities and efforts that will help the NC achieve its mission, goals, and objectives. The budget should include the input of stakeholders, be accessible, and comply with the rules that govern the use of NC public funds.

As a planning tool, the annual budget allows the NC board to allocate its funds, both regular annual funds and rollover funds, if any, into the following Expenditure Categories:

1. General and Operational Expenditures
 - i. **Office/Operational**
 - ii. Outreach
 - iii. Elections
2. Neighborhood Purposes Grants (NPGs)
3. Community Improvement Projects (CIPs)

With the exception of certain expenditures related to Office/Operational items, the annual budget cannot be used as authorization or approval of actual payments to vendors. All payments related to Outreach purchases, activities, and events, Elections, NPGs, and CIPs must be considered and approved through separate board motions, not as part of the board approval of the annual budget.

The annual budget may be accepted as authorization for payment for certain monthly and recurring **Office/Operational expenditures only**, such as those listed below, when itemized in the Office/Operational Expenditure Category. Please see the sample itemized Office/Operational budget allocations next page.

1. Office lease payments
2. Office supplies and equipment expenses, not including inventory items
3. Storage facility lease payments
4. P.O. Box payments
5. Office telephone and Internet services
6. Refreshments/snacks for board/committee meetings
7. Website hosting and maintenance services
8. Professional meeting/office-related services, i.e. translators, minute-takers, audio services
9. Printing and copying for meetings/office-related purposes only
10. Printing NC business cards

The annual budget template form provided here is an optional tool. Your Neighborhood Council may submit its annual budget on a form different from this template as long as it only contains the same budget allocation Expenditures Categories listed above.

For more details on the Administrative Packet, Fiscal Year annual budget, and rollover of funds unspent at the end of the Fiscal Year, please review the Policies and Guidelines, Policy 1.1, found on our website: <https://clerk.lacity.org/clerk-services/nc-funding>

**Sample Itemized Budget Allocations for
Office/Operational Expenditures**

Office/Operational Expenditures Category	
<i>Office Rent (\$500/month x 12 months)</i>	<i>\$6,000.00</i>
<i>Office Supplies (paper, ink, staples, pens, binders, business cards, etc.)</i>	<i>\$500.00</i>
<i>Printer/Copy Machine Lease</i>	<i>\$1,500.00</i>
<i>Internet Service (Spectrum)</i>	<i>\$1,000.00</i>
<i>Telephone Service (Ooma)</i>	<i>\$500.00</i>
<i>Website Hosting and Maintenance</i>	<i>\$1,500.00</i>
<i>Printing and Photocopying for Meetings</i>	<i>\$300.00</i>
<i>Meeting Facility Fees (Riverside Elementary School)</i>	<i>\$1,500.00</i>
<i>Minute-Taker for Meetings (AppleOne)</i>	<i>\$1,500.00</i>
<i>Refreshments/Snacks for Meetings</i>	<i>\$1,200.00</i>
Total Office/Operational Expenditures \$15,500.00	

Neighborhood Council _____ Annual Budget for Fiscal Year: _____	
Annual Budget Funds	
Rollover Funds*	
Total Annual Budget Funds	

Office/Operational Expenditures Category	
Total Office/Operational Expenditures	

*The Funding Program will notify each NC of their Fiscal Year closing balance including available rollover funds and/or applicable adjustment, if any, approximately August 1st or next business day. Depending on when an NC submits its Admin Packet/annual budget, the NC may need to revise and resubmit its annual budget to account for any rollover and/or adjustments.

Neighborhood Purposes Grants (NPG) Expenditures Category	
Total NPG Expenditures	

Community Improvement Projects (CIP) Expenditures Category	
Total CIP Expenditures	

TOTAL ANNUAL BUDGET ALLOCATIONS	
Office/Operational Expenditures	
Outreach Expenditures	
Election Expenditures	
General and Operational Expenditures	
Neighborhood Purposes Grants (NPG) Expenditures	
Community Improvement Projects (CIP) Expenditures	
TOTAL EXPENDITURES FOR THE FISCAL YEAR	

