

# Monthly Expenditure Report



Reporting Month: January 2023

Budget Fiscal Year: 2022-2023

NC Name: South Robertson  
Neighborhood Council

Monthly Cash Reconciliation					
Beginning Balance	Total Spent	Remaining Balance	Outstanding	Commitments	Net Available
\$34202.04	\$967.41	\$33234.63	\$750.00	\$0.00	\$32484.63

Monthly Cash Flow Analysis					
Budget Category	Adopted Budget	Total Spent this Month	Unspent Budget Balance	Outstanding	Net Available
Office	\$17500.00	\$767.41	\$8159.63	\$0.00	\$7409.63
Outreach		\$0.00		\$0.00	
Elections		\$200.00		\$750.00	
Community Improvement Project	\$7250.00	\$0.00	\$7250.00	\$0.00	\$7250.00
Neighborhood Purpose Grants	\$7250.00	\$0.00	\$7250.00	\$0.00	\$7250.00
Funding Requests Under Review: \$0.00		Encumbrances: \$0.00		Previous Expenditures: \$8372.96	

Expenditures						
#	Vendor	Date	Description	Budget Category	Sub-category	Total
1	THE WEB CORNER, INC	01/01/2023	Website	General Operations Expenditure	Office	\$199.00
2	PUBLIC STORAGE 21914	01/03/2023	Storage	General Operations Expenditure	Office	\$466.00
3	PARTNERS IN DIVERSITY	01/26/2023	Minutes at meeting	General Operations Expenditure	Office	\$102.41
4	PHANTOM LITHOGRAPHY / DAVID M. GUERRA	12/23/2022	50 lawn signs and H stakes.	General Operations Expenditure	Elections	\$200.00
<b>Subtotal:</b>						<b>\$967.41</b>

Outstanding Expenditures						
#	Vendor	Date	Description	Budget Category	Sub-category	Total
1	Genesis FXE	01/18/2023	Graphic design services for the election.	General Operations Expenditure	Elections	\$750.00
<b>Subtotal: Outstanding</b>						<b>\$750.00</b>

**The Web Corner, Inc.**

**Invoice**

15300 Ventura Blvd. Suite 400  
 Sherman Oaks, CA 91403  
 818-345-7443

**PAID**  
**01/01/2023**

Date	Invoice #	Terms
1/1/2023	24970	

Bill To
South Robertson Neighborhoods Council Terrence Gomes

Ship To

QTY	Description	Price Each	Amount
1	Jan. 2023 Monthly Maintenance : includes up to 1.5 hours for; phone support, website requests, & adjustments Cloud DNS Management Free SSL Certificate & Management Hosting	199.00	199.00
		<b>Total</b>	<b>\$199.00</b>
		<b>Payments/Credits</b>	<b>-\$199.00</b>
		<b>Balance Due</b>	<b>\$0.00</b>

# Merchant: The Web Corner, Inc

15300 Ventura Blvd. Suite 400  
Sherman Oaks, CA 91403  
US

8183457443

### Order Information

Description: South Robertson Neighborhoods Council Monthly Maintenance, Hosting and Management

Order Number: P.O. Number:

Customer ID: Invoice Number:

### Billing Information

Terrence Gomes  
South Robertson Neighborhoods Council

### Shipping Information

Shipping: 0.00

Tax: 0.00

**Total: USD 199.00**


### Payment Information

Date/Time: 01-Jan-2023 05:06:48 MST  
Transaction ID: 43852059676  
Transaction Type: Authorization w/ Auto Capture  
Transaction Status: Settled Successfully  
Authorization Code: 023029  
Payment Method: MasterCard XXXX7213

## Terrence Gomes

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**From:** Public Storage <DoNotReply@Publicstorage.com>  
**Sent:** 01/03/2023 4:12 PM  
**To:** Terrencegomes@soronc.org  
**Subject:** Your AutoPay confirmation

Have questions? Ask our [virtual assistant](#) 



## Thanks for your AutoPay payment!

Hi Terrence,

We're confirming that a payment in the amount of \$466.00 was made on 01/02/2023 from your Master Card CreditCard account ending in 7213 and entry type is manual.

Your confirmation number for this transaction is 020401.

