

# Monthly Expenditure Report



**Reporting Month: May 2025**

**Budget Fiscal Year: 2024-2025**

**NC Name: South Robertson  
Neighborhood Council**

Monthly Cash Reconciliation					
Beginning Balance	Total Spent	Remaining Balance	Outstanding	Commitments	Net Available
\$27082.36	\$2669.04	\$24413.32	\$0.00	\$0.00	\$24413.32

Monthly Cash Flow Analysis					
Budget Category	Adopted Budget	Total Spent this Month	Unspent Budget Balance	Outstanding	Net Available
Office	\$27263.61	\$1029.77	\$1895.69	\$0.00	\$1895.69
Outreach		\$0.00		\$0.00	
Elections		\$1639.27		\$0.00	
Community Improvement Project	\$10000.00	\$0.00	\$10000.00	\$0.00	\$10000.00
Neighborhood Purpose Grants	\$0.00	\$0.00	\$-1055.62	\$0.00	\$-1055.62
Funding Requests Under Review: \$0.00		Encumbrances: \$0.00		Previous Expenditures: \$23754.50	

Expenditures						
#	Vendor	Date	Description	Budget Category	Sub-category	Total
1	THE WEB CORNER, INC.	05/01/2025	Web hosting	General Operations Expenditure	Office	\$199.00
2	PIZZA WORLD - LA	05/15/2025	Candidate forum food	General Operations Expenditure	Elections	\$449.77
3	OTCHEAP CUSTOMPRINTS	05/19/2025	Lawn signs	General Operations Expenditure	Elections	\$867.58
4	BAS CUSTOMPRINTS	05/22/2025	Election feather banner	General Operations Expenditure	Elections	\$305.95
5	PARTNERS IN DIVERSITY	05/22/2025	Minute taking	General Operations Expenditure	Office	\$112.14
6	VONAGE PRICE+TAXES	05/24/2025	Phone	General Operations Expenditure	Office	\$25.89
7	MAILCHIMP	05/25/2025	Email	General Operations Expenditure	Office	\$75.00
8	EXTRA SPACE 1160	05/28/2025	Storage	General Operations Expenditure	Office	\$424.00

9	AMAZON.COM NN3M61HA0	05/30/2025	Election log binder	General Operations Expenditure	Elections	\$15.97
10	City of Los Angeles - Department of Neighborhood Empowerment	05/19/2025	Zoom license	General Operations Expenditure	Office	\$193.74
	<b>Subtotal:</b>					<b>\$2669.04</b>

Outstanding Expenditures						
#	Vendor	Date	Description	Budget Category	Sub-category	Total
	<b>Subtotal:</b> Outstanding					<b>\$0.00</b>

**The Web Corner, Inc.**

15300 Ventura Blvd. Suite 400  
Sherman Oaks, CA 91403  
818-345-7443

**Invoice**

Bill To	Date	Invoice #	Terms
	05/01/2025	28365	
South Robertson Neighborhoods Council Terrence Gomes	Ship To		

QTY	Description	Price Each	Amount
1	May 2025 Monthly Maintenance : includes up to 1.0 hours for; phone support, website requests, & adjustments Cloud DNS Management Free SSL Certificate & Management Hosting	199.00	199.00
		<b>Total</b>	<b>\$199.00</b>
		<b>Payments/Credits</b>	<b>-\$199.00</b>
		<b>Balance Due</b>	<b>\$0.00</b>

**Merchant: The Web Corner, Inc**

15300 Ventura Blvd. Suite 400  
Sherman Oaks, CA 91403  
US

8183457443

**Order Information**

Description: South Robertson Neighborhoods Council Monthly Maintenance, Hosting and Management

Order Number:

P.O. Number:

Customer ID:

Invoice Number:

**Billing Information**

Terrence Gomes  
South Robertson Neighborhoods Council

**Shipping Information**

Shipping: 0.00

Tax: 0.00

**Total: USD 199.00**

**Payment Information**

Date/Time: 01-May-2025 04:35:22 MDT

Transaction ID: 121008410790

Transaction Type: Authorization w/ Auto Capture

Transaction Status: Settled Successfully

Authorization Code: 065493

Payment Method: MasterCard XXXX4914

Server Darren  
Pizza World  
365 South Fairfax Avenue  
323-653-2896  
Ticket # 3

**DELIVERY**

Order Placed 05/15/2025 11:15 am

Micheal Lynn  
248-521-4518  
1177 S. Beverly Dr  
Apt GENERAL MEATING ROOM  
Los Angeles, CA, 90035  
Scheduled For 05/15/2025 6:02 pm