NEIGHBORHOOD COUNCIL FUNDING PROGRAM

LEASES & AGREEMENTS

Please complete the following information, as applicable, for any leases or service agreements your NC currently has or plans on securing in the Fiscal Year involving office space, meeting space, storage facilities, P.O. Boxes, and/or website services. If sections below do not apply to your NC, please select NA on the sections that do not apply. If you have more than one Meeting Location, then please provide the same information on an additional page. The information provided on this form is to confirm services that an NC may currently have or that it would like to secure in the Fiscal Year which may require a City agreement. If an agreement needs to be drafted from the information provided, the NC board will be notified and advised to agendaize and approve the drafted agreement at a future board meeting; The approval the Administrative Packet/annual budget does not replace the vote the board will need to take to approve any agreements needed.

Office Location:

<input type="checkbox"/> Existing(may need to renew agreement) <input type="checkbox"/> New(new agreement may be needed) <input type="checkbox"/> Donated <input type="checkbox"/> NA	
Property Name:	
Property Address:	
Property Owner Name:	
Property Owner Phone Number:	
Property Owner Email:	

Meeting Location:

<input type="checkbox"/> Existing(may need to renew agreement) <input type="checkbox"/> New(new agreement may be needed) <input type="checkbox"/> Donated <input type="checkbox"/> NA	
Property Name:	
Property Address:	
Property Owner Name:	
Property Owner Phone Number:	
Property Owner Email:	

Storage Facility:

<input type="checkbox"/> Existing(may need to renew agreement) <input type="checkbox"/> New(new agreement may be needed) <input type="checkbox"/> Donated <input type="checkbox"/> NA	
Facility Name/Owner	
Facility Address:	
Facility Owner Phone Number:	
Facility Owner Email:	
Name on Facility Account:	

P.O. Box:

<input type="checkbox"/> Existing(may need to renew agreement) <input type="checkbox"/> New(new agreement may be needed) <input type="checkbox"/> Donated <input type="checkbox"/> NA	
Property Name/Owner:	
NC P.O. Box Address	
Property Owner Address:	
Property Owner Phone Number:	
Property Owner Email:	
Name on P.O. Box Account:	

Website Services:

<input type="checkbox"/> Existing(may need to renew agreement) <input type="checkbox"/> New(new agreement may be needed) <input type="checkbox"/> Donated <input type="checkbox"/> NA	
Name of Website Services Provider:	
Service Provider Address:	
Service Provider Phone Number:	
Service Provider Email:	
Type of Services Provided:	

When the Board completes and approves the Admin Packet, the NC Treasurer may submit the Packet and BAC Form online in the NC Funding System portal, Budget Allocation section. The NC Funding System portal website is <https://cityclerk.lacity.org/NCFundPortal/#/login>

Please contact our Office for any questions you may have. We are here to help.
Clerk.NCFunding@lacity.org
 (213)978-1058



Motion to fund Hami Gardens in an amount of up to \$750 for equipment, supplies and seed

Agenda Item: GB051922-10
Date: May 19, 2022
Proposed By: Finance Committee
Include motion in Consent Agenda? Yes

Background

Since 2009 this neighborhood council has supported Hami Gardens with funding for various community improvements. Hami Gardens is located on the grounds of Alexander Hamilton High School. It was originally started with a City of Los Angeles Beautification Grant and with money provided by this neighborhood council. The gardens are open to students and to the community. Since that start Hami Gardens has grown to become a vital part of campus and community life for those interested in gardening, food production, environment, weather, biology, botany, sustainability, cooking, and social responsibility.

The garden is open afterschool on Tuesday and Saturday mornings to both students and the community. Produce grown in the garden is shared by the students, neighbors and with the SOVA Food Pantry.

The garden has been used by various Hamilton High School classes, student clubs, afterschool programs, local elementary schools, student independent studies, Eagle Scout Troops and gardening classes conducted by the Hami Garden's Master Gardener-in-residence. In the garden, the students have studied everything from organic pest repellents to the shrinking population of Monarch butterflies, giving the students and community a greater understanding of issues facing both farmers, the environment, and the declining habitat of migratory butterflies.

During the early days of the pandemic, the gardens were closed to students. The gardens were maintained by community volunteers during this period. The garden was kept open and growing food because of the need for produce by the SOVA Food Pantry. During the pandemic, the Gardens contributed over 800 lbs. of produce to the food pantry. The gardens are now open to students with the recent LAUSD reopening of the campus to on site learning.

