

Monthly Expenditure Report


Reporting Month: February 2023
Budget Fiscal Year: 2022-2023
**NC Name: South Robertson
Neighborhood Council**

Monthly Cash Reconciliation					
Beginning Balance	Total Spent	Remaining Balance	Outstanding	Commitments	Net Available
\$33234.63	\$1616.55	\$31618.08	\$0.00	\$0.00	\$31618.08

Monthly Cash Flow Analysis					
Budget Category	Adopted Budget	Total Spent this Month	Unspent Budget Balance	Outstanding	Net Available
Office	\$17500.00	\$797.55	\$6543.08	\$0.00	\$6543.08
Outreach		\$69.00		\$0.00	
Elections		\$750.00		\$0.00	
Community Improvement Project	\$7250.00	\$0.00	\$7250.00	\$0.00	\$7250.00
Neighborhood Purpose Grants	\$7250.00	\$0.00	\$7250.00	\$0.00	\$7250.00
Funding Requests Under Review: \$0.00		Encumbrances: \$0.00		Previous Expenditures: \$9340.37	

Expenditures						
#	Vendor	Date	Description	Budget Category	Sub-category	Total
1	THE WEB CORNER, INC	02/01/2023	web hosting	General Operations Expenditure	Office	\$199.00
2	PUBLIC STORAGE 21914	02/03/2023	Storage	General Operations Expenditure	Office	\$466.00
3	PARTNERS IN DIVERSITY	02/22/2023	Minute taking	General Operations Expenditure	Office	\$132.55
4	MAILCHIMP	02/25/2023	Mailchimp	General Operations Expenditure	Outreach	\$69.00
5	Genesis FXE	01/18/2023	Graphic design services for the election.	General Operations Expenditure	Elections	\$750.00
Subtotal:						\$1616.55

Outstanding Expenditures						
#	Vendor	Date	Description	Budget Category	Sub-category	Total
Subtotal: Outstanding						\$0.00

The Web Corner, Inc.

Invoice

15300 Ventura Blvd. Suite 400
 Sherman Oaks, CA 91403
 818-345-7443

PAID
02/01/2023

Date	Invoice #	Terms
2/1/2023	25101	

Bill To
South Robertson Neighborhoods Council Terrence Gomes

Ship To

QTY	Description	Price Each	Amount
1	Feb.23 Monthly Maintenance : includes up to 1.5 hours for; phone support, website requests, & adjustments Cloud DNS Management Free SSL Certificate & Management Hosting	199.00	199.00
		Total	\$199.00
		Payments/Credits	-\$199.00
		Balance Due	\$0.00

Merchant: The Web Corner, Inc

15300 Ventura Blvd. Suite 400
Sherman Oaks, CA 91403
US

8183457443

Order Information

Description: South Robertson Neighborhoods Council Monthly Maintenance, Hosting and Management

Order Number: P.O. Number:

Customer ID: Invoice Number:

Billing Information

Terrence Gomes
South Robertson Neighborhoods Council

Shipping Information

Shipping: 0.00

Tax: 0.00

Total: USD 199.00

Payment Information

Date/Time: 01-Feb-2023 05:34:08 MST
Transaction ID: 43911161043
Transaction Type: Authorization w/ Auto Capture
Transaction Status: Settled Successfully
Authorization Code: 086466
Payment Method: MasterCard XXXX7213

Terrence Gomes

From: Public Storage <DoNotReply@Publicstorage.com>
Sent: 02/03/2023 4:20 PM
To: Terrencegomes@soronc.org
Subject: Your AutoPay confirmation

Have questions? Ask our [virtual assistant](#) 



Thanks for your AutoPay payment!

Hi Terrence,

We're confirming that a payment in the amount of \$466.00 was made on 02/02/2023 from your Master Card CreditCard account ending in 7213 and entry type is manual.

Your confirmation number for this transaction is 018742.