6 Large Pizza

\*\*\*6:00\*\*\*

\$155.70

Half Tray House Salad  
Creamy Italian

\$30.00

Half Tray Greek Salad

\$35.00

Half Tray Ziti

\$45.00

Half Tray Pesto

\$50.00

Minis Platter

\*\*\*6:00\*\*\*

\$85.00

\*\*\*Plates and Utensils AND SERVING 30  
PEOPLE\*\*\*

Subtotal: \$400.70

Del. Fee \$6.00

Sales Tax: \$38.07

Cash: \$444.77

Grand Total \$444.77

Reprint/Revise Time 05/15/2025 1:11 pm

Scheduled For 05/15/2025 6:02 pm

**terrencegomes@soronc.org**

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**From:** Michael Lynn <michaellynn@soronc.org>  
**Sent:** Sunday, May 18, 2025 9:49 PM  
**To:** Terrence Gomes  
**Subject:** Fwd: Thank you for ordering from SignsOnTheCheap! Your Order Number is 91092317!  
**Attachments:** SORO NC Lawn Signs- Vote order\_91092317 invoice.pdf

Invoice attached...

**Michael Lynn**  
**South Robertson Neighborhoods Council**  
**President**  
**310-845-9595**  
**248-521-4518 (cell)**  
[Michaellynn@soronc.org](mailto:Michaellynn@soronc.org)

----- Forwarded message -----

**From:** Signs On The Cheap <[service@signsonthecheap.com](mailto:service@signsonthecheap.com)>  
**Date:** Sun, May 18, 2025 at 9:47 PM  
**Subject:** Thank you for ordering from SignsOnTheCheap! Your Order Number is 91092317!  
**To:** <[michaellynn@soronc.org](mailto:michaellynn@soronc.org)>

To view this email as a web page, go [here](#).

**SIGNS ON THE CHEAP**

Need help? Call us at 1-866-661-9239

**Thank you for ordering from SignsOnTheCheap**  
**Your Order Number is 91092317**

[Track My Order](#)

Make sure to print out this page or write down your order number for your records.  
Here is a summary of the order you placed on **5/18/2025:**

**Billing & Shipping Information**

**Bill To:**  
Terrence Gomes  
200 N. Spring St.  
Los Angeles, CA, 90012  
United States

**Ship To:**  
Michael Lynn  
8649 Hervey St. Unit B  
LOS ANGELES, CA, 90034  
United States

**Contact Info:**  
[michaelynn@soronc.org](mailto:michaelynn@soronc.org)  
2485214518

**Shipping Method:**  
Ground

**Your order should arrive by:**  
Wednesday, May 28, 2025

Order Item Information

Item Description	Material	Material	Size	Qty
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24"h x 10"w  
Wire Stake

**Sides:**

125



Custom Sign  
(ID:  
896081274)

Corrugated Plastic

18" x 24"

125

**Sides:** Double Sided

**Please Note:** Your stakes, frames, or accessories may ship sooner than your custom printed signs. Even if part of your order arrives early, rest assured that your signs will arrive by the delivery date listed above.

Payment Information

**This email is your receipt, so please print out a copy for your records.** We'll email you a shipping notification as soon as your order is carefully packaged and on its way. If necessary, we'll send you additional shipping updates about your order.

**Summary of Charges:**

<b>Subtotal:</b>	\$1,466.25
<b>Promotion:</b>	(\$807.50)
<b>Shipping:</b>	\$131.75
<b>Tax:</b>	\$77.08
<b>Total:</b>	\$867.58

Questions or concerns? Contact us at: [service@signsonthecheap.com](mailto:service@signsonthecheap.com) or 1-866-661-9239  
This email was sent by: **Signs On The Cheap**  
11525A Stonehollow Dr Ste 100 Austin, TX, 78758, US





Order# 600661435  
https://www.builtasign.com  
Date: Thursday, May 22, 2025

**Billing Information**

Name: Terrence Gomes  
Phone: 2485214518  
Address: United States, California, Los Angeles, 200 N. Spring St., 90012  
Payment method: Credit Card

**Shipping Information**

Name: Michael Lynn  
Phone: 2485214518  
Address: United States, California, LOS ANGELES, 8649 Hervey St., Unit B, 90034  
Shipping method: Standard  
Get it by: 6/2/2025

Name	Price	Qty	Total
13ft Feather Flag Double Sided White Pole Pocket <strong>Pole + Indoor Base + Ground Stake</strong> • 1 Set of poles + 1 Carrying case • Water bag included • 1 Outdoor Stake + 1 Indoor base • Indoor base also great for pavement	\$263.78	1	\$263.78