Proposed Motion

The South Robertson Neighborhoods Council as part of its community improvement programs will fund up to \$750 to purchase the requested equipment, supplies and seed for the Hami Gardens. This amount is slightly higher than requested to allow for the fact that these items may be subject to price changes and that a given vender may be out of the item and it would have to be purchased through another vender.

Michael Lynn
President

Ken Blaker
Vice-President

Terrance Gomes
Treasurer

Baila Romm
Secretary

**South Robertson
Neighborhoods Council**

PO Box 35836
Los Angeles, CA 90035

P: (310) 295-9920
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E: info@soronc.org

soronc.org





Considerations

Committee review:
(highly recommended)

Votes For: 4

Against:0

Amount previously allocated in Committee's working budget: \$-0-
(applies to funding motions only)

Arguments for:

Arguments against:

- | | |
|---|--------------|
| <ol style="list-style-type: none">1. The garden is an educational tool for students and for the community.2. The produce grown at the garden provides assistance to food insecure students and to community members. | <p>None.</p> |
|---|--------------|

From Anawalt:

5 small plastic buckets (small)	6.49 each	32.45
2 large plastic gardening buckets (large)	18.99each	37.98
1 wheelbarrow tire	27.99	27.99
1 pair hand pruners	32.99	32.99
2 pair of gloves (one man/one woman)	18.99	37.98
1 First Aid Kit	32.99	32.99
2 rolls duct tape	10.99 each	21.98
2 packs of zip ties	5.99 each	11.98
1 extra-large garden dust pan	16.99	16.99
1 fan rake	16.99	16.99
1 broom	26.99	26.99
1 BT 32 oz.	12.99	12.99
1 Neem Oil large	17.99	17.99
1 Sluggo 1 lb.	11.99	11.99
1 Diatomaceous Earth 2 lbs.	11.99	11.99
2 Hand Tillers	23.99 each	47.98
2 5 x 10 ' trellis netting	7.99 each	15.98
1 plastic watering can	14.99	14.99
1 plastic watering can	14.99	14.99
1 insecticidal soap	8.49	8.49
1 yellow sticky cards	6.99	6.99
2 irrigation repair tape	9.99 each	19.98
1 green stretch tie tape ½ inch	4.99	4.99
1 twine	2.99	2.99
2 cow peat pots	4.99 each	9.98
		Total \$499.63
	9.5%	California sales tax is \$47.46
		Sub total \$547.09

From Amazon:

2 FLARMOR Floating Row Cover - 10x50ft Fabric Blanket- Protects Outdoor Plants and Vegetables from Frost 0.55oz, Sun, and Insects- Freeze Protection- Covers Outdoor Plants Against Harsh Weather

2 floating row cover	\$26.99each	53.98
Black and Decker battery for weed whacker		19.99
		\$73.97
	Calif. Sales tax 9.50%=	7.03
	Sub total	\$81.00

From "Superseeds"

Website- <https://www.superseeds.com/>

total 38.30 tax and shipping

SEED PACKS:

1 Large-Leaf Cilantro	\$1.95	\$1.95
1 Bright Lights Swiss Chard	\$1.95	\$1.95
2 Tall Telephone Peas	\$2.25	\$4.50
1 Pinetree Radish Mix	\$3.50	\$3.50
1 Warrior Bunching Onions	\$1.95	\$1.95
1 Pinetree Winter Lettuce Mix	\$2.95	\$2.95
1 Dwarf Blue Curled Kale	\$2.25	\$2.25
1 Frisee Endiv	\$1.95	\$1.95
1 Astro Arugula	\$2.50	\$2.50
1 Florence Fennell	\$1.95	\$1.95
1 Romanesco Cauliflower	\$1.95	\$1.95
1 Lutz Winter Keeper Beet	\$1.95	\$1.95

\$29.35

Tax and ship \$8.30

Sub total **\$37.65**

\$547.09

81.00

37.65

Grand Total \$665.74



Motion to fund the purchase of SORO NC business cards for up to \$1,150

Agenda Item: GB051922-11

Date: May 19, 2022

Proposed By: Executive Committee

Include motion in Consent Agenda? YES

Background

City business cards help identify us as official Neighborhood Council representatives under the Los Angeles City charter. While we may be able to find less-expensive alternatives, cards printed by the City's General Services Department (GSD) have the advantage of an engraved and embossed City seal; this is clearly an official City of Los Angeles card.