Your Account Details [Log In](#)

TERRENCE GOMES

ACCOUNT NUMBER: 13352721

PHONE: (310) 387-1274

EMAIL: Terrencegomes@soronc.org

Payment Details

STORAGE LOCATION: 5917 Burchard Ave
Los Angeles, CA 90034
(323) 383-9913

SPACE NUMBER: 254

SPACE SIZE: 10x10

PAYMENT AMOUNT:
\$466.00

	PAST DUE/DUE NOW	DUE NEXT 03/01/2023
RENT	\$0.00	\$457.00
INSURANCE	\$0.00	\$9.00
TOTAL	\$0.00	\$466.00

Glad to have you with us,
Your Public Storage Team



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PARTNERS IN DIVERSITY, INC.
A Small Business, Women Owned Enterprise

Remit to: Partners In Diversity, Inc.
P.O. Box 654
South Pasadena, CA 91031-0654

INVOICE

Invoice Amount
\$132.55

Payment Terms	Invoice Date
Due On Receipt	02/20/2023
Invoice No.	Customer No.
40237	1936

Neighborhood Council/South Robertson
P.O. Box 35836
Los Angeles, CA 90035

Customer Name	Department	Customer No.	Payment Terms
Neighborhood Council/South Robertson	Corporate	1936	Due On Receipt

Description	Type	Units	Rate	Amount
Week ending: 02/19/2023				
POZO, MICHAEL A Minute Taker	Reg	4.53	\$29.26	\$132.55
Total This Week ending:				\$132.55

Reg: 4.53 OT: 0 DT: 0	Total - This Invoice:	\$132.55
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Partners In Diversity, Inc. recruits and hires qualified candidates without regard to race, religion, color, sex, sexual orientation, age, national origin, ancestry, citizenship, veteran, or disability status, or any factor prohibited by law, and as such affirms in policy and practice to support and promote the concept of equal employment opportunity and affirmative action, in accordance with all applicable federal, state and municipal laws.

PARTNERS IN DIVERSITY
690 E GREEN ST STE 101
PASADENA, CA 91101-2190
626-793-0020

PARTNERS IN DIVERSITY

Date: 02/22/2023 03:21:07 PM

CREDIT CARD SALE

MASTERCARD
CARD NUMBER: *****4914 K

TOTAL AMOUNT: \$132.55

APPROVAL CD: 025062
RECORD #: 000
CLERK ID: Officeassist1
CUST CODE: 1936
INVOICE #: 40237

Customer Copy

EmployeeName	CustomerName	DepartmentName	ApprovedDate	ApprovedBy	WeekEndDate	TransactionType	DateWorked	DayLabel	StartTime	BreakOut	BreakIn	EndTime	BillUnit	PayUnit	BreakHours
POZO, MICHAEL A	Neighborhood Council/South Robertson	Corporate	2/21/2023 16:00	Michael Lynn	2/19/2023	Reg	2/19/2023	Sunday	18:10:00			19:10:00	1	1	0
POZO, MICHAEL A	Neighborhood Council/South Robertson	Corporate	2/21/2023 16:00	Michael Lynn	2/19/2023	Reg	2/16/2023	Thursday	18:58:00			22:30:00	3.53	3.53	0

Mailchimp Receipt MC19931195

Issued to

Terrence Gomes
terrencegomes@soronc.org
Office phone:
200 N. Spring Street
Los Angeles, CA 90012

Issued by

Mailchimp
c/o The Rocket Science Group, LLC
675 Ponce de Leon Ave NE
Suite 5000
Atlanta, GA 30308
www.mailchimp.com
Tax ID: US EIN 58-2554149

Details

Order # MC19931195
Date Paid: Feb 24, 2023 5:59 pm Los Angeles

Billing statement

Essentials plan	\$69.00
5,000 contacts	

Paid via Mast ending in 4914 which expires 12/2026 on February 25, 2023	\$69.00
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Balance as of February 25, 2023	\$0.00
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[Restrictions apply](#)

If a refund is required, it will be issued in the purchase currency for the amount of the original charge.
Sales Tax was not applied to this purchase.

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INVOICE

GenesisFXE Graphic Design

119 N. Fairfax Ave., Suite 213, Los Angeles, CA 90036, UNITED STATES

genesisfxe@yahoo.com

Invoice No#: 2022_0114

Invoice Date: Dec 7, 2022

Due Date: Dec 7, 2022

\$750.00

AMOUNT DUE

BILL TO

South Robertson Neighborhoods Council

terrencegomes@soronc.org

#	ITEMS & DESCRIPTION	QTY/HRS	PRICE	AMOUNT(\$)
1	Elections Graphics Design of 2022 South Robertson Neighborhood Council Elections Marketing Phase 1 of 2 All Graphic Design Editing Time with Adobe Illustrator, Adobe Photoshop, and Adobe Acrobat Processing of Photos provided by Client Initial Digital Samples & Conceptualizations Full Mock Ups and Prototype Previews of Final Artwork All graphics formatted for Instagram and Facebook Designer available to meet with Client (upon request) On-Time Delivery	20	\$37.50	\$750.00

Subtotal

\$750.00

TOTAL

\$750.00 USD