Sub-total: \$263.78  
Shipping: \$14.99  
Tax: \$27.18  
Order total \$305.95

PARTNERS IN DIVERSITY  
690 E GREEN ST STE 101  
PASADENA, CA 91101-2190  
626-793-0020

PARTNERS IN DIVERSITY

Date: 05/22/2025 02:58:18 PM

CREDIT CARD SALE

MASTERCARD

CARD NUMBER: \*\*\*\*\*4914 K

TOTAL AMOUNT: \$112.14

APPROVAL CD: 029780

RECORD #: 000

CLERK ID: Officeassist1

CUST CODE: 1936

INVOICE #: 44718

Customer Copy



**PARTNERS IN DIVERSITY, INC.**  
A Small Business, Women Owned Enterprise

**Remit to: Partners In Diversity, Inc.**

P.O. Box 654

South Pasadena, CA 91031-0654

Neighborhood Council/South Robertson

P.O. Box 35836

Los Angeles, CA 90035

# INVOICE

**Invoice Amount**

**\$112.14**

**Payment Terms**

Due On Receipt

**Invoice Date**

05/19/2025

**Invoice No.**

44718

**Customer No.**

1936

PO Number: C-146992

Customer Name	Department	Customer No.	Payment Terms
Neighborhood Council/South Robertson	Corporate	1936	Due On Receipt

Description	Type	Units	Rate	Amount
<b>Week ending: 05/18/2025</b>				
Pozo, Michael A Minute Taker	Reg	3.60	\$31.15	\$112.14
<b>Total This Week ending:</b>				<b>\$112.14</b>

<b>Reg: 3.6 OT: 0 DT: 0</b>	<b>Total - This Invoice:</b>	<b>\$112.14</b>
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Partners In Diversity, Inc. recruits and hires qualified candidates without regard to race, religion, color, sex, sexual orientation, age, national origin, ancestry, citizenship, veteran, or disability status, or any factor prohibited by law, and as such affirms in policy and practice to support and promote the concept of equal employment opportunity and affirmative action, in accordance with all applicable federal, state and municipal laws.

Week Ending Date	Talent	Company	Company Office	Approved By	Reg	OT	DT	Total Units	Mon	Tues	Wed	Thurs	Fri	Sat	Sun
May 18 2025	Michael Pozo	Neighborhood Council/South Robertson	Main	Terrence Gomes		3.6	0	0	3.6	0	0	0	2.1	0	1.5

## Summary of Charges

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<b>Billing Name:</b>	South Robertson	<b>Account #:</b>	1003736616
<b>Billing Address:</b>	200 N Spring Street 224 Los Angeles, CA 90012 UNITED STATES	<b>Billing Period:</b>	04/24/2025-05/23/2025

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### Your charges for this period:

**\$25.89**

This bill cycle ended on 05/23/2025

**Questions about your bill?**Visit us at [www.vonage.com](http://www.vonage.com)

<b>Monthly Charges</b>	<b>\$14.99</b>
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<b>Surcharges</b>	<b>\$3.99</b>
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<b>Government Mandated Taxes &amp; Fees</b>	<b>\$6.91</b>
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<b>Final Balance</b>	<b>\$25.89</b>
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Charges for 04/24/2025-05/23/2025

Account #: 1003736616

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**Monthly Charges** **\$14.99**

U.S. and Canada 400 for 1-(310)-295-9920 (24/May-23/Jun)	\$14.99
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**Usage Summary****(310) 295-9920****In Plan Minutes***You have not used any In Plan Minutes in this period.***Charged Calls***You have no charged calls for this period.*

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**Surcharges** **\$3.99**

Regulatory, Compliance and Intellectual Property Fee	\$3.99
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**Government Mandated Taxes & Fees** **\$6.91**

State 911 Fee	\$0.41
Sales Tax	\$0.00
Federal Program	\$3.42
Local Utility Users Tax	\$2.10
State E-988 (VOIP) Tax	\$0.08



Charges for 04/24/2025-05/23/2025

Account #: 1003736616

**Government Mandated Taxes & Fees (Continued) \$6.91**

State CA Public Purpose Program Surcharge	\$0.90
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**Final Balance \$25.89**

Final Balance	\$25.89
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Charges for 04/24/2025-05/23/2025

Account #: 1003736616

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**Charged Calls:** **\$0.00**





**From:** No Reply - Mailchimp <no-reply@mailchimp.com>  
**Sent:** Saturday, May 24, 2025 11:28 PM  
**To:** terrencegomes@soronc.org  
**Subject:** Mailchimp Order



Your order has been processed.

**Order MC24365691**

Processed on May 24, 2025 11:27 PM Los Angeles.