Based on CSD communication with GSD, the current cost per 200-card box is approximately \$45. This motion proposes approving up to 25 boxes of cards, plus \$25 for delivery of the cards from downtown to our neighborhood in case nobody is available to pick them up.

Proposed Motion

To approve up to \$1,150 for the printing and delivery of business cards for members who do not currently have SORO NC business cards, for members whose contact or title information has changed, or whose current supply of cards is depleted or close to depleted.

Considerations

Committee review:
(highly recommended)

Votes For: 5

Against:

Amount previously allocated in Committee's working budget: \$0
(applies to funding motions only)

Arguments for:

Arguments against:

Helps Board members identify themselves to the community and reinforces that the NC is a chartered City entity.

Michael Lynn
President

Ken Blaker
Vice-President

Terrence Gomes
Treasurer

Baila Romm
Secretary

Jon Liberman
Corresponding Secretary

**South Robertson
Neighborhoods Council**

PO Box 35836
Los Angeles, CA 90035

P: (310) 295-9920
E: info@soronc.org

soronc.org





Considerations

Committee review: <i>(highly recommended)</i>	Votes For: 4	Against: 0
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Amount previously allocated in Committee's working budget: <i>(applies to funding motions only)</i>	\$
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Arguments for:	Arguments against:
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Continues the branding of the NC.	None
Draws attention to SORO NC	
Makes it an equitable process	



Motion for the SORO NC to reopen NPG Process for \$4500.00 from May 22, 2022 to May 29, 2022 with NPGs due May 29, 2022 at 5:00PM

Agenda Item: GB051922-12
Date: May 19, 2022
Proposed By: Budget and Finance
Include motion in Consent Agenda? Yes

Background

The SORO NC Budget and Finance Committee has recommended to reopen the NPG Process from May 22, 2022 to May 29, 2022 with NPGs due May 29, 2022 at 5:00PM and that \$4500 be reallocated from the Outreach budget category for Neighborhood Purpose Grants (NPG) for the FY 2021-2022. To make it equitable for all nonprofits and public schools to participate in the process, The Budget and Finance Committee has proposed the process previously which the SORO NC Board approved. This proposed motion is to restate the process by which an NPG will be considered and evaluated for all grant requests for FY 2021-2022. The window to submit an NPG will be from May 22, 2022 to May 29, 2022 at 5:00PM PST. A complete Soro NC request packet will be completed and submitted to the Treasurer of the neighborhood council treasurer@soronc.org. The treasurer will collect the submitted NPGs and refer on to the Budget and Finance Committee on May 29, 2022 @ 7:00PM. All requests for NPG's will be reviewed at the same time. The Budget and Finance Committee shall refer each completed and correct packet to the General Board with a recommendation. The General Board shall make the final determination at a special meeting TBD. All applicants who are funded must submit an NPG Completion form to us within 10 days of the completion of the project. Failure to comply could result in the City requesting reimbursement of all funds granted and exclusion from eligibility to request additional grants for a period of five (5) years from the SORO NC. Applications and advertising of the NPGs will be on www.soronc.org and included in the SORO NC email blasts and NextDoor posts if feasible.

Proposed Motion

Motion for the SORO NC to reopen NPG Process for \$4500.00 from May 22, 2022 to May 29, 2022 with NPGs due May 29, 2022 at 5:00PM.

Michael Lynn
President

Ken Blaker
Vice-President

Terrence Gomes
Treasurer

Baila Romm
Secretary

Jon Liberman
Corresponding Secretary

**South Robertson
Neighborhoods Council**

PO Box 35836
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Motion to write letter to BONC opposing the current DRAFT Neighborhood Council Code of Conduct as of May 19th, 2022

Agenda Item: GB051922-13
Date: May 19, 2022
Proposed By: Executive Committee
Include motion in Consent Agenda? NO

Background

In September of 2021, the South Robertson Neighborhoods Council (SORO NC) emailed a [letter](#) to all of the Board of Neighborhood Council Commissioners and Councilmembers Ridley-Thomas, Koretz and Lee. The letter addressed several concerns about specific language changes that were being proposed to the Neighborhood Council Code of Conduct that all NC Boardmembers and Committee Stakeholder members would be required to sign in order to participate in NC meetings.