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## Your Account Details [Log In](#)

### TERRENCE GOMES

**ACCOUNT NUMBER:** 13352721  
**PHONE:** (310) 387-1274  
**EMAIL:** Terrencegomes@soronc.org

## Payment Details

**STORAGE LOCATION:** 5917 Burchard Ave  
Los Angeles, CA 90034  
(323) 383-9913

**SPACE NUMBER:** 254

**SPACE SIZE:** 10x10

**PAYMENT AMOUNT:**  
**\$466.00**

	<b>PAST DUE/DUE NOW</b>	<b>DUE NEXT 02/01/2023</b>
<b>RENT</b>	\$0.00	\$457.00
<b>INSURANCE</b>	\$0.00	\$9.00
<b>TOTAL</b>	<b>\$0.00</b>	<b>\$466.00</b>

Glad to have you with us,  
**Your Public Storage Team**

**Public Storage.**

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**PARTNERS IN DIVERSITY, INC.**  
A Small Business, Women Owned Enterprise

**Remit to: Partners In Diversity, Inc.**

P.O. Box 654  
South Pasadena, CA 91031-0654

# INVOICE

Invoice Amount
<b>\$102.41</b>

Payment Terms	Invoice Date
Due On Receipt	01/23/2023
Invoice No.	Customer No.
40151	1936

Neighborhood Council/South Robertson  
P.O. Box 35836  
Los Angeles, CA 90035

Customer Name	Department	Customer No.	Payment Terms
Neighborhood Council/South Robertson	Corporate	1936	Due On Receipt

Description	Type	Units	Rate	Amount
<b>Week ending: 01/22/2023</b>				
POZO, MICHAEL A Minute Taker	Reg	3.50	\$29.26	\$102.41
<b>Total This Week ending:</b>				<b>\$102.41</b>

<b>Reg: 3.5 OT: 0 DT: 0</b>	<b>Total - This Invoice:</b>	<b>\$102.41</b>
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Partners In Diversity, Inc. recruits and hires qualified candidates without regard to race, religion, color, sex, sexual orientation, age, national origin, ancestry, citizenship, veteran, or disability status, or any factor prohibited by law, and as such affirms in policy and practice to support and promote the concept of equal employment opportunity and affirmative action, in accordance with all applicable federal, state and municipal laws.

EmployeeName	CustomerName	DepartmentName	ApprovedDate	ApprovedBy	WeekEndDate	TransactionType	DateWorked	DayLabel	StartTime	BreakOut	BreakIn	EndTime	BillUnit	PayUnit	BreakHours
POZO, MICHAEL A	Neighborhood Council/South Robertson	Corporate	1/23/2023 16:40	Michael Lynn	1/22/2023	Reg	1/19/2023	Thursday	18:58:00			21:08:00	2.17	2.17	0
POZO, MICHAEL A	Neighborhood Council/South Robertson	Corporate	1/23/2023 16:40	Michael Lynn	1/22/2023	Reg	1/22/2023	Sunday	22:40:00			00:00:00	1.33	1.33	0



PARTNERS IN DIVERSITY  
690 E GREEN ST STE 101  
PASADENA, CA 91101-2190  
626-793-0020

PARTNERS IN DIVERSITY

Date: 01/26/2023 01:41:23 PM

CREDIT CARD SALE

MASTERCARD  
CARD NUMBER: \*\*\*\*\*7213 K

TOTAL AMOUNT: \$102.41

APPROVAL CD: 023292  
RECORD #: 000  
CLERK ID: Officeassist1  
CUST CODE: 1936  
INVOICE #: 40151

Customer Copy

# PHANTOM

*Printing • Copies • Graphic Design*

PHANTOM LITHOGRAPHY  
9309 CATTARAUGUS AVE.  
LOS ANGELES, CA 90034  
(310) 387-9006

**INVOICE NUMBER:** 022478

INVOICE DATE:

SOUTH ROBERTSON N. C. 00876  
PO BOX 35836

ORDER DESCRIPTION:

P.O.# "JON L."  
ATTN: TERENCE GOMES, TREASURER

LOS ANGELES  
CA 90035  
TEL:

ORDER DATE: 12/16/2022

ORIGS	FIN QTY.	UP	SIDES	INK COLORS	IMPRESSIONS	DESCRIPTION	WGT.	TYPE	COLOR	BINDERY	PRINTING	
1	1	50	1	4-COLOR		LAWN SIGNS / 18 X 24" / 2-SIDED "SPECIAL PRICE"		ENGLISH			200.00	1
2	1	25	1	4-COLOR		H-STAKES					25.00	2
3												3
4												4
5												5
6												6

BINDERY DETAIL:


PRINTING:	225.00
BINDERY:	
TYPESET:	
DISCOUNT:	<-42.39>
SUB TOTAL:	182.61
SALES TAX EXEMPT:	
SALES TAX:	17.39
<b>TOTAL:</b>	<b>200.00</b>
CASH PAID:	
PAYMENT TYPE:	

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CUSTOMER'S SIGNATURE