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<b>Essentials plan</b>	<b>\$75.00</b>
5,000 contacts	

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<b>Paid via Mast</b> ending in <b>4914</b> which expires <b>12/2026</b>	<b>\$75.00</b>
on May 25, 2025	

<b>Balance as of May 25, 2025</b>	<b>\$0.00</b>
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*Issued to*  
Terrence Gomes  
soromail  
terrencegomes@soronc.org  
200 N. Spring Street Los Angeles, CA 90012

*Issued by*  
Mailchimp  
c/o The Rocket Science Group, LLC  
405 N. Angier Ave. NE, Atlanta, GA 30312  
USA  
[www.mailchimp.com](http://www.mailchimp.com)  
Tax ID: US EIN 58-2554149

[View In Your Account](#)

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Sales Tax was not applied to this purchase.

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2645 La Cienega Ave  
Los Angeles, CA 90034

(310) 425 - 5125 / extraspace.com

May 28, 2025 12:11 AM PDT

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**EasyPay - EasyPay**

Transaction # 300435510 / System

<b>Rent 460</b>	424.00
05/28/25 - 06/27/25	

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<b>Transaction Total</b>	<b>\$424.00</b>
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**Payment Method**

<b>Mastercard ending in 4914</b>	424.00
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<b>Payment Total</b>	<b>\$424.00</b>
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*Merchandise Returns will be accepted in original packaging within 30 days of purchase.*

Give yourself one less thing to worry about by signing up for easypay at:

[myaccount.extraspace.com](https://myaccount.extraspace.com)

Final Details for Order #112-7982037-7765019

[Print this page for your records.](#)

Order Placed: May 29, 2025  
Amazon.com order number: 112-7982037-7765019  
Order Total: \$15.97

Shipped on May 29, 2025

Items Ordered	Price
1 of: Avery Heavy-Duty View 3 Ring Binder, 2" Slant Rings, Holds 11" x 17" Paper, 1 White Binder (72126)	\$14.55
Sold by: Amazon.com Services, Inc	
Supplied by: Other	
Condition: New	

Shipping Address:  
Terrence Anthony Gomes  
1952 1/2 S CORNING ST  
LOS ANGELES, CA 90034-1414  
United States

Shipping Speed:  
FREE Prime Delivery

Payment information

Payment Method:	Item(s) Subtotal:	\$14.55
Mastercard ending in 4914	Shipping & Handling:	\$0.00
		-----
Billing address	Total before tax:	\$14.55
Terrence Anthony Gomes	Estimated tax to be collected:	\$1.42
1952 1/2 S CORNING ST		-----
LOS ANGELES, CA 90034-1414	Grand Total:	\$15.97
United States		
Credit Card transactions	MasterCard ending in 4914: May 29, 2025:	\$15.97

To view the status of your order, return to [Order Summary](#).

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English United States

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MAGGIE QUIROZ  
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RANDELL ERVING  
DOUGLAS EPPERHART

Email: [commission@empowerla.org](mailto:commission@empowerla.org)

## CALIFORNIA



KAREN BASS  
MAYOR

NEIGHBORHOOD COUNCILS  
**EMPOWER LA**  
Department of  
NEIGHBORHOOD EMPOWERMENT

20<sup>th</sup> FLOOR, CITY HALL  
200 NORTH SPRING STREET  
LOS ANGELES, CA 90012

TELEPHONE (213) 978-1551  
TOLL-FREE 3-1-1  
FAX: (213) 978-1751  
E-MAIL: [EmpowerLA@lacity.org](mailto:EmpowerLA@lacity.org)

CARMEN CHANG  
GENERAL MANAGER

ERICK MUÑOZ  
COMMISSION EXECUTIVE ASSISTANT

[www.EmpowerLA.org](http://www.EmpowerLA.org)

**DATE: May 15, 2025**

## 2025-2026 ZOOM LICENSE REIMBURSEMENTS South Robertson Neighborhood Council

**INVOICE # 26-061**

PO Box 35386, Los Angeles, California 90035

Terrence Gomes, Treasurer, [terrencegomes@soronc.org](mailto:terrencegomes@soronc.org)

Michael Lynn, President, [michaellynn@soronc.org](mailto:michaellynn@soronc.org)

**DUE DATE: May 23, 2025**

Qty	Item Description	Unit Price	Amount
1	Commodity Code 4316: Software-Zoom Enterprise. Start date 05/06/2025 End date: 05/05/2026	\$140.57	\$140.57
1	Commodity Code 4316: Software-Zoom Audio Start date 05/06/2025 End date: 05/05/2026	\$53.17	\$53.17
<b>Total Cost</b>			<b>\$193.74</b>

Please make Checks Payable to:

**City of Los Angeles - Department of Neighborhood Empowerment**

200 N. Spring Street, Suite 2005

Los Angeles, CA 90012

Check Memo line should read: Your NC Name, Zoom License 25-26