The elements of the Red-lined Draft Code of Conduct directly affect the function of the Neighborhood Council System, as established in 1999 by an amendment to the Los Angeles City Charter, where Neighborhood Council board members are considered unpaid public officials elected to office by the members of their community.

BONC has failed to address these concerns in its latest redlined draft of February 2, 2022. Nor has the SORO NC received any response from any of the Commissioners or Councilmembers to the SORO NC letter.

The current Code of Conduct can be found at [#2014-2\(2\): Neighborhood Council Committee Member Code of Conduct Policy – 10/04/16](#) ... The Draft Code of Conduct can be found at [Red-lined Draft Code of Conduct](#).

Proposed Motion

- I. That the SORO NC write a letter to all BONC Commissioners and Councilmembers Wesson, Koretz and Lee opposing the current DRAFT Code of Conduct as of May 19th, 2022

Michael Lynn
President

Ken Blaker
Vice-President

Terrence Gomes
Treasurer

Baila Romm
Secretary

Jon Liberman
Corresponding Secretary

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Considerations

Committee review: <i>(highly recommended)</i>	Votes For: 5	Against: 0
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Amount previously allocated in Committee's working budget: <i>(applies to funding motions only)</i>	\$ N/A
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Arguments for:	Arguments against:
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**South Robertson
Neighborhoods Council**

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Board of Neighborhood Commissioners
LA City Hall- 20th Floor
200 N. Spring Street
Suite 2005
Los Angeles, CA 90012

Councilmember Paul Koretz
Councilmember Mark Ridley-Thomas
Councilmember John Lee
200 N. Spring Street
Los Angeles, CA 90012

May 19, 2022

Re: Current DRAFT Neighborhood Council Code of Conduct

Dear Commissioners Eli Lipmen, Ray Regalado, Len Shaffer, Joy Atkinson, Maggie Darett-Quiroz, Quyen Vo-Ramirez, Debbie Wehbe, and Councilmembers Paul Koretz, Herb Wesson and John Lee;

I am writing on behalf of the South Robertson Neighborhoods Council (SORO NC) to formally oppose the current draft of the proposed Neighborhood Council Code of Conduct (as of May 19, 2022.)

In our letter to you (dated September 23, 2021) the SORO NC requested that

...the Department of Neighborhood Empowerment, in consultation with an ad hoc group of Neighborhood Council members, revise the proposed amendments to ensure they afford Board and Committee members adequate due process rather than granting the Department sole discretion to immediately suspend a Member based on an alleged violation of applicable rules;

Any amendments to the Code of Conduct must take into account varying degrees of conduct when considering suspension and appropriate penalties, if warranted;

The Code of Conduct shall require that the minimum correction necessary to address any issue be used;



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The Workplace Equity Policy shall be incorporated into the proposed amendments to the Code of Conduct only if formally adopted by the City prior to the Neighborhood Council City Department Review process, and in the alternative, the Code of Conduct shall incorporate the City's Workplace Violence Policy and Guidelines.

As of today, the current Redlined Draft (last updated February 2, 2022) has not incorporated these fair and reasonable requests of the SORO NC, as well as the many other NCs that expressed similar requests. Nor have we received any response to our September 23rd letter that was emailed to all of you.

We expected better representation and response from you on this matter. It is only fair and equitable for the Neighborhood Council members be subject to the same Code of Conduct policy as the rest of the elected City officials.

Sincerely,

Michael Lynn
President
South Robertson Neighborhoods Council
President@soronc.org



Motion to Reallocate Unused NPG Funding to CIP Funding



Agenda Item: GB042822-31
Date: April 28, 2022
Proposed By: Budget and Finance Committee
Include motion in Consent Agenda? YES

Background

The SORO NC voted to have NPGs accepted between April 1-April 10 with the Budget and Finance Committee reviewing the NPG applications for completeness and forwarded the complete NPG applications to the Board to be voted on at the April 28, 2022 General Board meeting.

Since there will be unused funds in the NPG category, the Budget and Finance Committee voted to move all remaining NPG funds to the Community Improvement Projects Fund (CIP).

The amount of funds moved will not be determined until after the vote on the NPGs that were submitted and complete.

Proposed Motion

Motion to move the remaining NPG funds to the CIP funds.

Considerations

Committee review: <i>(highly recommended)</i>	Votes For:	Against: 0
Amount previously allocated in Committee's working budget: <i>(applies to funding motions only)</i>		\$ N/A
Arguments for:	Arguments against:	

Michael Lynn
President

Ken Blaker
Vice-President

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Secretary

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GB051922-14

Michael Lynn <michaellynn@soronc.org>

Re: Request for Special Meeting on a motion to reconsider prior action on NPG funds

1 message

Ken Blaker <kenblaker@soronc.org>
To: Baila Romm <bailaromm@soronc.org>
Cc: Executive Committee <exec@soronc.org>

Sun, May 1, 2022 at 11:19 AM

Hi Baila,

First, this is not a discussion, just a clarification and some things I need to state..

To be clear:

Any motion passed by the board can and must be reconsidered when a member who voted for the motion moves for reconsideration during or after the meeting where the motion was passed (and before the subsequent meeting).

There was never a motion to deny the OBKLA NPG application. There was simply a motion to send them a denial letter. The full board never got to vote on the issue of approval per se (which may be a procedural error).

It sounds like you are calling for reconsideration of the Motion to Reallocate Unused NPG Funding to CIP Funding (GB042822-31).

You can only do that if you voted for the motion. Please know that you can only make the motion for reconsideration if you voted for it.

You also seem to be asking for reconsideration of the Motion to send letter to Our Big Kitchen LA explaining denial of Neighborhood Purpose Grant application (GB042822-30). Again - did you vote for that motion, and are you asking for reconsideration.

Personally I voted for the reallocation, but against the denial letter. I move for reconsideration of the reallocation.

I also voted for the motions to grant a Neighborhood Purpose Grant to Community Disaster Preparedness Foundation \$5000 for a Neighborhood Team staging area equipment (GB042822-28), and to grant a Neighborhood Purpose Grant to West LA Police and Community Together \$3563.51 for creating a welcoming lobby for children of violence and custodial exchange (GB042822-29), and I vote for reconsideration of those.

Although I am still positively inclined toward the 2 NPGs I voted for, I feel like there are some unanswered questions about how the NPG handling that can only be addressed through reconsideration.

Ken

On Sun, May 1, 2022 at 12:07 AM Baila Romm <bailaromm@soronc.org> wrote:

I am requesting a special meeting on a motion to reconsider the prior action of removing all unallocated NPG funds that were transferred to Community Improvement funds.

I would like the board to consider extending the filing period for NPG funds.

Please advise.

Thank you

Baila Romm

--

Ken Blaker
Vice President

South Robertson Neighborhoods Council
424.335.9770 | kenblaker@soronc.org

soronc.org | [Email updates](#) | [Facebook](#) | [Twitter](#)



Michael Lynn <michaellynn@soronc.org>

Special Meeting

1 message

Jon Liberman <jonliberman.budgetadvocates@gmail.com>
To: Executive Committee <exec@soronc.org>

Mon, May 2, 2022 at 2:39 PM

I want to add my request to those of Baila and Ken for a special meeting of the Executive Committee to discuss closing out the NPG's for the current fiscal year and the ancillary questions involved.

I make this request with the caveat that I have no preconceived idea as to how I will decide on the core issues.

Jon

Sent from my iPhone



Michael Lynn <michaellynn@soronc.org>

Request for Special Meeting on a motion to reconsider prior action on NPG funds

1 message

Baila Romm <bailaromm@soronc.org>
To: Executive Committee <exec@soronc.org>

Sun, May 1, 2022 at 12:07 AM

I am requesting a special meeting on a motion to reconsider the prior action of removing all unallocated NPG funds that were transferred to Community Improvement funds.

I would like the board to consider extending the filing period for NPG funds.

Please advise.

Thank you

Baila Romm